



ZONTA

CLUB OF
MID-MARYLAND

MEMBER OF ZONTA INTERNATIONAL
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

(Chartered May 5, 2016)

**Country Club at Woodmore
12320 Pleasant Prospect Rd, Mitchellville, MD 20721**

Thursday, April 11, 2019

Time: 6:30 PM –8:30 PM

April Dinner & Business Meeting Agenda

- Call to Order
- Zonta Vision & Code
- Agenda Review/Approval
- President's Remarks
 - Zonta District 3, Area 3 & 4 Spring Workshops, May 4, 2019, Linthicum, MD
 - North American Interdistrict Meeting, June 7-9, 2019, Dallas, TX
 - Zonta district 3 Fall Conference, October 4-6, 2019, Wilmington, DE
- Reading/Approval of Minutes
- Treasurer's Report
- Financial Secretary's Report
- Proposed 2019-2020 Club Budget
- 1st Vice President -Membership Report
- 2nd Vice President -Program
 - Understanding Parliamentary Procedure
- Committee Reports:
 - Fundraising
 - Service Committee
 - Centennial
- Nominations and Election of Nominating Committee
- New Business
- Unfinished Business
- Announcements
- Adjournment

ZONTA VISION

Zonta International envisions a world in which women's rights are recognized as human rights and every woman is able to achieve her full potential. In such a world, women have access to all resources and are represented in decision making positions on equal basis with men. In such a world, no woman lives in fear of violence.

ZONTA CODE

- To pledge myself to uphold and practice the ideals of Zonta.
- To honor my work and consider it an opportunity for service.
- To increase the measure of that service by consistent self-improvement.
- To contribute by study and action to the improvements of the legal, political, economic and professional status of women.
- To work for the advancement of understanding, good will, and peace through a world fellowship of professions united in the Zonta ideal of service.
- To keep ever before me the best of all creeds: "Whatsoever ye would that men should do unto you do ye even so unto them."



Zonta International District 3
Areas 3 & 4 Spring Workshop
Registration Form
Saturday, May 4, 2019
\$32 registration due April 28th

Name of Attendee: _____

Name for Badge: _____ Club: _____

____ Member ____ Guest (Name) _____

First time attending an Area Workshop? ____ Yes ____ No

Email Address (for registration confirmation): _____

Mailing Address: _____

Morning - New Interactive Roundtable Opportunities to Share Ideas:

____ Fundraising Ideas ____ Service and Advocacy Projects ____ PR & Social Media
____ Membership ____ Centennial Plans and Ideas Please Number Lines 1-5

Afternoon – “Speed Dating Interactive” Info Sessions

____ Bylaws ____ Child Marriage ____ U.S. Legislative Caucus ____ Leadership and
Nominations ____ International Service Projects Please Number Boxes 1-5

ONLINE: <https://zontaworkshopareas3-4.eventbrite.com>

SNAIL MAIL: By April 28, 2019, send the completed form above with \$32 check payable to
Zonta International District 3 to: Rosa Goldsmith - 19 Fountain Manor Drive Unit E,
Greensboro, NC 27405

Workshop Location: Maritime Conference Center, 692 Maritime Blvd., Linthicum, MD 21090. For
hotel reservations call: 410-859-5700. Free shuttle between BWI airport and Amtrak train station.

Schedule: Registration – 8:30-9:30 am; Meeting – 9:30 (buffet lunch included); Wrap-Up – 3:00pm

All: Please come with ideas, suggestions, and questions

We are collecting items for the “Girls on the Run of Greater Chesapeake” (GOTR) project. Donations of gift
cards to Target, Walmart, Amazon, or grocery stores in any dollar value will be appreciated. GOTR is a non-
profit that provides girls grades 3-8 with a fun experientially-based curriculum, and integrates running to
promote confidence, empowerment and health.

