

NORTHWEST ATHLETIC BOOSTERS

4200 Van Horn Road, Jackson, MI 49201

board.nwab@gmail.com

PURPOSE: To promote all interscholastic athletics of the Northwest School District through full cooperation with school officials, the Athletic Director and Coaches through **Financial Oversight, Athletic Development, Athletic Promotion, and Academic Excellence.**

02/03/14 Meeting Minutes

Board Members Present: Angel Fonseca, Lisa Hedges, Camie Adams, Trish Kampf, Denny Blaschko

Board Members Absent: Denny Blaschko, Mike Richmond

Administration Present: None

Coaches Present: Melissa Barrett, Justin Brown, Brian Klinger, Devin Milheim

Members Present: Nicole Hatt

1. Official Business
 - a) Fonseca called the meeting to order at 7:05 pm
 - b) Fonseca asked for the approval for the January 2013 Minutes

A motion to approve the January minutes was made by Barrett, seconded by Hatt, and approved unanimously.

2) Old Business / Reports

- a) Finance Report – Adams reported that we spent \$5000 on wall mats for MS and HS. We have not paid teams for winter concessions. JC donated the check to them back to us, in appreciation for the connection. Galloway sent an email that stated that the score boards are \$8,099. The only large outstanding amount is \$2500 tax withholding for 2013 Cash Bash Winner. The ending balance in the bank is approx. \$55000.

A motion to approve the Finance Report was made by Klinger, seconded by Milheim, and approved unanimously.

- b) Athletic Director Report – Galloway is unable to attend but sent an email regarding the amount of the Score Boards. He also wanted to remind us of the need for the pitching machine.

3) New Business

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- a) Cash Bash Planning - Hedges reported that Cash Bash only has 55 tickets left to distribute to sellers. Hedges stated that volunteers are needed in the following areas:
- Securing Donors for the Live Auction- Hatt stated that she has secured some donations, based on the info from Wendy Richmond. We need to continue to work on getting more items so that we do not have to purchase things for the donations. We may also need an auction person to call these out.
 - Advertising -Fonseca volunteered to coordinate this - sending out posters, fliers, contacting media, announcements can be made at the basketball games at the High School and Middle School games. Fonseca will also ask Bontrager if we can post Cash Bash on the new sign.
 - Kampf checked with Marnie Hade to get video projected during Cash Bash. We need to contact Brian Kusch regarding the equipment.
 - McMichaels offered to sell 'insurance' at the door - until we stop selling tickets
 - Raffle - Kim Carney sent out an email on the 29th to the coaches for NW Team baskets. Lori Gwinn offered to help with selling the raffle tickets for the baskets.
 - Sideboards - Justin Brown volunteered to coordinate this
 - Snacks and Dessert - W. Richmond is planning on doing the cupcakes for dessert.
 - Set up - Front Room - to begin at 3:00pm and Back Room to begin at 8:00 am
 - Silent Auction - D. Blaschko contacted Lowe's and they have changed their donation procedures, so they may not be able to donate for this. We can decide up until April 1st to have it or have the items used for the raffle. Blaschko will continue to work on getting more raffle items.
 - 50/50 - We need a volunteer to help some of the prep work for separating the raffle tickets into strips of 10 and sorting the ping pong balls. Fonseca has offered to separate the tickets. Barrett suggested we split the tickets now and put into containers. Brad Buter is going to be in charge of the money for the 50/50
 - Tear Down

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Hendges reported that the sales of the tickets needs to happen along with the sponsors/donors. The approximate cost is over \$14000.00 at this point. Early bird deadline is March 1st. All money/tickets can be turned into Kim Carney as they are sold.

- b) Kampf – Younkers
- c) Board Elections – Fonseca stated that the Board elections are voted on in March. Every position is open. Board terms were revisited again, and discussion ensued relating to creating staggered terms to increase continuity among board leadership. In March 2014, the President and Secretary terms will be elected for two years, the Vice President and Treasurer will be for a one year term (in 2015 they will be up for a two-year term). Trustees will remain a one-year term. NWAB encourages parents with students in middle school to come forward and learn the ropes so that there is consistency in leadership as those parents with older kids step down.
- d) Concession Staffing for 2/22 - Fonseca stated that the Touchdown Club – Mark Bostwick, has a basketball tournament for three schools (all day event) and have asked us to do concessions. At the elementary 2- people, Middle School 2 people, High School, normal. Discussion was that we only do the MS and HS. Discussion regarding the amount would be two four hours shifts and \$100 per shift for HS only, and MS is \$50.00 for four hour shift. Fonseca will email all coaches to see if anyone is interested. If we get no interest, we will offer to the school sanction groups/club Project Graduation. Also, regarding Concession for the Red Crushers tournament for Feb 16th, Blaschko will contact Red Crushers and see if we need to provide concessions.

A motion to change officer terms in board elections to two years each, staggered was made by Klinger, seconded by Milheim, and approved unanimously. Discussion regarding this is that job descriptions are in place for people to know what they are getting involved in. The rotation will be helpful to prevent gaps in the consistency of NWAB. All in favor.

4) Funding Requests –

- a) As Galloway was unable to attend, based on his email – he has requested that a Softball Pitching machine be purchased. We do have the money in the budget, but if we spend it, we may not be able to look at any other funding requests until May.

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Discussion revolved around the amount that is being requested and what can the team help with in the purchase of it. As this is a need for the Softball program, we should.

A motion to pay for the pitching machine in entirety was made by Klinger, seconded by Barrett, motion has passed.

- b) Galloway's email did not discuss the Weightroom equipment so that is being tabled. From a verbal mention at the last meeting, we know that there is a need for repairs for many items. Adams stated that there was a line item for those repairs so there is no need to vote on this, we just need more information.

5) Adjournment

a) Closing Comments

- i) Blaschko reported that there is a Snowboard and Skiing Club that is interested in volunteering. Fonseca stated that given the club is not a school sponsored sport, it would not get the option to volunteer in the first round of athletics, but could be included in the NW sanctioned groups/clubs that are invited to volunteer once athletics has had an opportunity. Denny Blaschko, Jr. is the President of the Club and will contact Fonseca.
- ii) Meeting adjourned at 8:35