

TEMEKU HILLS MEN'S GOLF CLUB BYLAWS

(Amended 8/ /2021)

ARTICLE I – NAME

The name of this organization is the Temeku Hills Men's Golf Club and hereafter shall be referred to in the Bylaws and standing rules as THMGC.

ARTICLE II – OBJECTIVES

Major objectives of THMGC are:

- To promote and foster amateur golf activities among our members.
- To support and encourage efforts by our members to increase their golfing skills and knowledge of the game, as well as to improve their handicaps.
- To develop and conduct social and recreational activities as may be desired by our members

ARTICLE III – MEMBERSHIP AND DUES

Section 1. Active membership is limited to those men, 18 years and over, who agree to support the Bylaws and Standing Rules of THMGC. Female membership will be allowed for handicap purposes only for the wives of members and homeowners residing in Temeku Hills.

Section 2. Annual dues are to be paid no later than the members anniversary date.

Section 3. There are two types of membership available, 1) Regular (Club) membership which upon payment of THMGC 's full membership dues, and completion of THMGC Yearly Application, result in the applicant becoming a Regular (Club) member with full rights to vote, and upon establishing a verifiable GHIN handicap index, the right to participate in THMGC weekly tournaments, and; 2) Associate membership, (available through SCGA) which upon payment of SCGA's reduced cost, provides the member with the ability to establish a GHIN handicap, and can play in THMGC matches as a guest. Associate memberships can be upgraded to a Regular (Club) membership by payment of a nominal upcharge, and completion of THMGC Yearly Application, which will allow the member to all Regular (Club) member rights and privileges.

Section 4. Failure to pay dues, and complete THMGC Application, shall result in the member being dropped from the roster and forfeiting all rights of membership until such time that membership is re-established by paying dues, and/or complete the THMGC Application. All members shall be suspended for failure to pay dues.

Section 5. From time to time, members may, due to age or physical conditions, wish to transfer their membership to a social/emeritus status. This membership transfer should normally be considered a one-time event. There are no annual dues for this membership status. This membership status enables the golfer to continue to be a member of the THMGC for social purposes but does not carry with it any connection to SCGA, USGA, or GHIN. Interested members should request this membership status from the Board of Directors.

This membership program shall be administered by the Special Events Coordinator. (Added by voice vote 3/2018)

ARTICLE IV – OFFICERS AND DUTIES

Section 1. Any member of the THMGC in good standing may be elected, appointed and/or serve as a member of the THMGC Board of Directors. Elected officers of the THMGC shall be the President, Vice President, Secretary, Treasurer, Membership Chairman, Handicap Chairman, and Tournament Chairman. The Rules Chairman, Web Manager, Script Manager, and Parliamentarian, Historian, and Special Assistant shall be appointed by the elected Board Members and shall have voting rights. The Travel Team Captains shall also be appointed but will not have any voting rights. (These appointments shall not be made if the position is being handled by an individual in any other position). These officers and appointed positions and the Immediate Past President shall serve as the Board of Directors.

To qualify for election to be President of the Board of Directors, the candidate must have served at least one year on the board, either elected or appointed.

Section 2. The President:

1. Presides at all meetings of the THMGC and the Board of Directors.
2. Calls all special meetings.
3. Appoints all Committee Chairmen with the approval of the Board of Directors.
4. Appoints and discharges all special committees.
5. Is Ex-officio member of all committees.
6. Assures that the Bylaws and Standing Rules adopted by the THMGC are strictly enforced.
7. Supervises all affairs of the THMGC.
8. Approves all financial transactions of the Treasurer and the Script Manager.

Section 3. The Vice President

1. Acts as assistant to the President and in the absence of the President presides at all meetings.
2. Succeeds to the Presidency should that office be vacated during his regular term.
3. When necessary, he shall assume any other duties of the President.

Section 4. The Secretary

1. Records the minutes of all meetings of the THMGC and the Board of Directors, and maintains these in a permanent file for future reference.
2. Writes all THMGC correspondence at the direction of the President and/or the board of Directors.
3. Furnishes a copy of the minutes at each meeting to the President.

Section 5. The Treasurer

1. Receives and deposits all monies for the THMGC in a bank selected by the Board of Directors.
2. Pays all bills as directed by the Board of Directors. Keeps an itemized list of all financial transactions of the THMGC and reports these at the General Membership meetings.
3. At the beginning of the year, prepares a preliminary budget for the approval of the membership. This budget may be revised as required.
4. At the end of each year, turns the completed books over to an Auditing Committee appointed by the President.

Section 6. The Membership Chairman

1. Promotes membership in the THMGC.
2. Works with the Treasurer in maintaining the active membership in good standing
3. Provides an active membership roster to the Board of Directors with additions and corrections as they occur
4. Promotes such other membership activities as the Board of Directors may dictate.
5. The Membership Chairman and the Treasurer shall work together to ensure that members paying dues directly to SCGA and those paying to THMGC are included in the membership roster and Handicap Index list.

