



mASCot
MANAGING AUTISM SPECTRUM CONDITION OURSELVES TOGETHER
Supporting Local Families

Activities Risk Assessment

Events: mASCot Children and Youth Activities Programme

Date: Sept - December 2020

Sites: Multiple outdoor and indoor sites in the Brighton and Hove area, Online sessions via Zoom

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Review: Jan 2021 (or with any earlier adjustment to national COVID restrictions/guidelines)

Any totals of 4 (Probability x Severity) and above should be carefully monitored on site.

Work Activity / Item	Hazard	Who is at risk?	Preventative Action Existing control measures	PROB 1-4	SEV 1-4	RISK P x S	Is the risk adequately controlled Yes / No
CYP Sports sessions, social groups, music sessions, online support groups	Personal injury	CYP attendees	<ul style="list-style-type: none"> • All pre-existing injuries or medical conditions recorded by session leader • Session leaders experienced and trained in safe practice • Trained First Aider always on premises • Clear instructions given to CYP about safe practice/play • Small groups with high group leader to CYP ratio (1:6 maximum) ensuring proper adult care and attention for each child <p>Safety equipment to be used as necessary (e.g. life jackets for paddle boarding)</p>	1	3	3	Y

<p>CYP Sports sessions, social groups, music sessions, online support groups</p>	<p>COVID19 transmission</p>	<p>CYP attendees, session leaders</p>	<ul style="list-style-type: none"> • All sessions taking place outdoors or well-ventilated spaces indoors. • Reminders to attendees regarding regular hand washing and immediately before and after session. • Hand sanitiser provided if hand washing facilities are not available. • Small groups maximum 15 CYP. • Only providing activities that can be undertaken with social distancing in mind. • Registers taken with contact numbers of all attendees should test and trace service be required. • Any equipment or frequently used touch points (e.g. handrails, gates) to be cleaned frequently. • Attendees informed to stay at home should they show any COVID19 symptoms. • Attendees to bring their own instruments, games equipment, picnic food/drinks as required. • Where possible, CYP to be kept in consistent groups. 	<p>1</p>	<p>4</p>	<p>4</p>	<p>Y</p>
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			<ul style="list-style-type: none">• Promoting the 'catch it, bin it, kill it' approach.• Ensuring areas or activities do not become overcrowded.• Providing cleaning instructions and spray for toilets if necessary.• Designated isolation space for any CYP suspected COVID cases, parent/carer will be contacted immediately to collect the CYP from isolation room.				
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<p>CYP Sports sessions, social groups, music sessions, online support groups</p>	<p>Injury from moving cars (car-park/surrounding roads)</p>	<p>CYP</p>	<ul style="list-style-type: none"> • CYP accompanied in and out of meeting locations by parent carers unless able to travel independently • Parent/carers briefed on parking situation, any dangerous nearby roads, and the security of access. • Attending parents/carers agreed responsibility for their own and their CYP welfare, conduct and safety. 	<p>1</p>	<p>4</p>	<p>4</p>	<p>Y</p>
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<p>CYP Sports sessions, social groups, music sessions, online support groups</p>	<p>Stress - managing difficult behaviour, conflict, difficult disclosures</p>	<p>Club members - parents/CYP, staff volunteers</p>	<ul style="list-style-type: none"> • Safeguarding procedure includes regular peer supervision and support for staff and volunteers • Session leaders and support volunteers briefed in inclusion policy • Clear safeguarding policy and procedure for any safeguarding issues • Regular training for staff available as necessary e.g. around behaviour, group management and working with CYP • Clear ground rules/conduct code for each club and its members • Clear ethos of working towards resolution of any conflict 	<p>1</p>	<p>3</p>	<p>3</p>	<p>Y</p>
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<p>CYP Sports sessions, social groups, music sessions, online support groups</p>	<p>Anxiety, meltdowns, sensory overload, emotional difficulties.</p>	<p>CYP</p>	<ul style="list-style-type: none"> • Designated quiet spaces, areas to run around and smaller break out areas • Attendance numbers capped to limit sense of crowding • Adult supervision of all the spaces and activities • Parents and carers present during the Girls and Teen group sessions to support their CYP as required • Information collected from parents at initial registration regarding management of CYP specific triggers or sensory issues • mASCot ethos of acceptance and non-judgment regularly promoted during sessions 	<p>2</p>	<p>2</p>	<p>4</p>	<p>Y</p>
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CYP Sports sessions, social groups, music sessions, online support groups	Bullying, E Safety, Safeguarding	CYP	<ul style="list-style-type: none"> • Adult supervision in all areas • Bullying policy and procedure in place • E Safety policy and procedure in place • Safeguarding policy and procedure in place • Staff training across all aspects • All session leaders to have up to date DBS certification 	1	4	4	Y
CYP Sports sessions, social groups, music sessions, online support groups	Fire	Club members - parents/CYP, staff volunteers	<ul style="list-style-type: none"> • Staff aware of fire evacuation procedure in each location • Staff aware of fire alarms and extinguisher locations 	1	4	4	Y

<p>CYP Sports sessions, social groups, music sessions, online support groups</p>	<p>Flight</p>	<p>CYP particularly younger children</p>	<ul style="list-style-type: none"> • Staff and volunteers made aware of CYP's that are potential runners • Parent/carers made fully aware that they are responsible for their CYP • Older CYP that might be potential runners attending groups at non secure venues have 1:1 carers supporting them 	<p>1</p>	<p>4</p>	<p>4</p>	<p>Y</p>
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