

Farmington Town Board Meeting Minutes
Monday, January 17, 2022
E913 Prairie View Ln
Waupaca, WI 54981
www.farmington-waupaca.com

Call to Order: Meeting was called to order at 6:30 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; Terri Schultz and Mitch Swenson, Waupaca Area Convention & Visitors Bureau; 4 citizens.

Approve Agenda: A motion by Craig Nelson seconded by Mark Jensen to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the December 20, 2021, Regular Board Meeting. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Mark Jensen to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Craig Nelson: None reported.

Mark Jensen: Waupaca Regional Recycling & Composting Center Board – reported on a price increase for the disposal of tires due to an increase in disposal costs: \$9/tire and \$16/tire with rim. A meeting is set for May to discuss the future of the center due to the City of Waupaca going to curbside collection revenues have dropped significantly.

Waupaca Park & Recreation Board – reported on a continued increase in program enrollment from last year; the opening of the ice rink in lower South Park; a virtual ice fishing contest; bids received for the design phase for the Swan Park playground/splash pad project, the low bid was \$77,832; and advertising for Senior Center Coordinator position, which is expected to be filled by March.

Caroline Murphy: reported on area town chairs (Waupaca, Lind, Dayton, Farmington) meeting with City of Waupaca which discussed the recycling center agreement between the five (5) municipalities and a look at revising/updating to accommodate the possible changes with members going to curbside collection for refuse and recycling.

Chain O'Lakes Lake District Board – reported the WI Department of Natural Resources (DNR) approved the Lake District's management plan; and there will be 10 lakes scheduled for treatment this year, a total 19.93 acres.

Public Input:

Steve Rawson, N3049 Crestwood Drive, asked about the Waupaca Regional Recycling & Composting Center continuation of service and whether the town would look at curbside service in the future.

Old Business: None.

New Business:

1) Waupaca Convention & Visitors Bureau Room Tax Report. Terri Schultz and Mitch Swenson presented a report on the Bureau's projects and events. Now that the town provides the Bureau with room taxes, a quarterly report will be presented to show the use of the funds. No action required.

2) Lawncare vendors' letter: roadway parking. A letter informing the area lawncare contractors of the restrictions for parking on town roads. Letters will be sent to: Stuart's Landscaping, TLC Lawns & Landscaping, Silver Mist Landscaping, Green Boyz, Jake's Landscape & Lawncare, John's Lawncare & Maintenance, Gabe's Tree Service. The town received complaints about contractors parking on the road around Cobbtown Road and the Lake District. No action required.

3) Town Hall rental arrangements with new HEPA air filters. The board agreed to allow the rental of the town hall by town residents now that portable HEPA air filter machines are installed within the board room, office area and hall entrance. The fee will continue to be \$100 with a \$200 deposit. No action required.

4) Ordinance 1/17/22(2022) Rescinding Ordinance No. 11/15/21(2021) Establishing a No Thru Truck Traffic on Foley Drive South. A motion by Caroline Murphy, seconded by Craig Nelson, to approve Ordinance 1/17/22(2022) Rescinding Ordinance No. 11/15/21(2021) Establishing a No Thru Truck Traffic on Foley Drive South. Under discussion, the original Ordinance was worded so that it was difficult to enforce and was to deter traffic one property from using town roads as a shortcut. Motion carried by 2/1 voice vote. Caroline Murphy-yes, Craig Nelson-yes, Mark Jensen-no.

5) Resolution 1/17/22(2022) Authority for Clerk-Treasurer to Enroll in Automatic Payment Plans and On-Line Bill Pay. A motion by Craig Nelson, seconded by Mark Jensen, to approve Resolution 1/17/22(2022) Authority for Clerk-Treasurer to Enroll in Automatic Payment Plans and On-Line Bill Pay. Under discussion this will allow the Clerk-Treasurer to pay the bills on a timely manner to avoid late payment costs. A separate check listing of these transactions will be provided each month to the Board for approval. Motion carried by unanimous voice vote.

6) Approve operator/retail liquor license application(s) received in Clerk's office. A motion by Craig Nelson, seconded by Mark Jensen, to approve the operator license report dated 1/17/2022. Motion carried by unanimous voice vote.

7) Land Use Permit applications – informational

- Ted McCartney – Highland – hillside tram and two platforms
- Isaac Pliska – S Westgate Acres – extension onto detached garage
- Clint & Stacey McCullough – Cleghorn – as per court case structural alteration, storage shed on existing impervious, redid decks, added room above garage, add gravel to driveway

8) Intent to Cut Wood Products – informational

- Kent Pegorsch – section 5
- Randal Mayes – section 19

9) Culvert/Driveway application(s) – informational - none

10) Roads

At the January 4, 2022 PASER training meeting held at the Waupaca County Highway Department, the Board submitted King Road for the TRI-S grant program with the possibility of obtaining 90/10 (\$84,950) or 80/20 (169,900) funding. Award notice will be available sometime in July.

The PASER rating of town roads was discussed and it was determined that the following roads would be proposed to bid out for seal coating and cold mix wedging/vacuuming:

- River Drive – 6178 ft x 20 ft heavy single seal coat + any wedging
- N Westgate Acres Road – 4171 ft x 22 ft – heavy single seal coat + any wedging and vacuuming

The following roads were proposed for resurfacing/chip sealed by the Waupaca County Highway Department:

- Grenlie Road – 8290 ft x 18 ft
- Frost Valley Road – 9029 ft x 18 ft
- King Road – 9503 ft x 20 ft + vacuuming
- Woodland Circle – 3590 ft x 21 ft + vacuuming

Under discussion Mark Jensen questioned why Grenlie Road was being sealed when it was just resurfaced last year. Grenlie would be deferred until a later date.

Mark Jensen reported that he received complaints regarding the snowplowing by Faulks after the last snowfall and was questioning why the plows aren't getting down to the pavement when plowing. The roads seem to have a layer of ice/snow remaining after the plow goes through.

11) Letters / phone calls / e-mails

- Sheriff's report had 166 incidents for November 2021.
- An open records request for assessment data was received from Black Knight Data & Analytics, the clerk-treasurer responded to the request that the data is not available through the town and that they should contact Market Drive, the town's assessment software vendor, for access to the data.
- Ryan Brown sent information that the cell towers were completed.
- Residents are asked to report any street lights that are "blue" or "purple" colored instead of "white" to the town hall. These LED lights are defective and WPS is requesting residents to report those locations so that they can replace them.

12) Bills

A motion by Craig Nelson, seconded by Mark Jensen, to approve the bills presented for payment. Motion carried by unanimous voice vote.

13) Adjournment

A motion by Mark Jensen seconded by Craig Nelson to adjourn at 7:22 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer