

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees

Monday, December 23, 2019

**Call to Order**

President Overstreet called the Board of Trustees meeting to order at 7:03 p.m. with the Pledge of Allegiance.

**Roll Call**

Present – President Rick Overstreet (voting member), Trustee Kelly Diehl, Trustee Mike Florian, and Trustee Craig Walsh  
Absent - Trustee Pam Conn, Trustee Mary Damisch, Trustee Tim Dell

Also Present – Jesse Heffernan (Village Clerk), Alex McTavish (Village Attorney), Lisa Engberg (Village Treasurer), and Erik Hoofnagle (Village Public Works Director)

Public Present – Mae Strobel, Matt Hanson (ECFPD) and Son, Chief Cluchey and Assistant Chief Huneke of ECFPD, Juliette Kerr, Bill French with SV CGS.

**Adoption of the Agenda**

Motion by Trustee Walsh, seconded by Trustee Florian to adopt the December 23<sup>rd</sup>, 2019 Agenda as presented. *Voice vote taken; motion passed unanimously.*

**Approval of the November 25<sup>th</sup>, 2019 Regular Board Meeting Minutes**

Motion by Trustee Diehl, seconded by Trustee Walsh to accept the minutes of the November 25<sup>th</sup>, 2019 Regular Board Meeting as presented. *Voice vote taken; motion passed unanimously.*

**Guests and Public Comment**

None

**Ordinance 2019-12 Amend Ordinance 2014-06 Elburn & Countryside Fire Protection District - Special Use**

Motion by Trustee Florian, seconded by Trustee Diehl to approve Ordinance 2019-12. President Overstreet explained this amendment addresses the Special Use granted to the ECFPD in 2014, stating the Use was temporary as long as the Fire Department held the lease to the rented buildings. The ECFPD now owns the parcel and buildings on it and will proceed with plans for a new facility to house Fire Station #3. This amendment changes the wording to make permanent the Special Use for a Fire Station.

Chief Cluchey discussed basic plans for construction; Assistant Chief Huneke handed out preliminary plans of a proposed building to be built where the existing buildings are. Demolition of the 2 existing buildings and construction of the new one will hopefully start in 2020. Brief *preliminary* discussions on building position, longevity, style, and call times continued.

Trustee Florian asked what the construction type and size is based on and why the building is proposed to be positioned the way it is. Chief Cluchey answered cost and call volume is the base for the building, position is recommended from the architect with consideration of future expansion and truck bay use.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Ordinance 2019-13 Amend Village Code – Administration – Compensation – Deputy Clerk**

Motion by Trustee Florian, seconded by Trustee Diehl to approve Ordinance 2019-13. President Overstreet reminded the Board that this topic has been previously discussed and deals with covering the office when the Clerk is absent, help with more responsibilities, and expand office hours when necessary. The amendment to the Village Code allows for the compensation to a Deputy Clerk in the amount of \$8500 annually (\$18.16 per hour) for 9 hours of work weekly if a Deputy Clerk is appointed. Further on the agenda is a Resolution approving an individual for this position, this Ordinance addresses the compensation and hours only.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Ordinance 2019-14 Amending Ordinance 2018-11 SV CGS LL2 Special Use - Extension**

Motion by Trustee Diehl, seconded by Trustee Florian to approve Ordinance 2019-14. President Overstreet reviewed the original Ordinance granting a Special Use to one of two applied for solar garden arrays to be located at 6N066 Route 47,

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Maple Park, II. As stated in the original Ordinance, work must be completed within two years of the approved Ordinance granting the Special Use which was October 22, 2018. The applicant is requesting a one-year extension for full completion, setting the final date as October 22, 2021. Construction is tentatively set for early spring of 2020. Mr. French provided the Clerk with a copy of the current lease agreement with the landowner. The ComEd poles being placed without permit was discussed and a miscommunication between the contractor and ComEd was to blame. Moving forward, any construction will be permitted through the Village before beginning. A brief history of the project was given to the two new Board members not on the Board when the original Ordinance was approved.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Resolution 2019-40 Approving the 2020 Village Meeting Schedule**

Motion by Trustee Diehl, seconded by Trustee Florian to approve Resolution 2019-40.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Resolution 2019-41 Clerk's Appointment of a Deputy Clerk**

Motion by Trustee Diehl, seconded by Trustee Walsh to approve Resolution 2019-41. President Overstreet reviewed the resume of Juliette Kerr, pointing out the fact that she is well-known by several on the Board and on Committees for the Village. Her family has been active in both boy and girl scouts, in their Church (St. Peter and Paul in Virgil), she has cleaned the Village since 2015, and is known to Clerk Heffernan as a trustworthy and knowledgeable individual.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Approve Monthly Bills**

Motion by Trustee Walsh, seconded by Trustee Florian to approve the Monthly Bills for November/December 2019.

Trustee Florian asked for clarification on the Campton Township salt bill for loading salt. Public Works Dir. Hoofnagle explained this is a one-time (annual) fee for using the loader. Clerk Heffernan pointed out the second page attached to the salt and snow removal bills will have the General and SSA breakdown costs.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Old Business**

None

**New Business**

The two items regarding the Appropriations transfer are tabled until a 2/3 majority of the Board is present.

Clerk Heffernan announced the retirement plans of Dave Burroughs at EEI. Dave stopped in and spoke with the Clerk stating his plans to retire in the beginning of 2020. Dave's professionalism, expertise, and easy-going personality will be genuinely missed.

**Adjournment**

Motion by Trustee Diehl, seconded by Trustee Walsh to adjourn at 7:35 p.m. *Voice vote taken; motion passed unanimously.*

*Respectfully submitted by Jesse Heffernan, Village Clerk*