



**KENTUCKY ASSOCIATION OF  
CONSERVATION DISTRICTS**  
103 LAKEVIEW COURT, FRANKFORT, KY 40601  
SERVING KENTUCKY'S 121 SOIL CONSERVATION DISTRICTS

To: Kentucky Conservation Districts  
From: Shane Wells, President of KACD  
Date: September 2, 2020  
Subject: KACD Announcement of Technical Assistance Grants to Conservation Districts

Good Afternoon,

KACD is officially announcing the availability of \$1.6 million in technical assistance grants for conservation districts in Kentucky.

This funding will help conservation districts build their technical assistance capacity and thus enhance their ability to provide conservation planning and technical assistance specific to conservation practice implementation. KACD will administer these funds – provided by NRCS – to conservation districts in high priority locations across the state. The highest priority locations will be identified by state conservation partnerships based on the districts' immediate conservation needs, EQIP workload, and staffing requirements given these workloads.

Overall, KACD anticipates that about 50 staff members will be funded through this agreement with conservation districts.

### **Submission Guidelines**

KACD will accept letters of intent from any Conservation District interested in being the lead county for one of these 75/25 positions. The letter must include:

- If you currently have a 50/50 employee on staff
- What counties you are partnering with (if any)
- What benefits you are planning on offering to this employee (if any)
- What work unit this employee will be a part of

**Deadline for letter of intent: November 2, 2020**

Requests for funding will be evaluated by a panel of KACD Directors and USDA/NRCS Leadership staff. Districts will be notified of the decision regarding the 75/25 employee prior to December 2, 2020.

Once a district signs an agreement with KACD, the agreement holders/signers will be responsible for the completion of the agreed upon work and should complete within the agreed to time in the agreement, up to 5 years.

Each agreement requires:

- A 25% match for funds received.
- Agreeing to provide monthly staff time worked on this agreement. These reports will be utilized as a monthly invoice to KACD for reimbursement of services.
- Any deliverables listed in the agreement at time of signing between the District and KACD.

### **Contact Information**

Letters of intent should be submitted by county conservation districts to KACD Executive Director Crystal Renfro, who will also serve as the point of contact for this new program and any questions regarding this solicitation.

Crystal Renfro

Phone: 606-723-5104

Email: Crystal.Renfro.KACD@outlook.com

### **Additional Information**

A fact sheet about this project was distributed previously. Also, a set of FAQs has been distributed and will be updated throughout the project as needed. Both documents are available on KACD's Technical Assistance Grants webpage.

Thank you for your interest in this opportunity to advance conservation delivery and the conservation partnership.

Sincerely,

Shane Wells, President

Kentucky Association of Conservation Districts

**CONSERVATION \* DEVELOPMENT \* SELF-GOVERNMENT**