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| |  |  |  |  | | --- | --- | --- | --- | | **Iowa Section ASCE**  **Board of Directors Meeting**  **October 11, 2018, 11:30 AM**  **Hilton Garden Inn, Sioux City** | |  | ASCE_logo_sig_high res | |  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession | | | |
| **1. Call to order** at 11:43 by Josh Trygstad | |

* 1. Roll Call – Justin Widdel

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| Members Present | Telephone | Members Absent |
| Kari Sebern, P.E. (12:00)  William Mabuce, P.E.  Jeff Fadden, P.E. | Josh Trygstad, P.E.  Stephanie Then, EIT  Jenifer Bates, P.E.  Mike Barkalow, P.E  Brian Boelk, P.E.  Ed Sowder, P.E. (1:10) | Justin Widdel, P.E.  Marlee Walton, P.E. |

* 1. Motion to approve meeting minutes (Bill), second (Jeff) and approved
  2. Review of the Agenda
     1. Motion to approve revised agenda (Brian), second (Jenifer) and approved

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| **2. Special Presentations** |

a. N/A

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| **3. Financial Affairs** |

1. Reviewed September monthly financial report – Jeff Fadden
   1. Motion to approve September financial report (Brian), second (Mike) and approved.
2. 2018-2019 Budget
   1. Board reviewed and made revisions to proposed annual budget
   2. Make changes to Charitable Contributions, scholarships, Report Card
   3. Add Centennial line item
   4. Budget to be approved at November Meeting
3. Expenditures
   1. $66.52 to Josh for printing programs for Annual Meeting
   2. $559.80 to Kari for PGF Conference
   3. $475.66 to Marlee for Region 7 Governor travel
   4. $18.48 to Bill for name tag for Ed
   5. Motion to approve expenditures report (Bill), second (Brian) and approved

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| **4. Section Business** |

1. Organizational – Josh Trygstad
   1. No update
2. Administrative
   1. Transition of roles for new Officer Positions
   2. Josh to fill out form and submit to National
3. Coordination with National
   1. No update
4. Section History and Archives
   1. No update

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| **5. Member Communications & Feedback** |

1. Newsletter – Stephanie Then
   1. September newsletter was sent.
   2. October newsletter to include PGF summary (Kari to send to Steph), add section for funding all schools for Dream Big, and section about renewing membership
2. Website/Social Media
   1. Website has been updated with award winners
   2. Send Steph new bios if you want updated
3. Email broadcasts
   1. Stephanie requested an updated email list from Mike.

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| **6. Membership Services & Recognition** |

1. Membership Status – Mike Barkalow
   1. 939 Society (increase of 2 from September)
   2. 770 Section (increase of 7 from September)
   3. Mike to remove 2017 numbers starting in November 2018
2. Member recruitment/retention – No update
3. Life Member recognition
   1. 5 Life Members were acknowledged at the conference/banquet
4. New CE graduate recognitions – No update

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| **7. Coordination with Affiliates & Others** |

1. YMG’s – Ed Sowder/William Mabuce – No update
2. Student Chapters
   1. Bill sent updated contact lists for CIYMG
   2. Ed to check that all other contacts for YMG/SC are updated
3. Joint Section/YMG/Student Meetings
   1. No update
4. Region 7 – Jenifer Bates
   1. Erin Steever will be attending Dordt Joint meeting on October 11

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| **8. Professional Development** |

1. Annual Conference – Kari Sebern
   1. No update
2. Technical Conferences – William Mabuce
   1. No Update
   2. Bill and Kari to discuss role
3. Scholarships
   1. No Update
4. Region Awards – Brian Boelk - No update
5. New Officers
   1. No Update
6. Section Awards
   1. No Update

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| **9. Outreach/Public Relations** |

1. E-week – Brian Boelk – No Update
2. Strategic plan – No Update
3. Pre-college outreach
   1. Waiting on count from National for list of schools who received Dream Big DVD sponsorship
   2. On September 25, an e-vote was approved (8-1) to sponsor all remaining schools for $3,750.
   3. DVD’s to be sent out in November 2018
   4. Want to have more involvement in schools since we are sponsoring all schools.
4. Public & Government Relations – Aaron M (absent) – No Update

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| **10. Old Business** |

1. Report Card – Brian to act as liaison between Board and Report Card Committee. Next meeting scheduled for October 26, 2018
2. PGF – Kari Summary
   1. Networking events for board members – Escape room
   2. Mentoring with students – help engage student after graduation

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| **11. New Business** |

1. Goals – Josh Trygstad
   1. Prepare for Report Card – good work, Remove from goal list
      1. Replace with “Promote Report Card during role out in May 2019” for 2018-2019
   2. Iowa Officer’s Manual – no one has looked at it. Keep as a goal for 2018-2019
      1. Need to update Collaborate members. Mike to add Ed as administrator
   3. Remove “Track member attendance at conferences..” from goal list for 2018-2019
   4. Assist schools across Iowa in providing Dream Big – Goal Complete, remove from agenda
      1. Replace goal with “Engage as many K-12 schools for Dream Big viewing and pre-college outreach” for 2018-2019
   5. Add Centennial goal for 2018-2019: Prepare for Centennial by organizing committees and emailing survey to members for possible involvement.
2. Fly-in – Josh and Kari to attend
3. Leadership Conference – Bill and Ed to coordinate on who will attend. Iowa Section to pay for 1 YMG member and 2-3 students/school to attend.

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| **12 Adjourn Meeting 1:56** |

Motion to Adjourn (Brian), second (Bill) and adjourned.

Proposed next meeting in person. Josh to send out meeting invite.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Stephanie Then, E.I.T.

**Communications Officer**