Questions? Contact: pbrosensteel@aol.com (Area 3 Director – Pat Rosensteel)
Zonta_Allen@cox.net (Area 4 Director – Gale Allen)

Balance Sheet
Zonta Mid Maryland
As at 31 March 2019

31 Mar 2019

31 Mar 2018

Assets

Cash and Cash Equivalents		
Zonta Club MM - Oper. #6691	\$979.62	\$7,903.44
Zonta Club MM - Service #1230	\$5,393.42	\$5,358.24
Total Cash and Cash Equivalents	\$6,373.04	\$13,261.68

Current Assets		
Accounts Receivable	\$920.33	\$0.00
Total Current Assets	\$920.33	\$0.00

Total Assets	\$7,293.37	\$13,261.68
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Liabilities and Equity

Liabilities

Current Liabilities		
Accounts Payable	\$2,588.06	\$1,166.94
Total Current Liabilities	\$2,588.06	\$1,166.94

Total Liabilities	\$2,588.06	\$1,166.94
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Equity		
Current Year Earnings	-\$4,673.53	-\$86.19
Temporary Restricted Funds	\$9,378.84	\$12,180.93
Total Equity	\$4,705.31	\$12,094.74

Total Liabilities and Equity	\$7,293.37	\$13,261.68
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Income Statement
Zonta Mid Maryland
1 March 2019 to 31 March 2019

	31 Mar 19	31 Mar 18
Revenue		
Fundraising Ticket Income	\$0.00	\$163.88
Monthly Dinner Meetings Fee	\$355.87	\$337.59
Total Revenue	\$355.87	\$501.47
Gross Profit	\$355.87	\$501.47
Operating Income / (Loss)	\$355.87	\$501.47
Other Income and Expense		
Bank Service Charges	-\$12.00	\$0.00
Dues - Zonta District 3	\$0.00	\$52.00
Monthly Meeting - Meals	-\$469.51	-\$50.00
Scholarship	-\$1,500.00	\$0.00
Supplies	\$0.00	-\$550.70
Venue / Space Rental	\$0.00	-\$75.00
Website	-\$18.00	-\$23.00
Total Other Income and Expen	-\$1,999.51	-\$646.70
Net Income / (Loss) before Ta	-\$1,643.64	-\$145.23
Net Income	-\$1,643.64	-\$145.23
Total Comprehensive Income	-\$1,643.64	-\$145.23

Income Statement
Zonta Mid Maryland
1 Mar 2019 to 31 Mar 2019

	Actual	YTD Actual	YTD Budget	Var USD	Var %
Revenue					
Annual Retreat Fees	\$0.00	\$130.00	\$460.00	-\$330.00	
D3 Per Capita Dues	\$0.00	\$720.00	\$690.00	\$30.00	
District 3 - Assessment	\$0.00	\$230.00	\$230.00	\$0.00	
Fundraising - Other Revenue	\$0.00	\$0.00	\$12,600.00	-\$12,600.00	
Fundraising Ticket Income	\$0.00	\$0.00	\$11,641.00	-\$11,641.00	
Grant Income	\$0.00	\$5,725.32	\$0.00	\$5,725.32	
Induction Fee	\$0.00	\$225.00	\$75.00	\$150.00	
Member Dues	\$0.00	\$4,373.00	\$0.00	\$4,373.00	
Member Insurance Fee	\$0.00	\$147.00	\$138.00	\$9.00	
Monthly Dinner Meetings Fee	\$355.87	\$4,203.83	\$0.00	\$4,203.83	
New Member Fee	\$0.00	\$45.00	\$15.00	\$30.00	
Other Revenue	\$0.00	\$963.85	\$7,930.00	-\$6,966.15	
Transfer Member Fees	\$0.00	\$0.00	\$4,232.00	-\$4,232.00	
ZI Per Capita Dues	\$0.00	\$3,800.00	\$3,680.00	\$120.00	
Total Revenue	\$355.87	\$20,563.00	\$41,691.00	-\$21,128.00	-50.7%
Gross Profit	\$355.87	\$20,563.00	\$41,691.00	-\$21,128.00	
Operating Income / (Loss)	\$355.87	\$20,563.00	\$41,691.00	-\$21,128.00	
Other Income and Expense					
Accounting / Online Services	\$0.00	-\$324.00	-\$508.00	\$184.00	
Advertising	\$0.00	-\$116.00	-\$150.00	\$34.00	
Awards / Honoraum / Gifts	\$0.00	-\$1,228.91	-\$1,400.00	\$171.09	
Bank Service Charges	-\$12.00	-\$112.36	-\$144.00	\$31.64	
Catering	\$0.00	-\$843.15	-\$11,427.00	\$10,583.85	
Conferences	\$0.00	-\$1,942.72	-\$820.00	-\$1,122.72	
Credit Card Processing Fee	\$0.00	-\$64.14	\$0.00	-\$64.14	
Decorations	\$0.00	-\$1,095.70	-\$500.00	-\$595.70	
Dues - Zonta District 3	\$0.00	-\$960.00	-\$920.00	-\$40.00	
Dues - Zonta International	\$0.00	-\$3,930.00	-\$3,818.00	-\$112.00	
Entertainment - Professional Services	\$0.00	-\$2,200.00	-\$2,500.00	\$300.00	
Equipment	\$0.00	-\$359.36	\$0.00	-\$359.36	

