



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE
Lagawe, Ifugao



Division Memorandum
No. 08 s. 2016

To: All Public Schools District Supervisors
Elementary and Secondary School Principals
Head Teachers and Teachers-in-Charge
This Division

From: SALLY B. ULLALIM, CESO V
Schools Division Superintendent

Date: January 4, 2017

Subject: Assessment of Teacher 1 Positions for SY 2017-2018

1. The regular recruitment and assessment process for Teacher 1 applicants for SY 2017-18, especially for new passers not included in the latest Teacher 1 assessment, is now open for interested applicants.
2. All PSDSs and school heads are enjoined to disseminate and inform all qualified applicants of the proper documents to be submitted and the procedure in applying pursuant to DepEd Order No. 7, s. 2015 (Hiring Guidelines for Teacher 1 Positions Effective School Year 2015-2016)
3. Teacher applicants who are already in the 2016 assessment may upgrade their standing in the Registry of Qualified Applicants (RQA) in the areas of **Teaching Experience and Specialized Training**.
4. An applicant shall submit to the head of elementary or secondary school where a teacher shortage or vacancy exists, a written application, with the applicant number indicated, supported by the following documents:
 - a. CSC Form 212 (Revised 2005) in two copies with the latest 2 x 2 ID picture.
 - b. Certified photocopy of PRC professional identification card or a PRC certification showing the teacher's name, LET rating and other information recorded in the PRC Office.
 - c. Certified photocopy of ratings obtained in the Licensure Examination for Teachers (LET)/Professional Board Examination for Teachers (PBET).

