

W1050-1 (Club)

07 SEPT 2016

MINUTES OF THE CFB NORTH BAY CT33 CLUB
MEETING HELD AT WING FITNESS AND WELLNESS CENTRE

ATTENDEES:

Present: William Farrell (President), Melissa Farrell (Treasurer), Pierre Simard (Head Coach), Kelly Hammond, Tina Crewson, Dave Crewson, Jim Kilroy, Helene Boissonneault, Sherri Rea, Craig Paralovos, Heather Paralovos, Chris Hotson, Nicole Hotson, I Boucher, Christian Palavicino, Dean Papatheoderou, Fiona George, Chris Betsill, Mark Stevens, Erin Lainevoool, Hillar Lainevoool, Jade Periard, Cathy Beer, Shannon Laughren, Alistair Greig, Alanna Norman, David Trottier, Allison Denome.

ABSENT:

INTRODUCTORY REMARKS

1. The Club President convened the meeting at 16:30.

DISCUSSION

ACTION BY

REVIEW AND ACCEPTANCE OF PREVIOUS MINUTES

President

2. N/A

BUSINESS ARISING FROM PREVIOUS MINUTES:

3. N/A

President

TREASURER REPORT (Financial Statement attached)

President

4. William Farrell (club president) showed both the July's Financial statement and the 2016-2017 Operating budget to the attendees. He explained that the Unencumbered cash on hand is listed as \$13,041.39 however the Retained Earnings of \$3194.21 and the Swim-a-thon cheque for \$5100.00 has not been reflected into the amount of Unencumbered cash. The amount of unencumbered cash will be over \$20,000.00 when it all gets deposited.

REPORTS FROM SUB-COMMITTEE MEMBERS

5. Kelly Hammond volunteered to step up as the new Vice President, Allison Denome as the new Secretary,

Sub-Committee

DISCUSSION

Bill Chirico as the new Team Administrator,
Jim Kilroy as the new Officials Coordinator and
Nicole Hotson as the new Meet Manager.

ACTION BY

GENERAL INFORMATION/CLUB CORRESPONDENCE

6. Pierre Simard, the Head Coach addressed the swim club and provided information about the upcoming swim season.

All

Main points covered by Pierre were:

- a. leaving early from practice,
- b. informing coaches of sick and injured swimmers,
- c. showing up on time for practice,
- d. attending swim meets,
- e. reading all emails sent to parents; and
- f. respecting the coaches.

Parents were asked to notify Pierre by replying to his emails if swimmers were not attending a swim meet or if event changes were required and that meet fees would be due on the same date as the deadline set by Pierre Simard for each meets. Parents were also made aware of the location of the drop box in the pool office for payment drop-off.

NEW BUSINESS

7. A motion was put forward by Pierre Simard to increase the Incidentals for Swim meets/Conferences/Meetings from \$40.00 to \$45.00 per day; it was discussed that the club covers the cost of hotels and mileage, but not meals as they are covered under incidentals.

Motion:
Pierre Simard

Second:
Melissa Farrell

Vote on the motion was passed.

A motion was put forward by Pierre Simard to purchase a Coach Com Starter Box at a cost of \$699.00 (US), which is a device used by coaches to talk to swimmers while they are training in the pool.

Motion:
Pierre Simard

Second:
Melissa Farrell

Vote on the motion was passed.

Constitution and By-laws:

The new Constitution and By Laws were introduced to the club.

DISCUSSION

Kelly Hammond stated that the Vice President, Treasurer and Secretary should not be appointment and/or elected but rather only elected.

Team Administrator should be included into the Constitution and was overlooked.

A discussion was conducted around whether the Club Executive is authorized to expend \$500.00 of operating expenses as our treasurer needs to spend over \$500.00 during swim meets. It was explained that the meet fees and or bus trips are in the budget, thus they are not part of the operating expenses.

