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NOTICE OF PUBLIC MEETING  
Yucca Fire Department  
\*Minutes\*  
12349 Frontage Road  
Yucca, AZ 86438  
SPECIAL SESSION  
September 30th, 2020

**1. Call to Order- 11:00 AM**

**2. Roll Call of Members-**

A) Kayla Carr Clerk, Richard Knowles Chairman.

**3. Pledge of Allegiance-**

A) Led by Richard Knowles

**4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION: Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) with regard to the following matters:**

- A. Access to payroll information; payroll responsibilities pending new Fire Chief Appointment.
- B. Previous Fire Chief's resignation.
- C. Interim District operations pending appointment of Interim Fire Chief. Possible appointment of new Fire Chief.
- D. Training requirements for Board members.
- E. Records request issues.
- F. Possible approval of Executive Session Minutes for previous Executive Session.
- G. Appropriate distribution of Executive Session Minutes.
- H. Board member and employee relations.

**I. Richard Knowles motioned to enter Executive Session; Kayla Carr; 2<sup>nd</sup>; Motioned carried at 11:01 AM.**

**5. RECONVENED INTO PUBLIC SESSION AT 12:08 PM**

**NEW BUSINESS:**

**6. Discussion and possible action re: access to payroll information; payroll responsibilities pending new Fire Chief appointment.**

A) Richard Knowles made a motion that himself, Kayla Carr, Mindy K. and Golden Valley have access to these records. Kayla Carr 2<sup>nd</sup> the motion; Knowles-Yea; Carr-Yea; Motion carried.

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**7. Discussion and possible action re: previous Fire Chief's resignation.**

A) Richard Knowles made a motion to accept the Assistant Chief's resignation dated September 26<sup>th</sup> 2020 at 10:00am; Kayla Carr; 2<sup>nd</sup> the motion; Knowles-Yea; Carr-Yea; Motion carried.

**8. Discussion and possible action re: interim District operations pending appointment of interim Fire Chief. Possible appointment of new Fire Chief:**

A) Kayla Carr stated that the board needed to contact a possible interim Chief. Kayla Carr made a motion to table this item pending discussion with possible interim Chief; Richard Knowles 2<sup>nd</sup> the motion; Carr-Yea; Knowles-Yea; Motion carried.

**9. Discussion and possible action re: training requirements for Board members:**

A) Richard Knowles and Kayla Carr addressed the board member's training requirement and that it is just a review of Open Meeting Laws through the Mohave County website and that it should be done at least one day before taking office. A.R.S. 38-431.01.

B) No Action taken on this item.

**10. Discussion and possible action re: records request issues.**

A) Kayla Carr stated that due to the lack of resources and the lack of staff the departments Record Request response time will be delayed.

B) No Action taken on this item.

**11. Discussion and possible action re: possible approval of Executive Session Minutes for previous Executive Session:**

A) Richard Knowles made a motion to approve the Executive Session Minutes from September 18<sup>th</sup> 2020 Meeting; Kayla Carr 2<sup>nd</sup> the motion; Carr-Yea; Knowles-Yea; Motion carried.

**12. Discussion and possible action re: appropriate distribution of Executive Session Minutes:**

A) No Action taken on this item.

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**13. Discussion and possible action re: Board member and employee relations:**

A) No Action taken on this item.

**14. Kayla Carr motioned to adjourn the meeting at 12:15 PM; Richard Knowles 2<sup>nd</sup> the motion; Carr-Yea; Knowles-Yea; Motion carried.**

I, \_\_\_\_\_ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the water tower located in Yucca on Frontage Road, District's Fire Station #1 on Frontage Road, and "R" Burger Joint on Frontage Road, on this Date and Time: \_\_\_\_\_, 2020 @ \_\_\_\_\_ A.M/P.M

I, \_\_\_\_\_ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the Yucca Fire Department web site [www.yuccafire.com](http://www.yuccafire.com) on this Date and Time: \_\_\_\_\_, 2020 @ \_\_\_\_\_ A.M/P.M

\*Executive Session: Pursuant to Ariz, Rev. Stat. 38-431.03 (A)(2) and (A)(3), the Yucca Fire Department Board may, upon a majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.

*Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the Fire Department at (928)766-2300 at least 48 hours prior to the meeting so that an accommodation can be arranged.*

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Minutes Approved on: 10-16 2020 at 10:05 AM/PM

Name: RK Chairman Date: 10-16-20 2020

Name: AK Clerk Date: 10-16 2020

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