**Transitioning to Korea**

1. My plan was to get to Osan around the 16-17th of August. Is that too early?

**No, that is not too early. In fact, I would not delay much longer than that date.**

1. When is the reporting date for teachers? **. I will forward the school year calendar** **(draft awaiting confirmation.) Let me know how you can receive it.**
2. I am in need of some help in setting up my hotel/TLA. I want to make sure

that is ready to go. Is there someone who can help me with that? **Contact the front office secretary or the principal. I will have a local realtor prepped for your arrival with contact info shared. The processing of your temporary and permanent living quarters allowance is done via the DoDEA Employee Online Access. DAPS, and for travel orders/RAT…. Etc.. TOPS. Go to :** [**https://www.dodea.edu/Offices/HR/oea/index.cfm**](https://www.dodea.edu/Offices/HR/oea/index.cfm)

1. I know I have many months to go, but I would be more than grateful if you can assist me in my quest for a house/apartment to rent. Any pictures or websites of what the homes

look like in Korea is helpful. **I will provide contact info and will have a local realtor prepped for your arrival with contact info shared.** Are all the homes 220 (electricity) ONLY?  **Mostly 220, and converters for 110 appliances will be provided.**

Do I need any deposit when renting? **No deposit is needed generally. You will arrange for your rent and utilities to be included in one amount that will come in a disbursement from the government directly to your bank account after providing your lease agreement and completing the online information via DoDEA Online Employee Access…that is your Living Quarters Allowance / LQA. You will deliver the entire amount to your landlord/realtor who will provide you with a receipt. One amount, all bills paid, UNLESS you have particular, special requests outside the normal range of things.**

1. Secondly, how would it work, as far as paying for a year's rent? Does HR provide me with a year's rent and utilities or do I pay out-of-pocket, then get reimburse?  **Paid in advance … no reconciliation of bills, nothing out of pocket, nothing reimbursed…is the normal flow of things. We do have a Housing Office on base that may be helpful in providing appliances like washers and dryers if they are not included in the apartment/house. Most of the apartments/houses here come furnished.**
2. As for transportation, I am going to get something cheap and cheerful (LOL)

from over there and send my vehicles back to the state. **Not sure of what is done elsewhere on shipping of vehicles,…some do bring vehicles with them here, shipped to here from Europe and from the States. Others buy local used vehicles here or purchase new vehicles via dealers on base. Keep in mind SMALL is often better than LARGE in vehicles here. Parking is tight, and neighborhoods with small lanes can be a challenge for SUVs and big cars.**

1. Is transportation from the airport readily available? Should I book taxi rental or public transportation in advance? **In the past, the principal or asst. principal has met new hires at the airport, otherwise public transportation is easily obtained at the airport upon arrival, cheap, safe and efficient. No worries. There is a USO located at the airport and English signage everywhere.**
2. Can forward my orders when I get it to someone or the post office and get a mail box set up prior to me coming. I would like to send over a few boxes for work/school. **Securing a mail box prior to your arrival is problematic as USAF has restrictions. Shipping school related items to OMHS should be possible via our supply guy and the OMHS front office. I will be sending additional information on school personnel below.**
3. If I can't get a box, does the school accept boxes for teachers until the teachers get there?

**I will be sending additional information on school personnel and contact info below.**

1. Please provide me with the School's # including DSN as well.

Osan MHS - Mailing address: Unit 2037 APO, AP 96278-2037

Telephone numbers:   
 P: 011-82-0505-784-9098/9076/9096  
 F: 011-82-0505-784-9121  
 DSN-P: 784-9076/9098/9096  
 DSN-F: 784-9121

It is suggested you follow the typical chain of command in requesting information and seeking clarification/answer on a wide range of items:

1. First, contact the OMHS Secretary -- Mr. Donald Porter. [donald.porter@pac.dodea.edu](mailto:donald.porter@pac.dodea.edu)
2. Second, contact OMHS Asst. Prin. – Mr. Edgar Romero [edgar.romero@pac.dodea.edu](mailto:edgar.romero@pac.dodea.edu)
3. Thirdly, contact OMHS Principal – Mr. Morgan Nugent [morgan.nugent@pac.dodea.edu](mailto:morgan.nugent@pac.dodea.edu)
4. Supply Personal for mail/shipping – Mr. Oh HyungChon [hyungchon.oh@pac.dodea.edu](mailto:hyungchon.oh@pac.dodea.edu)
5. Meeter-Greeter for upon your arrival in country - TBD
6. Osan MHS 784-9098 [oahs.registrar@pac.dodea](mailto:oahs.registrar@pac.dodea) For your children.
7. Mentor Teacher – and the Teachers Education Association of Korea/FEA/NEA Faculty Representative Spokesperson - Ronnie Lynn Holley, Ph.D. [ronnie.holley@pac.dodea.edu](mailto:ronnie.holley@pac.dodea.edu)

My personal email [rlholley@yahoo.com](mailto:rlholley@yahoo.com) Cell in Korea 010 7312 6315 - After June 17, I will be in the States, but back in Korea around the 16th of Aug. Contact me anytime for anything.

P.S. SAVE this document to your personal email address.

**GO COUGARS !**