Income Statement
Zonta Mid Maryland
1 Mar 2019 to 31 Mar 2019

	Actual	YTD Actual	YTD Budget	Var USD	Var %
General Expenses	\$0.00	-\$253.95	-\$6,950.00	\$6,696.05	
Guest Meals	\$0.00	-\$602.00	-\$180.00	-\$422.00	
Legal Expenses	\$0.00	\$0.00	-\$500.00	\$500.00	
Monthly Meeting - Meals	-\$469.51	-\$5,129.99	\$0.00	-\$5,129.99	
Postage & Delivery	\$0.00	-\$68.74	-\$300.00	\$231.26	
Printing & Photocopying	\$0.00	-\$110.00	-\$995.00	\$885.00	
Scholarship	-\$1,500.00	-\$1,500.00	-\$1,500.00	\$0.00	
Speakers - Professional Services	\$0.00	-\$29.00	-\$150.00	\$121.00	
Sponsorship	\$0.00	-\$1,100.00	\$0.00	-\$1,100.00	
Stationary & Brochures	\$0.00	-\$393.14	-\$1,090.00	\$696.86	
Supplies	\$0.00	-\$1,289.37	-\$2,450.00	\$1,160.63	
Venue / Space Rental	\$0.00	-\$1,275.00	-\$4,650.00	\$3,375.00	
Website	-\$18.00	-\$174.00	-\$180.00	\$6.00	
ZI - Liability Insurance	\$0.00	-\$135.00	\$0.00	-\$135.00	
Total Other Income and Expense	-\$1,999.51	-\$25,236.53	-\$41,132.00	\$15,895.47	38.6%
Net Income / (Loss) before Tax	-\$1,643.64	-\$4,673.53	\$559.00	-\$5,232.53	
Net Income	-\$1,643.64	-\$4,673.53	\$559.00	-\$5,232.53	
Total Comprehensive Income	-\$1,643.64	-\$4,673.53	\$559.00	-\$5,232.53	

Aged Payables
Zonta Mid Maryland
March 2019

	Current	February	January	December	Older	Total
Payables						
Bennett College	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Eunice Johnson	\$0.00	\$24.67	\$0.00	\$0.00	\$0.00	\$24.67
Maureen Braimbridge	\$0.00	\$63.39	\$0.00	\$0.00	\$0.00	\$63.39
Prince Georges County Community College	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Total Payables	\$1,500.00	\$1,088.06	\$0.00	\$0.00	\$0.00	\$2,588.06

	Current	February	January	December	Older	Total
Total Expense Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$1,500.00	\$1,088.06	\$0.00	\$0.00	\$0.00	\$2,588.06
	57.9585%	42.0415%	0.0%	0.0%	0.0%	

Aged Receivables
Zonta Mid Maryland
April 2019

	Current	March	February	January	Older	Total
Receivables						
Marie Morilus-Black	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00	\$195.00
Marva Jo Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00	\$195.00
Sharon Dowell	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00	\$195.00
Tameka Taylor-Melvin	\$0.00	\$0.00	\$0.00	\$0.00	\$145.00	\$145.00
Yellow Rose Foundation	\$0.00	\$0.00	\$190.33	\$0.00	\$0.00	\$190.33
Total Receivables	\$0.00	\$0.00	\$190.33	\$0.00	\$730.00	\$920.33
	0.0%	0.0%	20.6806%	0.0%	79.3194%	

