

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE COUNCIL MEETING HELD ON 2<sup>ND</sup> FEBRUARY 2021  
HELD ELECTRONICALLY DUE TO THE COVID-19 HEALTH RESTRICTIONS.**

All councillors took part via email.

**2060. Disclosure of any Pecuniary Interests relating to this agenda.**

Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC, and the BDLHP, and **did not participate** in any discussions re planning applications.

**2061. To agree the minutes of the meetings held on 5<sup>th</sup> January 2021.**

The minutes were **approved**.

**2062. Matters for Discussion:**

i. PAYE Payroll.

As the current provider will cease their provision on 31<sup>st</sup> March 2021 there is a need to obtain a new provider as it's not really good practice for the Clerk to operate their own payroll. Three quotations for this service have been obtained and they range from £360.00 to £120.00 per annum.

It was **agreed** to accept the quotation of £120.00 per annum which offer everything that's required for salary calculation, payslips and PAYE. This will mean an increased payment of £69.00 per annum.

ii. Feedback from 3 Parishes Zoom meeting.

The Chairman, Vice-Chairman and the Clerk attended the Zoom meeting along with representatives from Silver End and Cressing Parish Councils.

Cooperation on local major planning applications and progress on the Three Parishes tree planting project were discussed..

The next meeting is scheduled for 24<sup>th</sup> May 2021 at Silver End.

iii. Clerk to report re on-line banking.

The Clerk/RFO has ascertained that with the Community and Business Accounts that the council operates there is no facility for on-line banking as two signatures are still required on cheques for each payment.

iv. Highway Maintenance.

The repeated flooding at four locations in the Parish has again been raised by the Chairman with ECC. ECC responded to say that they have been 'inundated' with requests across Essex due to the prolonged wet weather. The Chairman has requested, and it has been arranged, for a meeting with the ECC Cabinet Member for Highways and his officers at a Zoom meeting. The main item to be discussed will be the private land sources of water causing most of the flooding and how they can be stopped. In the meantime the Chairman has urged ECC to clear the known blocked drains and gullies.

The Chairman has written to Highways England asking how long the A12 southbound junction closures will last following concerns raised at how long the work is taking.

The numerous malfunctioning streetlights in the Parish have been reported to ECC, which has agreed to attend to the Rivenhall End ones first, which will need to be done at night.

Due to the ongoing poor weather conditions the pothole repair programme has again been revised and new dates for roads closures have been advised by ECC.

These dates are being posted to the local community facebook page as they

become known. Members raised concerns about the deterioration of the condition of local roads.

v. General Maintenance.

Concern was raised by Members about the amount of litter being deposited along local roads. The new litter picker has been asked to attend to this and BDC has been advised.

**2063. Planning Applications:**

i. New Applications:

All applications are currently dealt with electronically.

Replies to the following planning consultations were all 'No Comments' -

**20/02125/HH:** 304 Rickstones Road.

**20/02106/HH:** 309 Rickstones Road.

**20/02130/HH:** 4 Foxmead.

**20/02210/NMA:** 451 Rickstones Road.

In addition there were the following:

**21/00031/OUT:** Industrial & Distribution units - Burghey Brook Farm.

Comments requesting additional boundary screening forwarded to BDC.

**CC/BTE/02/21:** Erection of a two-storey SEND building for Southview School.

Comments re parking concerns, previously submitted at Outline stage reiterated.

ii. Results:

**20/01767/HH:** 461 Rickstones Road - Rear and side extensions. Application refused.

**CC/BTE/138/20:** Temporary access to SEND construction site at Rickstones Road. Application approved for 12 months duration.

iii. Appeals:

Nothing to report at this time.

iv. Enforcement:

Some work has now taken place to rectify planning enforcement matters raised with Bellway regarding their housing development site off Rickstones Road.

**2064. Ongoing Planning Issues:**

i. A12 to A120 widening.

A12 - to continue to press for measures to prevent traffic, especially HGVs exiting or entering the A12, from using Oak Road i.e. to press for provision of new access roads towards the route to their destinations.

ii. BDC Local Plan.

Final adoption of Section 1 is due to be considered by BDC at its meeting on 22<sup>nd</sup> February. The Section 2 Examination is expected to commence in July 2021.

iii. Bradwell Quarry.

Nothing to report at this time.

iv. IWMF

Nothing to report at this time.

v. Colemans Quarry.

The next Quarry Liaison meeting is due on 3<sup>rd</sup> February 2021. [Subsequent to this council meeting the Chairman circulated notes of the liaison meeting to all Members via email.]

vi. BDLHP.

The Chairman reported that the meeting had taken place as scheduled on 28<sup>th</sup> January. No further schemes could be recommended to go ahead as the Panel

has no funds available and is currently waiting for the 2021/22 budget to be confirmed. The next meeting will be in March. The Chairman had thanked all concerned at the meeting for the work on design, funding and installation of the new HGV height warning signs.

**2065. Finance matters:**

i. To agree accounts for payment.

With full **agreement** the following cheques were drawn:

1412	£108.00	Andrew Wilson	Litter picking January '21
1413	£374.19	K. P. Taylor	Salary/expenses January '21
1414	£117.52	P. G. Groundcare Ltd.	Maintenance January '21

**2066. Information exchange and items for the February agenda.**

- \* The RPFA hall booking officer, Mrs. Pauline Marshall, unfortunately died on Sunday 24<sup>th</sup> January, a letter of condolence has been sent to her husband.
- \* EALC have advised the Clerk that the ACM will be able to go ahead whether face-to-face or electronically, in line with any Government Covid Restrictions that still apply. Any advertising for the APA will have to include a caveat that it can only go ahead if legislation allows, at the moment Regulations do not allow for gatherings until after 6<sup>th</sup> May 2021.

**2067. Dates of future meetings.**

2<sup>nd</sup> March and 6<sup>th</sup> April 2021 but both may be convened electronically.

Further items for the March agenda to the Clerk by 23<sup>rd</sup> February at the latest.

**2068. Closure.**

Signed:

Date: 2<sup>nd</sup> March 2021

CHAIRMAN

The Chairman could not sign the minutes at the March meeting due to the COVID-19 restrictions.