

29.03.2017

# MINUTES

<b>Date</b>	29 March 2017		
<b>Venue</b>	McArthur River Mine		
<b>Present</b>	John De Koning	(JDK)	Director NT Government – Acting Chair
	Mike Reed	(MR)	Director NTG Independent
	Stan Allen	(SA)	Director Community Representative
	Sam Strohmayer	(SS)	Proxy for Greg Ashe
	Chrissy Joll	(CJ)	MRM ex officio board member
	Jason Elsegood	(JE)	ie Projects
	Wendy Moulds	(WM)	ie Projects
	Tracy Jones	(TJ2)	MRM (minutes)
	Louise Beilby	(LB)	NT Government representing Secretariat
<b>Apologies</b>	Greg Ashe	(GA)	Director MRM - Chair
	David Harvey	(DH)	Director Yanyuwa
	Tony Jack	(TJ)	Director Garawa
	Samuel Evans	(SE)	Director Mara
	Alan Baker	(AB)	Director Gurdanji
	Paul Henderson	(PH)	Director MRM Independent
	Darrin Hepworth	(DH)	MAWA Advisor
	Nadia Reid	(NR)	Secretariat
	Coby Martin-Jard	(CMJ)	Secretariat

#	Agenda Item	Outcome / Action
<b>1</b>	<b>Welcome and Apologies</b>	
	<ul style="list-style-type: none"> <li>Meeting opened by MRM CBT Acting Board Chair, John De Koning.</li> <li>Present members and apologies noted as above.</li> <li>JDK noted that today's meeting would not be a formal meeting as a number of members are unable to attend.</li> <li>JDK introduced Louise Beilby. Louise is representing the Secretariat and is also a representative of Borroloola's Community Champion Greg Shanahan.</li> </ul>	<b>Noted</b>
<b>2</b>	<b>Guest presentations</b>	
	2.1 Youth needs/ Borroloola School School Principal Max Agnew gave a presentation on this topic.	<b>Noted</b>

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	<ul style="list-style-type: none"> <li>• Greatest concern is about the level of literacy across the community and particularly among young people up to age 25 years.</li> <li>• There are many young parents in the community and it is difficult for them to assist their children learn when they do not have the skills themselves.</li> <li>• Increasing literacy would have outcomes for the school and the whole community.</li> <li>• Max handed out a copy of a paper with his thoughts on what is needed in community along with information on the Yes, I Can program run by the Literacy for Life Foundation.</li> <li>• Max believes one of the problems in the fracturing of services in community with lack of coordination. His view is that a peak NGO could effectively coordinate services better.</li> <li>• He outlined changes in the school since he had become Principal. It now has one of the highest attendance rates and this has been achieved through re-engagement with parents and the community.</li> <li>• Culture is a key part of engaging students in school, particularly on-country activities. School is working with Junior Rangers and other programs to achieve this. Culture needs to be embedded in programs.</li> <li>• It is also important to have after school activities available.</li> <li>• Max said scholarships can be useful, although returning students sometimes had difficulty re-engaging with the local school.</li> <li>• He would like to see a youth development officer stationed in the community.</li> </ul>	
	<p>2.2 Mabunji/ Community Infrastructure Assets            Mabunji CEO Greg Crofts gave a presentation on this topic.</p> <ul style="list-style-type: none"> <li>• Mabunji enjoys a good relationship with the CBT and MRM. He is grateful for the support of the CBT for a number of Mabunji-led activities as well as the engagement with MRM.</li> <li>• He outlined some issues with Gulf Health Services, which remain to be resolved.</li> <li>• Greg outlined that the Mabunji Board was now more involved in the day-to-day business as well as with the community.</li> <li>• Mabunji is 75% funded by other organisations and 25% self-sustaining. He would like to see a 50/50 split in the future.</li> </ul>	<b>Noted.</b>