REVENUE:

Current Members Renewal Dues @ \$225	\$	10,125.00
New Members Dues @ \$315	\$	-
Reinstatement Members: @ 240.00	\$	-
Other Income:	\$	7,450.00
Fundraising 2018/2019 - Carryover Funds	\$	14,000.00
Fundrasing Event 2019/2020	\$	16,000.00

TOTAL REVENUE:

\$	47,575.00
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EXPENSES:

MANDATORY MEMBERSHIP DUE EXPENSES:

Zonta International Dues / Fees	\$	4,095.00
District 3 Dues / Fees	\$	900.00

TOTAL MANDATORY MEMBERSHIP DUE EXPENSES:

\$	4,995.00
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ORGANIZATION COMMITTEE EXPENSES:

Presidents Budget	\$	800.00
Administrative Committee	\$	1,800.00
Membership Committee	\$	950.00
Program Committee	\$	860.00
Public Relations/Social Media Committee	\$	1,120.00
Finance Committee	\$	6,742.00

Subtotal:

\$	12,272.00
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Service Committee	\$	13,940.00
Advocacy	\$	3,675.00
United Nations	\$	800.00
Fundraising	\$	10,000.00

Subtotal:	\$	<u>28,415.00</u>
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TOTAL ORGANIZATION EXPENSES:	\$	<u>45,682.00</u>
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NET PROFIT/LOSS	\$	<u>1,893.00</u>
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REVENUE:

Current Members Renewal Dues @ \$225	Cost	Number of Members	
ZMM FY 2019/2020 - Fiscal Year @ 114.00	\$ 114.00	45	5,130.00
Zonta International @ \$88.00	\$ 88.00		3,960.00
Zonta International Insurance @ \$3.00	\$ 3.00		135.00
District 3 Conference Assessment @ \$5.00	\$ 5.00		225.00
District 3 Dues @ \$15.00	\$ 15.00		675.00
Subtotal Current Members:			10,125.00
New Members Dues @ \$315			
ZMM FY 2019/2020 - Fiscal Year @ 114.00	\$ 114.00	0	-
Zonta International @ \$88.00	\$ 88.00		-
Zonta International Insurance @ \$3.00	\$ 3.00		-
District 3 Conference Assessment @ \$5.00	\$ 5.00		-
District 3 Dues @ \$15.00	\$ 15.00		-
Induction Fee @ \$75.00	\$ 75.00		-
Zonta International New Member Fee @ 15.00	\$ 15.00		-
Subtotal New Members:			-
Reinstatement Members: @ 240.00			
ZMM FY 2019/2020 - Fiscal Year @ 114.00	\$ 114.00	0	-
Zonta International @ \$80.00	\$ 88.00		-
Zonta International Insurance @ \$3.00	\$ 3.00		-
Zonta Reinstatement Fee @ \$15.00	\$ 15.00		-
District 3 Conference Assessment @ \$5.00	\$ 5.00		-
District 3 Dues @ \$15.00	\$ 15.00		-
Subtotal Reinstatement Members:			-

Total Membership Income:

10,125.00

Other Income:

Monthly Meal Income @ 27.00 per meeting

\$ 27.00

170

4,590.00

Retreat Income

\$ 10.00

45

460.00

Interest Income

-

Fundraisir ..

-

Other Inc Carryover

2,400.00

Donations

-

In-Kind Revenue

-

Total Other Income

7,450.00

TOTAL REVENUE:

17,575.00

EXPENSES:

Mid-Maryland Mandatory Expenses:

Zonta International Dues / Fees

4,095.00

District 3 Dues / Fees

900.00

Total Mandatory Membership Dues

4,995.00

Mid-Maryland Organizational Expenses:

Advertising	-
Bank Fees	144.00
General Expenses	250.00
Brochures	250.00
Catering	800.00
Credit Card Fees	-
Conference	5,153.00
Decorations	-
Entertainment i.e. DJ	-
Fees	-
Flowers	-
Monthly Meeting Meals	1,710.00
Honoria/Gifts / Sponsorship	450.00
Misc.	-
Online Service Fees i.e. Accounting Software	360.00
Photocopying/Printing	600.00
Photography	135.00
Postage	150.00
Speakers	-
Stationery	150.00
Supplies	1,350.00
Venue	350.00
Website	420.00
Legal	-
Sponsorship	-
Subtotal Organizational Expenses	12,272.00
Total Expenses:	17,267.00

