



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

1. Call to order at 12:05 pm by Ben Cole

- a. Roll Call – Michael Barkalow – done by visual

Members Present	Members Absent	Guests
Ben Cole, P.E. Aaron Granquist, P.E. Brian Boelk, P.E. Josh Trygstad, P.E. Michael Barkalow, P.E. Jeff Fadden, P.E. Jenifer Bates, P.E.	Joe Spradling, P.E. Kari Sebern, P.E. Brice Stafne, P.E.	

- b. Approval of Minutes for regular meeting of April 14, 2016. Motion to approve (Aaron), second (Brian) and approved.
- c. Approval of Agenda with no changes: Motion to approve (Brian), second (Jen) and approved.

2. Special Presentations – None

3. Financial Affairs

- a. Monthly financial report – Jeff Fadden –Treasurer’s Report
 - i. Treasurer’s Report No: 7 FY15/16. Motion to approve (Aaron), second (Josh) and approved.
- b. Expenditures
 - i. Gift Cards (Jeff) \$57.90
 - ii. Lunch
 - iii. Motion to approve (Josh), second (Jen) and approved
 - iv. Aaron to reimburse \$73.07 from Fly-in

4. Section Business

- a. Organizational – Ben Cole
 - i. None
- b. Administrative
 - i. None
- c. Coordination with National
 - i. Section Dues updates due on May 31st. Motion to approve (Aaron), second (Brian) to leave for now and send to national and approved
 - ii. Legal Webinar, June 9th (rsvp to Nancy Berson)
- d. Officer Training & Meetings
 - i. May 16th – Aaron Moniza to DC
 - ii. Sept. 18-19 – Presidents/Governors Forum (Brian possibly going)
 - iii. Sept 28 – Oct 1 – National Conference, Portland (Aaron)
- e. Section History and Archives
 - i. 2020 Centennial – Steve Jones to champion effort

- ii. Received letter from Prairie Rivers of Iowa seeking ASCE's help in nominating the Lincoln Highway for ASCE's Historic Landmark – Ben has reached out and is waiting for more dialogue

5. Member Communications & Feedback

- a. Newsletter – Brice Stafne via email to Ben
 - i. Updates to website
 - ii. Changed outbound email so it does not hit as many spam filters
 - iii. Past award recipients for nominations on webpage
 - iv. University of Iowa Honorable Mention
 - v. Update for mobile viewing
 - vi. Has been updated take a look for bugs for website award

6. Membership Services & Recognition

- a. Membership Status – Josh Trystad

March	National	Iowa
Current 2016	715	584
Current 2015	139	117
Combined	854	701
April	National	Iowa
Current 2016	749	618
Current 2015	120	101
Combined	869	719
May	National	Iowa
Current 2016	763	632
Current 2015	109	92
Combined	872	724

- b. Member recruitment/retention
- c. Life Member recognition
 - i. List provided from Nation, Josh is coordinating
 - ii. Discussion about engaging life members
- d. New CE graduate recognitions
 - i. Meet with Dordt Seniors, ISU Seniors, UI Seniors at Joint Meetings

7. Coordination with Affiliates & Others

- a. YMG's – Kari Sebern
- b. University Student Chapters
- c. Joint Section – YMG – Student Meetings
- d. Region – Jenifer Bates
 - i. Any questions send to Jennifer to take to national and sections
 - ii. Dream Big will have a big push

8. Professional Development

- a. Annual Conference – Aaron Granquist
 - i. Annual meeting setup for Double Tree in Cedar Rapids as Kirkwood is not available (September 8-9th)
 - ii. More speakers confirmed earlier than previous years
- b. Technical Conferences

- i. Survey – Oct 19
- ii. Structure – 11-3
- iii. Transportation – 11-5
- iv. Discussion regarding conference planning committee and waiving registration fee.
- v. Sponsors of Conferences from Business and Exhibits (Aaron will look into)
- c. Scholarships – Brian Boelk
 - i. Schools have picked recipients
- d. Awards
- e. New Officer Recruitment
 - i. Barkalow for Associate Director
 - ii. Will need new secretary
 - iii. Minimum 20 days for election
- f. Section Awards
- g. Webinars
 - i. Joint MPO webinar for Residential Subdivisions, April 15

9. Outreach & Public Relations

- a. E-Week
 - i. Need to plan over summer/fall
- b. Pre-college outreach
 - i. Dream Big Project with National
- c. Report Card
 - i. Original release 2.24.15
- d. Public and Government Relations
 - i. Legislative Reports are being posted to Facebook.

10. Old Business

- a. Higher Logic (Collaborate)
 - Need to get officers on website
- b. Infrastructure Week
 - Ben's article to be reviewed
- c. Iowa Section ASCE Goals for 2015- 2016
 - Higher Attendance at all Iowa Section Conferences
 - Promote the Iowa Infrastructure Report Card
 - Understand/Integrate Aaron Moniza's role as State Advocacy Captain
 - Focus on resiliency and efficiency of the Iowa Section's operating procedures and roles.

11. New Business

- a. Next meeting Thursday June 16, 2016 – Teleconference (Brian will setup)
- b. Infrastructure Week
 - i. Report Card

11.1 Meeting Action Items

- Josh – Member pricing trend data (National, Region, etc.)
- Ben – Submit member pricing info to National (due 5-31)
- Ben – Request website be considered for award w/ National (due 6-1)
- Ben/Brice – upload UI Student Chpt honorable mention letter to Facebook, have Brice include in upcoming newsletter
- Ben/Brice – get past award winner info on website (award banquet .pdf)
- Brice – There are minor text formatting issues when view website in mobile version, on phone

- Josh – Life Member engagement ideas, etc.
- Ben – Annual Report to Jennifer, possible PP slide needed (J. confirming)
- Aaron – Draft memo/working doc on technical conference sponsorship guidance
- Aaron – ASCE Collaborate items, Officers
- Brian B – arrange conference all info for next month and send to Ben
- Jenifer – Find out if iMax locations are known for Dream Big movie...in DSM?
- Everyone – Follow-up on any speaker confirmations or contact concerning Annual Conference and get to Marlee/Aaron

11.2 Adjourn Meeting 2:09 pm:

Motion to Adjourn (Brian), second (Josh) and approved.

An E-vote was taken on 6.13.16. Motion (Aaron) to approve \$400 honorarium for speaker (Tim Dolen) as travel expenses for Geotech Conference (March 8, 2016), second (Jen) and approved.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.

Michael D. Barkalow, P.E.
Secretary