

1. Stable group structures

How students and staff will be kept in stable groups that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the stable group.

- This is no longer a requirement, but we will strive to keep classrooms as separate as possible with staggered recess times outside. Classes in general will not work together during the school day and we have suspended indoor gatherings such as assemblies in the theater.

2. Visitors / Volunteers / Vendors

*School/District's plans to handle visitors on campus **Please consider limiting non-essential visitors of any kind*

A. Essential visitor / vendor policy - log-in/out list:

All visitors must provide proof of vaccination upon entry. Proof is kept on file.

- Essential visitors, such as maintenance workers, district staff, or other essential workers who need to enter the building, will sign in at our table in the entrance after their screening. The pens will be sanitized and masks will be worn correctly. The sign in log book includes name, destination and time. This will allow for us to look back at any visitors that may have been exposed, or have exposed others, in the event of needed tracing tasks.

B. Policy for limiting non-essential visitors:

- The campus, in general, will be closed to everyone but staff, students, and essential visitors. Screening will be done for any visitor being allowed to come into the building. As a part of our comprehensive safety plan, we only have one door unlocked during school hours. We are able to be very vigilant about monitoring visitors wishing to enter.
- Some volunteers who are considered to be essential will be allowed onto campus. This designation will be determined by the Director after consultation with staff/faculty. Before their first scheduled work time, they will present their proof of their vaccination and this will be copied and kept on file for future visits. Any volunteer working with our students will need to be fully vaccinated and they must be vigilant about wearing their masks correctly. This includes any parents that we consider essential volunteers.

3. Entrance (site specific)

How arrival of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered arrival times, separate entrances, etc. Please provide site map for reference.

A. Describe drop-off procedure / policy for parents onsite/ minimizing co-mingling:

- Ingress- Entrance times for two separate groups will be staggered to allow for social distancing. 4-6 graders will arrive between 8:00-8:15 and TK-3rd graders will arrive between 8:15-8:30. Families with siblings in both groups can bring all children between 8:00-8:15.
- Entry will be through the west external doors (parking lot). Staff will do a screening at the car to check for

symptoms. This includes a touchless thermometer temperature checking for a fever of 100.4 or higher. Guardians remain in cars. If the student does not pass the screening, they will need to go home, and we will call the family that day to review protocols.

- **After being screened for entry into the school the students will proceed to the bathrooms to wash their hands. Girls will enter through the north door and boys through the south door. Staff will be there to explain and supervise this process. During the first couple of weeks, staff will train and supervise students washing hands thoroughly for 20 seconds after applying soap. Hands will be dried with paper towels. Staff will make it fun and sing songs with the students.**

B. Plan for screening on arrival for both staff and students:

Kid Street screening for staff

Staff and faculty will self-screen at home using the prompts that we do in for in house screening below

Please take your temperature

1. Do you have any of these symptoms that are not caused by another condition?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Recent loss of taste or smell
- Sore throat
- Congestion
- Nausea or vomiting
- Diarrhea

2. Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).

3. Have you had a positive COVID-19 test for active virus in the past 10 days?

4. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?

Kid Street entrance screening for students

Take temperature, if they have a fever of 100.4 or more, or answer yes to the following question:

Do you feel sick?

If the student has obvious symptoms, such as a runny nose and cough, they will be taken to the isolation area or sent home immediately if the guardian is still there.

