

The town board meeting for the Town of Addison was held on Monday, April 19, 2021, 7:00pm at 21 Main Street. The following people were present:

Deputy Supervisor	Jack Thompson - absent	
Councilperson	Alice Weale	
Councilperson	Brandon Conklin	
Councilperson	John Lyons	
Attorney	Craig Patrick - absent	
Town Clerk	Robin Carr	
Assessor	Teresa Lyons	
Hwy Superintendent	Jeff BeGell	
Bookkeeper	Betty Machuga	
	Don Souders	Michael Witter
	Laura Souders	Rick Stewart

Councilperson Weale called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC:**

None

**APPROVE MINUTES:**

Motion by Councilperson Lyons, seconded by Councilperson Conklin to approve the March 15, 2021 minutes as written.

Ayes: Weale, Conklin, Lyons  
Nays: None

**DEPARTMENT HEAD REPORTS:**

a. Assessor – Tentative Assessment Rolls ran. Getting numerous complaints about Code Enforcement Officer not responding to calls. Table discussion on CEO till next month.

b. Hwy Superintendent BeGell reported that they Serviced the Tractor, the Ford P/U, and the Roller. Extended two sluice pipes on John Rial Road, graded Mose Road, John Rial Road, Aumick Road, Stapleton Road, Fred Rial Road and Irish Hill Road. Performed Miscellaneous work on Space Road. Met with sales reps from B&W, Chemung Supply, Superior Energy, Parameter Tire, Soil and Water, Steuben County, CAT, Sadam Tire and Columbia Cross Roads Equipment. Worked with a kid from BOCES. Looks like we will be receiving the following funds: CHIPS \$97,271.14, PAVE NY \$2,877.04, Extreme Winter Recovery \$21,693.44 for a total of \$144,811.62, up from approximately \$106,000. Also stated the dirt roads held up pretty well this winter.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there were 36 expired dog licenses at the end of March 2021.

**OLD BUSINESS:**

a. Annual Review of Bookkeeper's Records – Records were reviewed and signed by the board members to the best of their ability.

b. Rabies Clinic approved by the County as scheduled for May 8, 2021, 10am – 12pm, at the Addison Community Center.

c. Cemetery Maintenance Sealed Bids – Received 1 sealed bid. Bid was from Victor Stewart, for a total of \$4550. Motion by Councilperson Lyons, seconded by Councilperson Conklin to accept Victor Stewart's bid of \$4550. for the mowing, trimming, leaf mulching, fall clean-up and maintenance of the Maple Cemetery and the County Route 119 Cemetery for a one year period. Acceptance is contingent on receiving a Certificate of Liability Insurance in the amount of \$500,000.00, with the Town of Addison listed as additional insured, within 10 days. Roll call taken: Lyons – Aye, Conklin – Aye, Weale – Aye.

**NEW BUSINESS:**

a. Tax Collectors Final Settlement Report – Original levy \$1,569,346.71, total collected \$1,429,457.03, amount unpaid \$139,889.68. Total Fee amount collected and paid to Town \$6,151.60.

b. Annual Financial Report of the Supervisor for the Town of Addison was filed, Legal notice posted in the Addison Post and on the Town Website, and a copy is available for public review at the Town Hall.

c. Resolution to establish Standard Work Days for elected/appointed Officials. Motion by Councilperson Lyons, seconded by Councilperson Conklin, BE IT RESOLVED, that the Town of Addison, Location Code 30879 hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body: Town Justice 6 hours; Court Clerk 6 hours; Bookkeeper 6 hours and Dog Control Officer 6 hours. Roll Call Taken: Conklin – Aye, Lyons – Aye, Weale – Aye.

**EXECUTIVE SESSION:** None

**COMMUNICATIONS:**

a. Received a Lead fact sheet from Steuben County Public Health to help educate contractors, building managers, homeowners and residents about lead safe work practices.

b. E-mail from Jeff Baxter, and energy adviser at Usource Energy, offering to help the Town Vet Solar Developers and their proposals.

c. Received flier for the 24<sup>th</sup> Annual Regional Leadership Conference, to be held 4 days in June, at a cost of \$25 per registrant.

d. Received a list from Allen Engineering of the septic systems they designed for the Town of Addison in 2020. Also offering to host a luncheon and one hour training for some code credits and referrals.

**OTHER BUSINESS:**

Claim Numbers, General Fund totaling \$26,878.07; Highway Town-wide DA Fund totaling \$14,172.16; Highway DB Fund totaling \$6,768.13; and Trust & Agency totaling \$1,096.60, for a Grand Total of \$48,914.96. Motion by Councilperson Conklin, seconded by Councilperson Lyons to pay the bills in their usual manner.

Ayes: Conklin, Weale and Lyons

Nays: None

**SUPERVISOR REPORT:**

Motion by Councilperson Lyons, seconded by Councilperson Conklin, to approve the Supervisor Report for March 2021 as presented.

Ayes: Conklin, Weale and Lyons

Nays: None

**COMMENTS FROM THE PUBLIC:**

Rick Stewart requested to know the amount of the ending fund balance from the Annual Financial Report which was \$923,169.00.

**ADJOURNMENT:**

Motion by Councilperson Conklin, seconded by Councilperson Lyons, that the meeting be adjourned at 7:38pm, and the next scheduled meeting is Monday, May 17, 2021, 7pm at the Town Hall.

Ayes: Conklin, Weale and Lyons

Nays: None

Respectfully Submitted,

Robin Carr  
Town Clerk

**NEXT MEETING:**

**MONTHLY BOARD MEETING: Monday, May 17, 2021 7pm at the Town Hall**