Net Profit/Loss

\$ 308.00

REVENUE:

Fundraising 2018/2019 - Carryover Funds
Fundrasing Event 2019/2020
Donations

TOTAL REVENUE:

EXPENSES:

SERVICE COMMITTEE EXPENSES:

Fundraising Committee
Service Committee
Advocacy Committee
United Nations Committee

TOTAL SERVICE COMMITTEE EXPENSES:

NET PROFIT/LOSS

\$	14,000.00
\$	16,000.00
\$	-

\$	30,000.00
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\$	10,000.00
\$	13,940.00
\$	3,675.00
\$	800.00

\$	28,415.00
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\$	1,585.00
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Yellow Rose Foundation

Fundraiser

March 31, 2019

Income

Description	Amount	Cost Each	Number
Sales			
Ticket Sales	\$23,350.00	\$75.00	311
Barry Gordy Platinum \$2,500	\$2,500.00	\$2,500.00	1
Diana Ross - Diamond \$1,500	\$7,500.00	\$1,500.00	5
Temptations - Gold \$1,000	\$6,000.00	\$1,000.00	6
Jackson 5 - Silver \$500	\$4,000.00	\$500.00	8
Marvin Gaye - Bronze \$150	\$2,850.00	\$150.00	19
Stevie Wonder - Supporter	\$445.00		
Vendors	\$1,200.00		
Donations	\$226.00		
Auction	\$2,660.00		
50/50	\$505.00		
Less: Credit Card Fees	(\$253.03)		
Total Income	\$50,982.97		

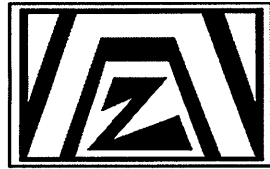
Expenses

Venue (The Hotel)	\$29,499.79
Advertising	\$74.88
Decorations	\$1,197.44
Gifts and Honorarium	\$252.16
Band	\$1,700.00
DJ	\$250.00
Printing	\$1,378.00
Photographer	\$250.00
Projector	\$106.00
Supplies	\$872.25
Total Expenses	\$35,580.52
Net Income	\$15,402.45

ZCMM Allocation 90%	\$13,862.21
YRF Allocation 10%	\$1,540.25

Scholarships

Prince George's Community College	\$1,720.00
Less: Credit Card Fees	(\$46.10)
Net Scholarships	\$1,673.90



ZONTA
CLUB OF
MID-MARYLAND
MEMBER OF ZONTA INTERNATIONAL
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

**Zonta Club of Mid-Maryland
Service Committee Report
April 2019**

Submitted by Co-Chairs Eunice Johnson and Alice Ross

Young Women in Public Affairs Award Program

President Andrews found a YWPAA application in a briefcase. The service committee reviewed the application and has selected the applicant, Grace Morgan Sweetak, as winner of the ZMM winner at the \$500 award level. She will be invited to attend the May meeting for the award ceremony with her 2 parents/guardians. Their meals will be paid for from the service committee budget.

Erma Barron is the service committee lead for the YWPAA program. She has volunteered to continue being the lead next year.

Free the Girls Bra Program

Crystal Salon located in Clinton Maryland – new location for bra drop offs. Collection box will be decorated to go along with décor of the salon. PR will be requested once everything is in place.

Jane M. Klauselman Women in Business Award and Women in Technology Award

Cleopatra White is the service committee lead for these award programs. Cleopatra will work with Sandy to update the website.

We do not have awards budgeted at the club level for these awards. We will solicit and collect applications for awards at the district level. Plan to put in next year's budget for club level awards.

Family Justice Center Women's Care packages

Sub-committee members Alice Ross, Paula Dawson and Virginia Moore plan to purchase items for the care packages, have a group assembly meeting, and distribute to FJC 1st week of May.

We will solicit donations for the care packages from stores like Target and Wegmans.