

The City of Marion is seeking a full-time Chief of Police.

Job Responsibilities:

- Ability to reflect the values and desires of the community through community policing by monitoring all city neighbors and businesses.
- Establish attributes necessary for continued growth and operations of the Marion Police Department and the City of Marion.
- Responsible for deterring, detecting, and resolving criminal activity on various criminal levels & have the ability to contact higher state and federal agencies when and where necessary.
- Monitor motor vehicle violations, business/home intrusion through patrolling and increasing police visibility to discourage crime.
- Perform duties at the scene of disturbance, secure scene of crime, emergency blocking with proper equipment, conduct investigation, etc.
- Monitor/Maintain adequate qualified police officers/staff who are properly trained and equipped/trained on how to use police devices.
- Properly tag and secure all police evidence and maintain/secure police evidence in holding room.
- **Research, pursue, secure grant opportunities with specialized city staff for the betterment and updating of equipment, patrol vehicles, and police software of the Marion Police Department.**
- Interview and interrogate suspects.
- Prepare and perform duties at trial/with court system.
- Communicate and assist department/staff officers and lead persons in investigations within the criminal justice system, and citizens with reports, etc.
- Perform escorts for various entities/officials as requested in writing by the entity or official making the request.
- Develop a recovery system and initiate collection efforts.
- Communicate with agencies via phone, email, mail or person to adequately complete job duties associated with crimes, pulling background reports, or assisting or pointing requestors in the right direction to locate information.
- Collect data and prepare monthly police reports and budget expenditures within the Marion Police Department and report to the City of Marion Clerk-Treasurer with all expenditures to maintain budget appropriations.
- Provide reports to Mayor and Council at monthly meetings.
- Maintain, attend, and hold law enforcement certifications and continuous education training.
- Ability to establish working relationship with state, federal, and local departments not limited to the fire department, sheriff's office, security staff at local schools and colleges, etc.

Education and Experience

- APOSTC {Certified Alabama Police Officer} or Certified Police Officer of any agency.
- APOSTC Firearms/Taser Certification/Training or certification from any agency.

- Experience as an accident investigator, radar operator, interviewer and interrogator, and crowd controller.
- Experience with homicides, hostage negotiation, latent finger prints/minor photography (crime scene photographing), community policing, and all levels of crimes.
- Knowledge of office administration and procedures.
- Knowledge of general budget procedures and preparations.
- Proficient in relevant computer/police software & radios.

Key Competencies

- Attention to detail and accuracy
- Good verbal and written communication skills
- Organizational skills
- Budgeting
- Information management
- Problem analysis and problem solving skills
- Team member
- Stress tolerance
- Sense of urgency/Tenacious
- Customer/Community service skills

The City of Marion is committed to providing equal employment opportunity to all applicants and employees in accordance with all applicable equal opportunity and affirmative action laws, directives and regulations of Federal, State and Local governing bodies and agencies thereof.

The City of Marion will recruit, hire, and at times promote where necessary or if applicable into all job levels the most qualified individuals without regard to race, color, creed, religion, sex, national origin, ancestry, marital status, status with regard to public assistance, disability, age, sexual orientation or affection preference, military status, or status as a special disabled or Vietnam era veteran except where sex is a bona fide occupational qualification.

The City of Marion offers health and dental benefits, retirement with the Retirement Systems of Alabama. Life Insurance and other fringe benefits are also available with various agencies at the selection of the hired employee. For more information, please contact City Clerk-Treasurer Laura Hinton at 334-683-6545; email cover letter and resume to lwhinton@cityofmarional.org, or mail to: City Clerk-Treasurer P.O. Box 959 123 E. Jefferson St. Marion, AL 36756.