

## JOB DESCRIPTION

### **Job Title:**

Direct Service Professional (DSP)

\*\*\*Provide supports and services needed to individuals with developmental disabilities or as directed by the Central Florida Care Group, Inc. in community based settings.

### **Education/Experience:**

A minimum of a High School diploma and one-year experience in the field of developmental disabilities or a related field. Have a Valid Florida Driver's License.

### **Job Requirements:**

1. Pass the required background screening.
2. Complete Core Assurance Training
3. Complete CPR/First Aide Training
4. Complete HIV/Aids and Infection Control Training
5. Complete Zero Tolerance Training
6. Complete HIPAA Training
7. Complete any other training as needed
8. Operate a Motor Vehicle Safely
9. Provide all supports needed to help individuals gain independence.
10. Keep Required Documentation
11. Read and know each person to whom you are responsible for implementation plan.
12. Any other task deemed necessary by the president of Central Florida Care Group, Inc.

### **Job Summary:**

This position provides support and training, including but not limited to, emotional support, physical support and monitoring, and development of life skills through training programs, all leading to increase independence and participation in community life for persons with developmental disabilities and/or other related disorders.

### **Job Duties:**

- Implement and document training activities as specified in the support plan to include, but not limited to: areas of behavior, self-help, daily living, social and leisure skills, community inclusion, physical and nutritional management.
- Provide positive social and leisure interaction daily.
- Follow established protocol for residents' personal care, special dietary requirements and medical needs.
- Monitor and report as needed any issues related to the personal care and medical needs, including repair needs of adaptive equipment.
- Maintain a clean and safe home-like atmosphere while encouraging personal choices.
- Assess internal and external health and safety issues and correct or report them.
- Report all incidents of abuse/neglect in accordance with the Disabled Abuse Act, to the abuse registry.
- Maintains client confidentiality (HIPAA)
- Follow all policies and procedures and other duties as required and requested by supervisors.