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## GOVERNING BOARD MEETING MINUTES

December 1, 2016 – 1400 hrs.

Pursuant to A.R.S. §38.431.02, notice is hereby given to the general public that the Pinal Rural Fire Rescue & Medical District held a meeting Thursday, December 1, 2016 at 1400 hrs. The meeting was held at Fire Station 625, Mammoth, Az. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03 (A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants (attorneys) may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All Agenda items are set for possible action.

### GENERAL SESSION MINUTES

A. Call to Order

Board Chairman Steve Turcotte called the meeting to order at 1416 hrs.

B. Roll Call of Board Members: Roll Call showed Board Chairman Steve Turcotte, with Board members Tom Carlson and Georgina Jacquez (arrived 1422 hrs) present. Staff present was Fire Chief Rod Prast, and members Emilio Soto & Diane Chacon.

C. Old Business

Approval of Minutes: Chairman Turcotte opens discussion/review of regular Board Meeting minutes of November 16, 2016. No further comments, so Chairman Turcotte moved to approve minutes. Motion by Chairman Turcotte to approve minutes, Seconded by Clerk/Director Tom Carlson. Motion passes 2 votes/Quorum remains.

D. Call to the Public

No call to the public, even tho there were 3 individuals present; as this was not an agenda item; and this was a required organizational meeting & election of Officers.

E. New Business

- a. Election of Officers: New business forum began at 2:19 pm, as some members of public started to ask questions. Chairman Turcotte stated that all questions can be addressed after the meeting; as public speaking not allowed. **Motion**: Made by Chairman Turcotte to nominate Georgina Jacquez to fill 3<sup>rd</sup> Board member slot that is currently open; & no other nominations for that position were received by the County. Second by Clerk Carlson. **Action**: Board unanimously re-approves Director Jacquez as third board member.
- b. **Motion**: Made by Chairman Turcotte to nominate Steve Turcotte to serve as Chairman. **Action**: No discussion and Clerk/Director Carlson seconded. Motion passes. Director Jacquez arrives at Meeting at 1422 hrs.

- c. **Motion:** Made by Chairman Turcotte to nominate Tom Carlson to serve as Clerk of Board. **Action:** No discussion and Chairman Turcotte seconded. Motion passes.
- d. **Committees:** **Motion:** Chairman Turcotte opens discussion about the District Board needing to create 2 Committees/1 Directive—Finance Committee made up of 2 members, a Public Outreach Committee headed by Director Jacquez, and a Specific Point of Contact for working with the Chief to help guide and give direction to the Chief—and Chairman Turcotte offered to be the POC. The Finance Committee will work directly with the Chief on projected cash flow for the rest of the year, and review the checkbook data every Friday & monthly reconciliations. The Public Outreach Committee will work with various community groups and be an activist towards being a partner with area groups to facilitate support and action. **Action:** No further discussion and Clerk/Director Carlson seconded. Motion passes with 3 votes.
- e. Addition: Chairman Turcotte noted that other Committees can be formed as needed for the organization. The Board then took and signed their Oaths of Office.
- f. Chairman administered the Oath of Office to Fire Chief Rod Prast.

F. **Adjournment:** There being no further business, the meeting adjourned at 1424 hrs.

These Board minutes report respectfully submitted by Tom Carlson, PRFRMD Board

\_\_\_\_\_ Date: \_\_\_\_\_