C. How school/district plans to encourage a zero-mingling policy before school:

- **Students will wait with their parents/ guardians in their cars until their staggered arrival time. The parents will not need to get out of their cars.**

4. Healthy Hygiene Practices:

How handwashing, sanitizers, and routines will promote healthy hygiene

- Routine handwashing will be built into the daily schedule and emphasized by staff. Students will wash hands upon arrival, before and after eating, after using the restroom, after being outside the classroom (PE or recess), before leaving to go home, and as needed throughout the day.
- A new handwashing station has been added to outdoor areas at our campuses to provide indoor and outdoor handwashing.
- Each classroom has access to restroom facilities that are equipped with sinks and soap. (Restroom visits by students/staff will be staggered so that one person is using the restroom at a time.)
- Ventilation in restrooms will be increased by opening windows and/or use of the air purifiers.
- Drinking fountains have been closed. Students and staff have access to water coolers in each classroom with earth friendly, disposal cups.
- Hand sanitizers are distributed in multiple locations in all classrooms and outdoor areas that will be used by students and staff.
- Staff will supervise frequent handwashing and will reinforce with students the practice of frequent handwashing.
- Posters reminding students and faculty to wash hands and how to wash hands have been prominently displayed in classrooms and at handwashing stations.

- Additional healthy hygiene practices:
 - ❖ Sharing of materials has been discontinued. Students will have individual digital devices, writing utensils, notebooks, art supplies.
 - ❖ Snacks and lunch will be eaten outside when the weather allows. If the weather does not allow, we will open the windows in the cafeteria and space students as much as possible. Lunches may be served inside with the students keeping their masks on until they are outside to consume it.
 - ❖ Outdoor areas will be used as outdoor classrooms as much as possible for all grade levels. We are fortunate to have a large, beautiful outdoor area with a covered picnic table area, garden, and field.
 - ❖ Students have individual student-assigned desks, chairs, school supplies, and electronic devices. Sharing is limited when possible.
 - ❖ Kid Street keeps in stock ample supplies of soap, tissue, disposable face masks, hand sanitizer, face shields, and cleaning and disinfecting products.

5. Egress

How departure of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered departure, separate exits, etc.

A. Describe pick-up procedure / policy for parents onsite:

- Guardians will also pick students up in the back parking lot drive thru at dismissal time or during the after school program. They will stop at the playground gate where an after school program staff member is assigned with a walkie talkie. The staff member will communicate with the team and the guardian will then sign the student out of the program through the car window. Guardians will not get out of the car. However, this format will allow them safe in-person interaction with the staff for just a few moments to discuss any daily concerns about their child

6. Face Coverings / Vaccinations

A. Please provide complete policy for face coverings:

- All students and adults are strongly encouraged to wear a mask indoors. Masks do not need to be worn outdoors.
- School workers and adults who are not updated, which is defined as a person who has received all recommended COVID-19 vaccines, including their booster doses(s) when eligible, will be required to wear a mask indoors.

B. Describe specifications on type of face coverings allowed:

Students and staff are strongly encouraged to use face coverings that have:

- two or more layers of breathable, washable fabric, or disposable masks
- completely cover the nose and mouth
- fit snugly against the sides of the face without gaps
- preferably have a nose wire to prevent air from leaking out of the top

C. Where will extra masks be available if needed?

- Masks will be available at the entry points of the building during ingress. They will also be available in the learning areas if a mask needs to be replaced during the school day.

VACCINATION REQUIREMENT: All employees are required to show proof of vaccination and complete a proof of vaccination form provided by Sonoma County Health. These documents are kept on file with other human resources documents in a safe and secure location. Unvaccinated employees must test weekly and mask indoors, as described above.

7. Sick protocol

how ill staff / student will be handled

A. Immediate protocol in case of a sick student:

- Per Health Department guidelines, if a student becomes ill with symptoms of COVID-19 and/or has a temperature above 100.4 F (38 C) degrees while at school, parent/guardian will be contacted for an immediate pick-up.
- The student will be removed from class immediately. The student will be isolated comfortably in the designated isolation room, the after school program office or outside if feasible. The student will continue wearing a face mask, and will be supervised by a designated staff member (who will be wearing personal protective equipment) until the parent/guardian arrives to take the student home as soon as possible. The designated staff will be wearing a face mask and shield, gloves, and a gown.
- The parent/guardian, or those authorized to pick up a student from school, will be contacted immediately as soon as a student reports any symptoms of COVID-19 for a prompt pick up.
- The designated area where the student was isolated while awaiting pick-up will be cleaned and disinfected immediately in accordance with Health Department guidelines. The areas where the student was prior to reporting symptoms will be cleared of all students and staff and will be immediately cleaned and disinfected. The school owns two UV light wands. These would be used to clean and disinfect an area where a COVID-19 positive person has been.