Vote to adopt the new Constitution and By Laws was passed

Chartered Busses

Two of the Swim meets are mandatory this year: Dave Kensit held in Sault Ste Marie in February and the Ontario Team Champ held in Markham in April.

Due to the fact that we have a long drive back to North Bay leaving at 2115 hrs both meets should have a bus paid in order to reduce the risk of getting into an accident. It was mentioned that last year a coach from one of a nearby swim club, left the swim meet in Markham and got into a car accident and passed away.

Discussion about having 2 options with families who want to take the bus could and those who don't want to take the bus would not. It was explained that this would increase the amount the families who decide take the bus would have to pay in order to cover for the families who do not wish to take the bus.

Pierre's idea of having the buses was for the team building aspect and to avoid the fact that swimmers leave the swim meets early and not swim finals which they worked so hard to achieve or do not stick around to cheer the team members but rather try to go home as soon as possible.

It was noted that in the past when buses were used there was not allot of shuttle bus trips from the swim meet to the hotels and that the parents with multiple swimmers were stuck at the

ACTION BY

Motion:
William Farrell

Second:
Kelly Hammond

DISCUSSION

ACTION BY

pool with little/no food facilities near the pool.

Discussion was conducted about getting a school bus rather than coach buses for the Ontario Team Champs.

William Farrell put a motion forward to increase the bus trips from \$6000.00 to \$8000.00 with spending up to a maximum of \$5000.00 on the Dave Kensit Swim meet and up to \$3000 on the Ontario Team Champ. Chartering a coach bus for Dave Kensit and a school bus for the Team Champs.

Vote on the motion was passed.

ANNOUNCEMENTS

8. Wing Welcome 10 Sept, CT 33 will set a booth in the hope to recruit new swimmers and military members to help out within the club.

All

Martha McCabe 17 Sept 1630-1830 Olympian Martha McCabe will be visiting the base to swim with members of our swim club and conduct a meet and greet.

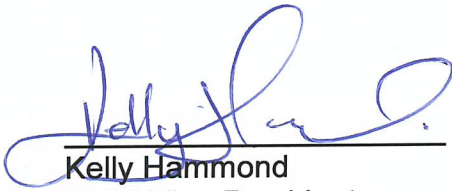
DATE OF NEXT MEETING

9. N/A

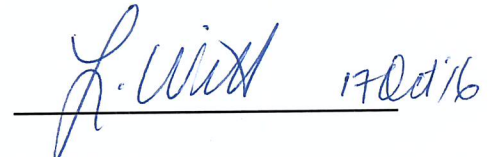
Adjournment:


President

10. The President adjourned the meeting at 1635 hrs.


Kelly Hammond
Ct 33 Vice-President


Paul Best
Manager, FSR
Chair
Recreation Council


Leanne Witt
Snr. Manager PSP
Personnel Support Programs


Chairperson
Base Fund Committee

Distr. List:

Club Membership
Recreation Council Chairperson
Snr. Manager PSP
Base Fund Chair

Balance Sheet

OCT-17

PC/IMPREST	
BANK ACCOUNT (OVERDRAFT)	\$23,263.74
DEFERRED MEMBERSHIP A/R	\$2,422.50
PRE PAID EXPENSE	
CURRENT ASSETS	\$25,686.24
TOTAL ASSETS	\$25,686.24
ACCURED LIABILITIES	\$378.00
UNEARNED REVENUE	\$8,166.08
CURRENT LIABILITIES	\$8,544.08
TOTAL LIABILITIES	\$8,544.08
RETAINED EARNINGS	\$2,663.77
+ NET INCOME / - LOSS FOR THE YEAR	\$4,631.20
RETAINED EARNINGS	\$7,294.97
CONTRIBUTED CAPITAL	\$9,847.19
TOTAL EQUITY	\$9,847.19
TOTAL LIABILITY+EQUITY	\$17,142.16
Unencumbered Cash	\$17,142.16

T-Birds - as of 13 Oct 116