

Chapter President and Secretary,

Hope all is well and that you are having a safe and enjoyable summer.

The Western District Lodge officers are happy to announce the PFA Western District Convention will be held Saturday, September 18, 2021 by ZOOM. An announcement flyer has been sent to you. Please share with all your members.

There are several items needing action by the chapters that should be facilitated by the officers in a way that is best for your chapter's situation.

ACTION ITEMS:

1. Elect Delegates
2. Submit Chapter Report
3. Submit a chapter Arcadian of the Year nominee
4. Encourage members to run for a District Lodge office

The subject of this email will cover election of chapter delegates to District Convention. Because of the circumstances, flexibility will be needed. However, procedures will be followed as closely as possible as outlined in the PFA Constitution & By Laws.

Steps:

1. Visit website www.panarcadianwest.org
Go to Downloads where the Constitution & By Laws can be found
ARTICLE XVII describes District Convention rules. **PLEASE READ ENTIRE ARTICLE**

SECTION 6 deals specifically with election of delegates.
2. A cover sheet is attached to this email. It describes the categories each chapter is allowed for delegates.
3. A Return Reporting Form page for each chapter has also been attached. It is this page that must be filled out and returned by September 1, 2021 to joannesaltas@gmail.com with information outlined on cover sheet.
4. The number of allotted delegates/alternates for each chapter has been calculated for you, and is on the personalized chapter return reporting form.

Feel free to contact DG Joanne at joannesaltas@gmail.com with questions or concerns.

Thank you

DL Officers