- **Kid Street requires families to consult with the student's physician if a student is experiencing symptoms of COVID-19. In order to return to school, the student must provide a physician's release and may return to school after 24 hours have passed without fever and symptoms have started improving. The school will strongly encourage the student to obtain a COVID-19 test as well and will advise getting a COVID19 test immediately and again on day 8 from onset of symptoms if no physician's clearance is obtained.**

B. Immediate protocol in case of a sick staff/faculty:

- **He/she is required to leave school immediately (if at school). We will follow procedures outlined in the table below for diagnosis and return to school**

8. Routine Testing

School/District's plan for routine/asymptomatic testing of staff and students

- On-site asymptomatic testing will be conducted for all staff and faculty every two weeks. Unvaccinated staff or faculty are tested weekly.
- On- site asymptomatic testing will be conducted for all students (voluntary) every two weeks.
- We test symptomatic students, staff and essential visitors as needed and also test for tracing purposes in close contact situations.

9. Physical Distancing

How space and routines will be arranged to allow for physical distancing of students / staff in the following areas:

A. Carpools:

- **Students or staff who are carpooling will be asked to wear their masks in the vehicle and to allow for ventilation by having the windows open as much as possible.**

B. Classrooms:

- **Students will be spaced apart in their classrooms as much as possible. Most of our classes allow for students to be spaced three feet apart.**

C. Hallways:

- **The staggered arrival and recess times will allow for our hallways to be uncrowded as possible. In the event that people must pass each other in the hallway, we have the hallways marked as one way. Students will be trained to pass quickly and not to socialize in the hallways.**

D. Student lockers:

- **The student lockers are now open and help to keep materials separated.**

E. Bathrooms:

- **Students will continue to use the boys' and girls' restrooms. During handwashing and restroom breaks, students will use the restroom one at a time as much as possible. Bathroom stalls and sinks have been partially closed to allow for distancing.**

F. Cafeteria:

- **The cafeteria will be used for snack and lunch preparation. Social interaction will be discouraged. If a staff member needs to use the cafeteria for anything, the visit should be kept to a minimum. Gloves and masks will be worn during food preparation.**

G. Playground / fields:

- **Students will be encouraged to use "polite distancing" during play. This means teaching children about personal space.**
- **Seating spots at the tables will be marked on the tables to help students keep a distance when their masks are removed for eating.**

10. Routine Cleaning and Disinfection

How shared surfaces will be regularly cleaned and disinfected.

- The kitchen staff will disinfect frequently touched surfaces throughout the day. This includes:
 - o Door handles
 - o Light switches
 - o Sink handles
 - o Bathroom surfaces
- A cleaning service will clean the building twice a week. Teachers should wipe down tables and desks at the end of each day and the after school program staff should wipe down outdoor tables at the end of each day along with frequently touched surfaces.
- All rooms have air purifiers and we encourage staff members to keep windows open when possible.

11. Plans for after an Exposure Event and communication

When someone is confirmed positive for COVID-19 and individuals were exposed onsite

- **Kid Street has a designated Covid-19 Team: The principal, Kathleen Mallamo, and Office Managers Angel Gray and Christine Williams. The team has been trained in contact tracing through *asthro* and the SoCo Department of Health.**
- **If there is a confirmed case of COVID-19 among staff or students, Kid Street will follow protocols in accordance with the Health Department and Sonoma County Office of Education and the school's policies:**

- **Notify the Sonoma County Department of Health.**
 - If we learn of a confirmed case/cases involving a student or staff member before being contacted by public health, we will contact public health via the school hotline number. We will ensure that FERPA protocols are being followed in any communications.
 - We will notify Sonoma County Health Department of any known case of COVID19 among students or employees within 24 hours from the time Kid Street staff is first made aware of a new case. We will supply the following information: Full name, address, telephone number, and date of birth of the individual who tested positive; ■ date the individual tested positive, the campus location(s) at which the individual was present on-site within the 2 days preceding symptom onset or the positive test, and the date the individual was last on-site at any of our campuses; ■ the full name, address, and telephone number of the person making the report.