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	<ul style="list-style-type: none"> <li>• Greg said that Mabunji would like to have greater involvement with the CBT given it is one of the largest employers in Borroloola and the assets it manages.</li> <li>• He said Mabunji owns many of the assets in Borroloola and is a key player in the town. It is important for the Trust to involve Mabunji in any discussions around its assets.</li> <li>• He outlined a proposal to renovate a building next to the Safe House for a youth drop-in centre. Mabunji is working with a number of partners on the project and may approach the Trust for funding in the future.</li> </ul>	
<b>3</b>	<b>Minutes from MRM CBT meeting held on 30 November to 1 December 2016</b>	
	2.1 The minutes from MRM CBT meeting held on 30 November to 1 December 2016 were noted subject to the following:	
	4.2 MR has been unsuccessful in arranging a meeting with John Moriarty Foundation, although they have met with PH. <u>Outcome:</u> For noting. 4.4 Dot point 4. After exploring options, JDK is reluctant to recommend setting up another committee. He suggests the Board could deal with the Infrastructure Grant Program through the AIC with expertise brought in as appropriate.  5.3 Alan Baker has agreed to the redevelopment of the logo based on his original painting. Designs have been completed by a local graphic designer and Alan has approved these for use.  Quotes have not been sourced at this stage for a new CBT noticeboard outside Malandarri Store.	<p style="text-align: right;"><b>Noted</b></p> <p><b>Recommended that Board consider managing Infrastructure Grant Program through the AIC.</b></p> <p><b>CJ to distribute electronic copies for Board consideration.</b></p> <p><b>CJ to source quotes for noticeboard.</b></p>
<b>4</b>	<b>Finances</b>	
	3.1 Tabling of year to date financial report. <ul style="list-style-type: none"> <li>• Members noted that some spreadsheets were difficult to read as the writing was too small.</li> </ul>	<p style="text-align: right;"><b>Noted.</b></p> <p><b>Recommended upgrades to</b></p>

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	<ul style="list-style-type: none"> <li>There were some discrepancies between some figures provided in the project management report against the budget. This may be due to GST inclusive and ex GST reporting.</li> <li>In the Budget/ Cash Flow report, members would like to see a split between the current year's Actual and Projected figures.</li> </ul> <p><u>Outcome:</u> ACTIONED New Financial report tabled.</p>	<p><b>reporting as per comments from members.</b></p>
<b>5</b>	<b>Project Management</b>	
5.1	<p>Status Report Current Projects</p> <p><u>Outcome:</u> ie Project presented its paper on the status of current projects. Of the 11 project updates presented, members requested clarity/ more information on the status of the following projects:</p> <ul style="list-style-type: none"> <li>Yanyuwa Encyclopedia: A copy of Volume 1 was available at the meeting. Members sought clarity on: <ul style="list-style-type: none"> <li>Could the CBT facilitate a launch of the book?</li> <li>Where is the book available for sale in Borroloola and other places?</li> <li>What are the plans for Volume 2? Will funds be sought from the CBT?</li> <li>Will copies be distributed to the National Library, NT Library and Borroloola Library?</li> </ul> </li> <li>Barni-Wardimantha Awara Consultancy: <ul style="list-style-type: none"> <li>ie Project to discuss with Mabunji whether the final payment will be required. If not, an out of session board paper should be prepared to officially end the projected commitment.</li> </ul> </li> <li>Gulf Health AFL Program: <ul style="list-style-type: none"> <li>Project proponent has indicated a withdrawal from the program. An out of out of session board paper should be prepared to officially end the projected commitment.</li> </ul> </li> <li>Menzies health project: <ul style="list-style-type: none"> <li>A draft report has been received.</li> <li>Accredited training was not delivered as Menzies was unable to source an RTO willing to undertake assessment in community. However, training was provided and it was considered that project milestones have been met.</li> </ul> </li> </ul>	<p><b>Noted.</b></p> <p><b>ieProject to seek information as requested.</b></p> <p><b>Out of session paper to be prepared on projects that will not be completed.</b></p>

