**Chapter Meeting Minutes/Zing**

**Zonta International ®**

**Zonta Club of Mid-Maryland**

**Thursday, October 10, 2019**

**Country Club of Woodmore**

**6:30pm - 9:30pm**

**Call to Order**

The meeting was called to order by Linda Andrews, Zontian and President of Zonta Club Mid Maryland at approximately 7:10pm. The meeting agenda was adopted as presented. **(**Agenda to be attached to file).

**Attendance**

Board Members Present - Linda Andrews – President

Virginia Moore - 1st Vice President/Membership Chair

Gwenn Terry - 2nd Vice President/Programs Chair, Advocacy Co-Chair

Cleopatra White – Director/Centennial Chair/Fundraising Co-Co-Chair, Nominating Co-Chair

Stanita Scott – Financial Secretary, (Acting Treasurer, & Acting Secretary), Advocacy Sub-Committee Co-Chair

Karen Michelle Fenner – Director/Fundraising Co-Chair/Nominating Co-Chair/Advocacy Sub-Committee Co-Chair

Phyllis Anderson- Corresponding Secretary

Roberta McCloud – Sargent-At-Arms

*Recording Secretary – TBD*

*Treasurer - TBD*

**Board Members Absent**:

Denise Dobson-McDonald – Director/Administration Chair

Felicia Sadler – Director/Advocacy Co-Chair

*\*\*(Note: Karen M. Fenner – Director/Fundraising Co-Chair (attendance was during the last 10 minutes of meeting only).*

**Members Present: 13** Total

**Minutes**

The September 2019 minutes from ZMM Meeting were not available.

October ZMM minutes are formally presented in writing by Karen M. Fenner per minutes taken from Stanita Scott (Acting Recording Secretary) during the month of October 2019.

**President’s Opening Remarks**

Madam President opened the meeting with an outline and review of the agenda. Madam President included in her opening remarks the expressed the need to fill key board positions: Secretary, and Treasurer.

There was additional discussion regarding the upcoming centennial conference, and combined Zonta Mid-Maryland Zing; along with the announcement of speakers for the event. There was a call for the treasury report. Stanita Scott presented the Treasury report as well as attached budget (refer to report/documents submitted during meeting).

Discussions also included the dollar amount of $3000 to be submitted to Zonta International (ZI). Additionally, the discussion of $13,862.00 from the Yellow Rose Foundation was presented & deposited to the Zonta Club of Mid-Maryland. (The Treasury report was filed for audit).

The meeting also included a guest speaker – Shane Magee.

**Reports**

*Corresponding Secretary Report* – Nothing to report

*Treasurer’s Report / Financial Report*

Acting Treasurer – Stanita Scott Presented Treasurer Report based on summary of deposits and expenses from both Service Account, and Operating Account(s). The Treasury report included overview of the amount of expenditures, and account balances to date, etc. *(Treasury Report to be added to file). As Noted,*

Operating Account as of

 September 1, 2019 $278.00

 Deposit +391.41

 September 30, 2019 $578.59

**Available Balance as of 10/10/2019 $307.83**

Service Account as of

 September 1, 2019 $1,967.87

 Deposit 13,862.21

 September 30, 2019 $15,619.08

**Available Balance as of 10/10/2019 $15,219.08**

*Service Committee Report*

Alice the Service Committee Co-Chair was able to provide report on the Zonta International (ZI) District Conference; which including Zonta members from other areas and clubs, as well as members of local area universities such as Bowie State University, etc. Discussions from the conference also included reinforcement Zonta’s mission to Empower Women and Girls. Etc. Additional discussion included the ongoing status of donated bra’s and the continued collaboration with Diane Maine – business owner.

*2nd VP Report – Programs Committee – Advocacy*

Gwen Terry, 2nd VP reported on several upcoming events such as the 5K walk/run, Impact and importance of Zonta, and announce that ZMM had won the Advocacy Award for the 3 year in a row. Other upcoming events were discussed as well. Gwen also asked members to reach out to other members regarding awareness to Breast Cancer month. Reminder about upcoming advocacy meetings. *(Report to be attached to file).*

*UN Committee Report –*

Tracey Mitchell, UN Committee Chair provided a detailed report regarding International Day of Girl/Child Marriage, and other upcoming events. (Report to be attached to file).

*1st VP/Membership Committee Report*

Virginia Moore, 1st VP presented a quick synopsis of the results of the survey presented to ZMM members over the summer, along with details regarding the status of upcoming membership activities such as the Zing, and other activities in alignment with Zonta mission. (Report to be attached to file).

Fundraising Committee Report –

Fundraising Co-Chairs Cleopatra White, and Karen M. Fenner presented report to all those in attendance regarding the previously scheduled fundraiser that was to take place in February 2020 is cancelled due to lack of time, and budget constraints. Current Cochairs since September 2019, and after careful review of the budget as it stood to date, along with analysis of what’s available in the club’s budget, there would not be enough time to plan, execute, carry out a successful event.

Co-chairs also reported that in lieu of moving forward with the event, members of the board at a minimum including Robert McCloud, Stanita Scott, & Linda Andrews would be meeting with the director/manager of “The Hotel”, located in college part to formally cancel the already signed contract for the event. All members in attendance agreed that in the best interest of the club, there would not be Feb. 2020 fundraiser.

Meeting Adjourned @ 9:09pm

Minutes Recorded by

Stanita Scott (Acting Secretary & Acting Treasurer), Financial Secretary

Corresponded by

Karen M. Fenner

Director, Fundraising Co-Chair, Advocacy Subcommittee – Co-Chair

Zonta Mid-Maryland