



Rice Family Dentistry^{LLC}

810 Main Street, Winfield, KS 67156 620•221•7737

ABOUT YOUR INSURANCE...

We are dedicated to assisting you in any way possible with your insurance. As a service to you, we will file your claims in a timely fashion to assist you in gaining the maximum benefits to which your insurance policy entitles you.

Dental insurance is helpful in deferring SOME of the costs of dental treatment. Your policy may or may not include benefits for services provided in our office. The coverage that you receive is a result of a contract between your employer or yourself and your insurance company. There are numerous types of policies and insurance carriers, and we will need your help to understand the specific nature of your insurance benefits.

ABOUT PREAUTHORIZATIONS...

Some insurance policies require an authorization for services BEFORE the service is performed. When there is any treatment needed, we will send a preauthorization into your insurance company. The preauthorization is just a pre-estimate and helps our office be able to give you a more accurate estimate for your dental treatment. We will then call you to let you know your approximate amount you will need to pay before your dental appointment.

ABOUT SECONDARY INSURANCE...

Many of our clients are covered by more than one insurance carrier. Please advise us if you have insurance benefits from more than one plan. We will be happy to file claims to both primary and secondary insurance carriers. It is your responsibility to notify us of the benefits paid/ not paid by your primary carrier, then, upon your request, we will refile your claim with your secondary carrier.

ABOUT INSURANCE CODES...

A specific system of procedure codes and descriptions is required by insurance carriers. We will file your claims in accordance with this system. The dental industry standard is that when a person reaches the age of 12 or has all permanent teeth, he or she is treated as an adult and the cleaning performed is an adult cleaning. Since we adhere to this policy on all of our patients, we cannot refile a claim showing a child's cleaning if all permanent dentition is present. Some insurance companies adhere to this dental industry standard. If your insurance company does not, you will need to contact either the insurance company or your human resource department where you work to have this challenged.

OUR PROMISE TO YOU...

We will assist you to the best of our abilities with your insurance. Please discuss any questions you may have with your consultant. Please inform our staff of any new insurance information and let us know, your legal name that is on the insurance policy.

My signature below indicates that I have read and that I understand the above. Further, I understand that my insurance carrier may pay less than the actual fee for services. By signing this statement, I agree to be responsible for payment of all services rendered on my behalf (or on behalf of my dependents.)

Signature: _____ Date: _____