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5.2	<p>New Project Applications</p> <p><u>Outcome:</u> Three projects were presented. Members sought clarity on the following:</p> <ul style="list-style-type: none"> <li>• Cancer Council application for \$50,000 +GST for cancer awareness program in Borroloola:               <ul style="list-style-type: none"> <li>○ Members sought more clarity on the proposal and how it aligns with the Menzies Health report.</li> <li>○ Members sought more clarity on the budget and logistics.</li> </ul> </li> <li>• Artback NT application for \$300,681 +GST for the Remote Arts and Culture Program. Members sought clarification on the following points:               <ul style="list-style-type: none"> <li>○ A further breakdown of costs, particularly in administration areas</li> <li>○ A detailed breakdown of the Maladarri festival budget</li> <li>○ Confirmation in writing on currently unconfirmed contributions from other partners</li> <li>○ A transition plan for the future to reduce reliance on CBT funding</li> <li>○ What is the nature of in-kind contributions</li> <li>○ Detail the community-based art and activities and what the outcomes are for the community</li> <li>○ Is there any income from the Maladarri Festival?</li> <li>○ Are Mabunji and MAWA prepared to contribute more?</li> <li>○ What would happen if the CBT reduced its funding commitment?</li> </ul> </li> <li>• Artback NT application for \$15,749 for attendance at the World Indigenous Peoples Conference on Education in Canada. Members recommended the proposal should not be supported and expressed concerns on the following points:               <ul style="list-style-type: none"> <li>○ The size of the budget including the cost of airfares and travel and other expenses.</li> <li>○ Outcomes for the community.</li> </ul> </li> </ul>	<p>ie Project to seek clarity on the applications.</p>
6	<b>2017 Work Plan</b>	
6.1	<p>Ten Year Celebrations</p> <p>A Draft Communication Plan for the 10-year celebrations was circulated. Items include:</p> <ul style="list-style-type: none"> <li>• Project branding: As reported in action arising.</li> </ul>	<p><b>Noted.</b></p> <p><b>TJ2 to circulate draft website and passwords.</b></p>

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	<ul style="list-style-type: none"> <li>• Project funding guidelines: The form is being updated to make it more user friendly.</li> <li>• Strategic Plan 2017-2020: Being updated by Secretariat.</li> <li>• Annual Review 2016-2017: Being coordinated by Project Officers with release due in September.</li> <li>• “Coffee table” book: Suggested budget of \$5,000 for 500 copies.</li> <li>• Memorandum Magazine: To include quarterly stories on Trust programs. Being progressed by MRM.</li> <li>• Factsheets: Reviews on an ongoing basis.</li> <li>• Website: Draft completed. TJ2 to update with new proposed branding and circulate link and password to members.</li> <li>• Advertorials: To run on an as-needs basis.</li> <li>• Events: <ul style="list-style-type: none"> <li>○ CBT stall at Borroloola Show</li> <li>○ Proposal for CBT to sponsor Borroloola Rodeo Ball and consider sponsorships</li> <li>○ Proposed cocktail function at Parliament House in August/ September.</li> </ul> </li> <li>• Community meetings as required.</li> <li>• Community Bulletin: Consider restarting this initiative following Board meetings.</li> </ul> <p><u>Outcome:</u> Board noted activity.</p>	
6.2	<p>Youth Needs Initiative.</p> <p>A draft scope of work has been prepared. However, it is noted that the Department of Prime Minister and Cabinet is also conducting a youth survey.</p> <p><u>Outcome:</u> Recommended that this be postponed until more information is available on youth survey being conducted by the Federal Department of Prime Minister and Cabinet.</p>	<b>Recommend this be postponed.</b>
6.3	<p>Proposed Infrastructure Program</p> <p>ie Project left the room for initial discussion and was invited to re-join at the end of this discussion.</p> <p><u>Outcomes:</u></p> <ol style="list-style-type: none"> <li>1. ie Project to commence work immediately on community consultation as per decision 4.4 (2) of 30 November to 1</li> </ol>	<b>ie Project to bring top infrastructure needs to next Board meeting following community consultation.</b>

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	December meeting so that community top ten priorities can be presented to next board meeting. 2. Further discussion to take place on skills and training initiative.	<b>For further discussion.</b>
6.4	Youth Scholarship/ bursary program <u>Outcome:</u> 1. CJ to gather more information on other scholarship and bursary programs. 2. CJ to gain more information about how the JMF program is operating.	<b>CJ to gather additional information for presentation to Board.</b>
6.5	Draft Work Plan <u>Outcome:</u> 1. After discussion on various components of the Work Plan, members made suggestions on aspects. JDK to update work plan with these comments and present to next Board meeting.	<b>DJK to update work plan with members' comments and present to next Board meeting.</b>
<b>7</b>	<b>2017 Work Plan</b>	
7.1	MRM Ex-officio Board Member Chrissy Joll is moving on from MRM and will therefore no longer be available to the Board. JDK thanked Chrissy for her work with the Board. How this position will be filled is yet to be determined but TJ2 will follow up actions from this meeting.	<b>Noted.</b>
<b>8</b>	<b>Next Meeting</b>	
	<ul style="list-style-type: none"> <li>MRM CBT meeting      26.04.2017      MRM</li> </ul>	<b>Noted.</b>
	<b>Meeting Closed at 4.35pm</b>	