Section 7. The Handicap Chairman

1. Is responsible for verifying the handicaps of the THMGC members and the enforcement of the rules and guidelines of the USGA and/or the SCGA as they pertain to handicaps. (Amended by vote 1-03)
2. Verifies that scorecards are signed and posted correctly.
3. Updates SCGA/GHIN Index reports every Saturday.
4. Calculates Temeku Hills members handicaps using updated index reports.
5. Posts SCGA/GHIN Index reports and updated handicaps in the Locker Room and Pro Shop each Saturday.
6. Updates SCGA/GHIN reports and converts to Excel file for Tournament Chairman each Saturday.
7. Computes handicaps for qualifying new members.
8. Reboots Pro Shop computer weekly and confirms scores posted are forwarded to SCGA.
9. Assists Men's club members regarding posting problems.
10. Gives warnings to Men's club members when USGA/SCGA posting procedures are not followed and issues penalty rounds and index modifications when warnings have not been acted on and corrected. (Amended by vote March 2011)

Section 8. The Tournament Chairman

1. Prepares a calendar of events to be approved by the Board of Directors.
2. Schedules and supervises all Weekly and Major Tournaments.
3. Keeps a permanent record of Tournament results and expenditures, and reports them to the Script Manager and Treasurer.

4. Directs all publicity pertaining to Tournaments.
5. Selects and purchases prizes with the prior approval of the Board of Directors.
6. Together with his committee shall act as final arbiter of all complaints and appeals during Tournaments.

Section 9. The Immediate Past President

1. Is a member of the Board of Directors, with full voting rights on any matter that comes up for consideration.
2. Advises the Board on proper procedures to assure compliance with the intent of the Bylaws of the club, the wishes of the membership, and the rules of the SCGA Board based on prior experience as President.
3. Presides over the club functions in the absence of the President and Vice President when required.

ARTICLE V – NOMINATIONS AND ELECTIONS

Section 1. The Club President shall appoint a Nominating Committee, consisting of at least three Regular Club Members. This committee shall be formed at least 60 days prior to the election. They shall actively seek from the Regular Members of the club, candidates for all positions on the Board of Directors. The membership shall be notified of the nominations 30 days prior to the election. The Committee shall nominate volunteers who desire to serve on the Board of the THMGC. (Amended by vote on 1/03)

Section 2. Elections shall be held at the October General Membership Meeting. Nominations from the floor will be accepted, with the nominee's consent to serve. All nominees shall be elected by a majority vote of those members present.

Section 3. The term of office is one year. The President and Vice President shall hold the same office for no more than two consecutive years. All other positions may be held until the incumbent resigns or is voted out of office. (Amended by vote of membership September 13, 2000)

Section 4. If a vacancy arises in an office except for that of President, the Board of Directors will appoint a replacement. If the vacancy is the office of President, the Vice President will become President.

ARTICLE VI – BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of all elected and appointed officers of the THMGC, and the Immediate Past President.

Section 2. The Board of Directors shall be elected at the October General Membership meeting, and their duties shall begin January 1 and continue until December 31 of the same year.

Section 3. The business and affairs of the THMGC shall be managed under the direction of the Board of Directors, except as may be otherwise provided for in these Bylaws and Standing Rules.

Section 4. The Board of Directors shall meet at the discretion of the President. A majority of the number of elected members of the Board of Directors, authorized by these Bylaws, shall constitute a quorum for the transaction of business.

ARTICLE VII – APPOINTED OFFICERS, DUTIES AND Ad COMMITTEES

Section 1. The Rules Chairman

1. Shall be thoroughly familiar with USGA Rules of Golf and the local rules of golf.
2. Has authority to settle all disputes resulting from play under USGA rules of the game .
3. Shall be prepared to discuss the rules upon the request of the membership and permission of the President.
4. Shall enforce all rules of the USGA, including etiquette of golf and speed of play.
5. Shall be assisted in his duties by the Board of Directors, as he deems necessary.

Section 2. The Web Manager

Shall be responsible for managing and editing the Web site. Keep membership informed of coming events and other information placed on the Web Site.

Section 3. Ad Hoc Committees

Special ad hoc committees (for example, the Nominating Committee, the Audit Committee) may be formulated by the President and/or the Board of Directors from time to time, as required. The President at the expiration of their duties will discharge them of their responsibilities.

Section 4. The Script Manager

Shall issue club script to the winners within the Men's Club Tournaments. He shall also be responsible for accounting for the amount of script issued and checks issued for the recovery of script from vendors. (Added January 2010)

Section 5. Special Events Coordinator

Shall plan and arrange (with the approval of the Board) special lunches and year- end brunch. He shall also act as Historian and Parliamentarian for the club.

ARTICLR VIII – MEETINGS AND QUORUM

Section 1.

General Membership Meetings shall be held a minimum of four times a year, Location and time of meetings shall be posted to all members through placement of meeting notices in the Club Bulletin Board and/or Website.

Section 2.

The President may call special meetings at any time, by giving seven (7) days' notice to al THMGC members.

Section 3.

Official business can be transacted at a General Membership Meeting by a majority vote of attending members. A quorum of the Board of Directors shall be at least four elected officers of the organization.

ARTICLE IX – FINANCES

Section 1.

No member shall incur any expenditure in the name of THMGC without approval by the Board of Directors, unless the expense has been previously budgeted.

Section 2.

All operating expenditures in excess of \$500.00, which have not been budgeted, must be authorized by the Board of Directors.

Section 3.

No officer of the THMGC shall receive compensation for services performed in the conduct of the business of the THMGC; provided however, any officer may be reimbursed for actual expenses incurred in the performance of their duties. (Added 08/03)

ARTICLE X – AMENDMENTS

These Bylaws may be amended or repealed or new Bylaws adopted at any regular or special meeting of the THMGC by a two thirds (2/3) vote of those members present, written notice of same having been given and/or posted 30 days prior to the day of voting, or having been read at the previous General Membership Meeting.

ARTICLR XI – RULES OF ORDER

Roberts Rules of Order (newly revised) shall be authority in all questions of law, except as they may conflict with these Bylaws.