

BRIDGEHAMPTON TOWNSHIP

491 North Ruth Road (Hall Location)

P.O. Box 83 (Mailing Address)

Board Policies

1. All township fees are in the annual fee resolution by the Township Board. (11-14-18 rev)
2. Recording Policy: Video filming is permissible in meeting room, but camera must kept at least 10 feet from the meeting table. Audio recorders may be placed on the table prior to opening of the meeting, and must be left until adjournment. Persons taping may not enter the meeting area during the meeting. (11-14-18 rev)
3. Extra meetings for the Planning Commission: The planning commission can hold up to 2 extra meetings per year without board approval, providing meetings are necessary for township business. Any additional meetings would need to be approved by the Township Board. (11-14-18 rev)
4. Ditching Agreements and Payments:
 - a. The Township board will not pay for Ditching & cleanouts if a contract has not been signed by the Township prior to the work being started. (6-2-94)
 - b. The Township board will not approve any Ditching agreements if the person petitioning for the ditching has not submitted a check for 34% of said agreement with the contract for the Township Board to consider. (11-14-18 added)
5. Purchasing Policy: Purchases up to \$5,000.00 shall require prior approval of the board and shall require at least one estimate or bid, (Three bids are preferred when possible) these purchases do not require to be published. Purchases over \$5,000.00 shall require to be published and shall require Sealed bids from those wishing to bid. (11-14-18 rev)
6. Invoices submitted to the Township board for payment must be detailed to clearly state what work or product is being paid for. (11-14-18 added)
7. The Township Board will be considered to be in session, for remuneration purposes, when called to meet by Supervisor, Twp. Boards, or by petition.
8. Use of the Township hall shall be restricted to use by and for governmental purposes only. (11-3-94)