- Advise infected individual to Isolate at home and exclude from school for at least 10 days from symptom onset date or, if asymptomatic, 10 days from the date of when the test was taken.

- Advise individual to isolate and stay out of school for 10 days from symptom onset date and at least 24 hours have passed since resolution of fever without the use of fever reducing medications, and other symptoms have improved. If asymptomatic, individual should isolate for 10 days from specimen (test) collection date.

- **Begin immediate contact tracing:**
 - identify contacts who may have been exposed starting from 2 days before case's symptom onset or from the date of positive test result if case is asymptomatic;
 - recommend exposed contacts be tested on day 8 from exposure;
 - if tests of exposed contacts are negative when tested on day 8 from exposure, may return to school on day 10 following test date;
 - if exposed contact refuses testing, individual may not return to school for 28 days (14 day incubation period + additional 14 days to take into account possible infection that could develop on 14th day after exposure).

- In consultation with public health, we will decide whether a class or entire school closure is warranted, using guidance provided by CDPH.
- Our COVID-19 Liaison will work with public health to conduct contact tracing and notify exposed students/staff following FERPA protocols for student information.
- We will follow public health determination whether quarantine and testing is necessary based on the length of exposure, number of people exposed, and closeness of contact.
- Notify the school community pursuant to guidelines we have established in our communication plan:
 - Kid Street will communicate information about quarantine of affected groups.
 - Kid Street will notify the general school community without disclosing personally identifiable information of students or staff.

- Kid Street will ensure proper cleaning and disinfecting of affected classrooms and common areas or the entire school campus before reopening.
- We will work with public health and await notification from them for when it is safe to reopen the classroom or school. Kid Street will then make the final determination when to reopen based on CDPH guidance.

1. COVID-19 symptoms (fever, cough, loss of taste or smell, difficulty breathing, etc.). Symptom screening.	<ul style="list-style-type: none"> ● Send home if at school ● Recommend testing (if positive, see #3, if negative, see #4) ● School/classroom remains open
2. Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"> ● Send home if at school ● Exclude from school for 10 days from last exposure per CDPH quarantine recommendations ● Recommend testing 8 days from last exposure (this will not shorten 10-day exclusion if negative)
3. Confirmed COVID-19 case infection	<ul style="list-style-type: none"> ● Notify Sonoma County Health Dept. ● Exclude from school for 10 days from symptom onset date or, if asymptomatic, for 10 days from specimen

	collection date • Identify school contact, inform the Sonoma County Health Dept. of identified contacts (possibly the entire cohort) from school for 10 days after the last date the case was present at school while infectious. • Begin contact tracing (details and steps included below). • Recommend testing asymptomatic contacts 8 days from last exposure and immediate testing of symptomatic contacts (negative test results will not shorten 10-day exclusion). • Disinfection and cleaning of classroom and primary spaces where case spent significant time. • School remains open.
4. Symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition.	• May return to school after 24 hours have passed without fever and symptoms have started improving. • School/classroom remain open.

12. Staff training

How staff will be trained on the application and enforcement of the plan

Staff and faculty underwent training on the majority of this plan in the fall of 2020, updates will be reviewed in back to school planning meeting in fall 2021.

13. Family education

How students and their families will be educated on the application and enforcement of the plan

The plan will be available on our web-site for review. Procedures will be reviewed at our back to school orientation the week before school starts. Also, procedures will be shared over One calls.

