

Arc of Iowa Board meeting  
February 13, 2019  
Ames Public Library with remote call in  
Ames, Iowa

Agenda:

11:20 am: Welcome and call to order; after online meeting open and set up.  
Delaine Peterson called the meeting to order.

Present in Ames were Doug Cunningham; Tricia Crain; Susan Teas; Donna Bachman; Al Fagerlund; Marshall County;

Present in Cedar Rapids were Delaine Peterson; Chelsea Holmes; Jody Donaldson; Annie Armknecht; Kristin Aller; Michael Wood;

Other call-in members present: Paula Connelly; Lonnie Pollack of Cedar Valley

11:23 am: Board meeting minutes. Donna Bachman made a motion to approve, Tricia Crain seconded and motion passed.

11:25am: Local Chapter Reports

Arc of Marshall County: Al Fagerlund reported; it is an activity-based Arc, programs for school aged kids and for adults both winter and summer. Summer program for 8 weeks for school aged children using United Way funding. Membership is mostly active members from the population of persons with special needs. Recovery from last year's tornado going well; persons with disabilities have had small adjustments with bus routes, etc. but no major disruptions or changes. No group homes (over 20) received any significant damage. Work site of MIW and Lenox piece work were both affected by the tornado, taking work for a period of time.

Arc of East Central: Annie reported: Getting ready for accreditation and for summer and after school programming. Recently added a nursery room for children aged 2-4 yrs. in the day program. Fundraisers: putting together a .5K walk. Arc March is scheduled. Continuing with Project SEARCH and expanding adult services.

Arc of Story County: Holding casino night next week; will have the services award that night; five people have been nominated. Will have Project SEARCH graduation soon;

Arc of Delaware County: Doug reported that this Arc is still in existence, and want to get more involved. They own a group home, have two avenues of services: one for services to persons with disabilities, and one for property management. Doug offered to come and visit them in the spring.

Arc of Wayne County: Doug visited in December. This group is sending individuals to camp. They have new board members and are interested in expanding.

Arc of Charidon: Doug reported: most of chapter is elderly and have not had success at this time with getting younger people to join. Making plans to close their chapter. Not interested in joining with Wayne County Arc.

The Arc of Scott County: small numbers in their group. Would like to have vending machines in their area. Also looking to join Arc of Illinois; Doug will be meeting with them later in February regarding sharing some services.

Carroll area: Donna Bachman reported that the accessible playground is not completed at this time, but that the playground materials are on the location. Plans are underway in the community to add a Miracle League baseball field to the same location, with fundraising going well.

Brief discussion on new MCO coming on board this summer. Paula C. reported that a letter will be coming to recipients of services about getting assigned to the new MCO or staying with their current MCO.

11:50 pm: Ongoing Tactical Action Plan: Involved with the ideas of Arc Committee Structure under Business.

11:55 pm: Business

2019 Arc Committee Structure: Doug would like to commit this year to having formal work teams of the board.

#### 2019 ARC COMMITTEE STRUCTURE

- Advocacy and Training Committee
  - Policy Development
  - Legislative Liaisons: letter will go out to Arc members to connect with their local legislators
  - Training: paired with ASK Resource Center to provide training
- Chapter Development
  - Lead the Way - Strategic Planning Partnership with local Chapters
  - Database Development: want to build our membership base information to be able to share information quickly and easily. Service Auto Pilot database is up and running
  - Membership: Want to connect with each of the chapters and keep them aware of Arc of Iowa, and the other chapters in order to build membership and activity in the Arc.
  - Website hosting
- Board Development
  - [The Arc of Iowa Bylaws](#): need to review and adjust our bylaws, updating the bylaws.
  - Memberships
  - Social Enterprise Project - Vending - [Overview](#); we want to expand out fundraising and diversify it, so that we can be sustainable and we can support our clients with disabilities.
- Finance Committee
  - Fundraising
  - Donor

Discussion from group: May need to prioritize one or two things. Many of these things are already started. Should go out to the chapters and find out what they are doing that works, what could be used in other chapters, etc.

Doug would like to each board member and affiliate member to join one committee and spend one extra meeting per month to be on a committee and help build the Arc.

Article 21 on Page 16 of the By Laws will be executed in order to establish the four committees listed above. Doug will send out information to board members to provide input about their own membership on one of the four committees.

#### COMMITTEE REPORTS

Database Development

- All members are added
- Discount Postage Rate Processed

## Memberships - Delaine

- Progress Report - [Renewal Request](#)
- Enter Members - [System Updates](#)
- Renewal Letter -

## Policy

- Legislative Session
  - [Post Cards](#) waiting on the legislators' desks on first day of session
  - Complimentary Emails to expand the purpose of the cards: The email provided Arc with info about what the Arc does and that we are there to help them if they need information. Several legislators have responded and some want to meet with Doug also.
  - Designing slate of volunteers to partner with each legislator:
    - Paula reported that she had reached out to her legislator with a letter telling her family story and offering to be available to answer questions. Doug encouraged making a contact once a month, with a informative or good news post card or something similar.
- Iowa Medicaid for All
  - Medicaid Advisory Council
  - SFY19 IA HealthLink Managed Care Rate Development Actuarial [Certification](#)
  - [A list](#) of Value-Added Services broken down by current Managed Care Organization
  - [The Final Draft](#) of the Data Recommendation Subcommittee's Report
  - - We are making progress on getting a bill introduced on the appeals process. (In addition to SF 156- <https://www.legis.iowa.gov/legislation/BillBook?ba=SF156&ga=88>). The question has been asked, so I am reaching out to you all- what needs to be improved in the process to have an effective third-party appeal-
    - - Make it more timely (shorten the periods between levels)
      - Make it more efficient (uniform process for MCOs, clear language on why claim is denied)
      - Payment- get payment during appeal or institute penalties and interest for losing appeals
      - Allow for similar claims to be grouped and appealed together
      - Move the third-party outside the MCOs or DHS
      - Other

Paula reported on the bill being written to take long term care clients out of managed care, not end managed care altogether. HF 135 and SF 143.

## Training

- Together We Can Conference [Update](#) Website is up, but registration is not open yet, nor have individual sessions been listed at this time.
- Regional Soar Conference - [New Website](#). Email coming out later this week, several agencies have worked to pay the conference fee for anyone who would like to go. Local chapters have been asked to send 5 people from their chapter; the chapters could support the attendees by helping with travel expenses.  
Can sign up now. If you want the free registration, register asap, as the money is not limitless. When it's gone, that is the end of the free registration.

Website: on hold for now, as database was priority to get up and running. It will be addressed in the near future; it will allow the chapters to look at other chapters' information. Each chapter will be able to personalize their link/page.

- Progress Report - [Website](#)

Financials: We will wait to approve any financial records until we have official documents from the auditor.

- 2017 Taxes - [REPORT](#)
- 2018 Year End Financials - un-audited [REPORT](#)
  - Employment Taxes were filed.
  - Accountant is working on 2018 Taxes
- Current Financials - [REPORT](#)
  
- Fundraising
  - 100 letters for \$100
  - Delaine's [Fundraising Letter](#)
  - Donor Request [Support Form](#)
  - Case Statement - [Lead the Way](#)
  
- Donors
  - [Current 2018 Donors](#)

12:55 pm - Other

- Upcoming Meetings
  - April 10
  - June 12
  - August 14
  - October 9 - Annual Meeting
  - December 11

Adjournment

Donna Bachman made a motion to adjourned the meeting; Kristin Allers seconded the motion; all voted in favor and the meeting adjourned at 1 PM.