

PAHRUMP OPEN SCHOOLING SHOWS
BY-LAWS
Revised 09-18-2022
Effective 02-01-2023

ARTICLE I, NAME:

This organization shall be named PAHRUMP OPEN SCHOOLING SHOWS.
The official abbreviation will be P.O.S.S.

ARTICLE II, PURPOSE

The purpose of the club is to enable all levels of exhibitors and all horses of all breeds to show in a positive and supportive learning environment.

ARTICLE III, POLICIES:

This Organization shall have no interest in personal grievances of one member towards another and no discussion of this nature will be allowed at any meetings of the Organization; likewise, no discussion of a political nature will be allowed.

ARTICLE IV, MEMBERSHIP AND DUES:

Section 1. MEMBERSHIP QUALIFICATIONS: Membership shall be open to any individual who is interested in promoting horses, horse shows, horsemanship and P.O.S.S.

Section 2. ELIGIBILITY: Any person may become a member upon submission of a membership application accompanied by the appropriate dues and fees or assessments.

Section 3. MEMBERSHIP IN GOOD STANDING: A member in good standing is defined as a person who has completed an application and has paid the appropriate dues and fees, and does not have any outstanding fees.

Section 4. OUTSTANDING FEES: A. Any monies or fees paid to P.O.S.S. by a personal check must be processed and clear the banking facility before the effective date posted on the membership application becomes effective and prior to points being awarded to an individual of an animal owned by the individual for any P.O.S.S. award. B. Any and all checks presented to P.O.S.S., that fail to clear the banking facility FOR ANY REASON WHATSOEVER, will be assessed a \$30 returned check fee in addition to the amount of the original draft.

Any member in good standing may file charges against any other member of conduct likely, in his opinion, to endanger the welfare or character of the Organization. **The charge must be in writing** and the accused must be given thirty (30) days time in which to prepare and present his defense. After all matters are considered, a two thirds (2/3) vote of the membership present and voting will suffice to expel a proven guilty member.

ARTICLE V. BOARD OF DIRECTORS:

COMPOSITION AND QUALIFICATIONS: The Board of Directors shall be composed of elected Officers who have been active members in good standing for a minimum of six (6) months, and who are 18 years of age or older.

Officers shall be responsible for the routine administration and management of the Organization. Any changes that affect the General Membership shall be voted upon by the majority vote of membership present at the meeting following suggested change.

There shall be no limitations to the amount of years a board member can serve provided the general membership has no objection to the person serving their position and must be voted on. The President and Secretary shall preside in odd numbered years. The Vice-President, Treasurer and Show Manager shall preside in even numbered years.

The Officers, after routine nomination, shall be elected at the Annual meeting held in November each year

OFFICERS:

- A. PRESIDENT
- B. VICE PRESIDENT
- C. SECRETARY
- D. TREASURER
- E. SHOW MANAGER

ARTICLE VI, DUTIES OF OFFICERS:

Section 1. PRESIDENT: The President shall preside at all meetings of the Board of Directors and the General Membership. He/She shall exercise general supervision and management over all affairs of the Organization and shall serve as an Ex-Officio member of all Standing Committees, who may vote only to break a tie therein, except the nominating committee. The President does not have to take the position of Vice President after their term.

Section 2. VICE-PRESIDENT: The Vice-President shall perform all duties of the President in the absence or disability of the President, and when so acting shall have the responsibilities of and be subject to all the restrictions upon the President, and succeed to the office of President in the event the office of President is vacated. The Vice-President shall notify the General Membership in the event of an upcoming vote that will affect the General Membership, i.e. recall of an officer, etc. The Vice-President shall perform all duties assigned to him/her by the President and from time to time as may be prescribed by the Board of Directors.

Section 3. SECRETARY: The Secretary shall: 1. Cause to be kept and maintained the minutes of all meetings of the Organization, Standing Committees and Board Directors. These minutes shall be an accurate and **OFFICIAL RECORD OF ALL BUSINESS TRANSACTED.** 2. Be custodian of all Association records including monthly financial reports of the Treasurer. 3. Cause to be kept and maintained, accurately a roster showing names, addresses, position held in Organization of each active member and shall the membership roster available, on an annual basis to the entire membership. 4. Cause to prepare correspondence, reports and routine business records of and for the Organization. 5. Notify each member of all regular meetings, special meetings, social activities, likewise send out notices of Board of Directors meetings.

Section 4. TREASURER: The Treasurer shall receive all Organization funds, keep them in a bank or Depository approved by the Board of Directors. Keep faithful records of all receipts and expenditures and disperse the Organizations funds Only by checks signed by the Treasurer or the President and approved by the Board. Must provide as accurate financial report at each General Membership meeting. Must provide the Secretary, in a timely manner, a copy of the membership application and records of the monies received. Provide Membership Applications to all current members prior to January 1st. At the November meeting, prior to the election of Officers, read to the members present, a list of members in good standing who have the privilege of voting in said election.

The Treasurer must provide a current list of the Officers of the Organization along with the appropriate fees to the State of Nevada as required to maintain the P.O.S.S. Nonprofit status annually or as required by change of officers.

Section 4a. ANNUAL AUDIT: The General Membership shall appoint two (2) members in good standing to audit all financial records prior to the November general meeting/election of officers. The Treasurer shall provide ALL financial records and receipts to said auditors in a timely manner.

Section 5. SHOW MANAGER: The Show Manager shall appoint and preside over the Show Committee.

ARTICLE VII, RESIGNATIONS: A. Any member of the Board of Directors may resign at any time. Notice of resignation shall be in writing and presented to the President stating reason for resignation and specifying effective date. If no date is specified, it will be effective upon receipt by the President. Any Board member failing to perform the duties prescribed them shall be construed as a resignation, effective immediately, and the remainder of the term shall be filled as directed by the By-Laws.

TERMINATIONS: A. Any Director of the Board of Directors may be removed from office by a two-thirds vote of the remainder of the Board of Directors provided notice of such intended action is posted to the balance of the Board a minimum of fifteen (15) days prior to action taken and the remainder of the term shall be filled as directed by the By-Laws. B. The President, following notification to the balance of the Board may call for a special meeting.

VACANCIES: Any vacancies with the offices of the Board of Directors, during any term, shall be filled for the remainder of the term by election of the Board of Directors. The vacancies are to be filled within thirty (30) days. Should the Board fail to fill the vacancies within the prescribed period, the General Membership shall elect, by a majority vote, a member of members in good standing to fill the vacancy/vacancies.

ARTICLE VIII, COMMITTEES: Additional committees may be appointed on an as needed basis.

Section 1. NOMINATING COMMITTEE: This committee shall consist of a Chairman appointed by the President and a least two (2) members appointed by the Chairman. The Committee will meet on call of the Chairman and will be constantly on the alert for potential officer material within the membership. At the October meeting the committee will submit a slate of candidates with at least two (2) qualified nominations for each office. The presentation of this slate does not preclude nominations from the floor. The official vote will be held at the November meeting.

Section 2. SHOW COMMITTEE: This committee shall consist of a chairman appointed by the Show Manager and at least four (4) members appointed by the chairman. The Committee shall meet at the call of the chairman. **DUTIES:** A. Prepare a recommended Show Premium. B. Set all Show/Event dates. C. Obtain judges for all shows. D. Provide ribbons and awards. E. Staff all positions necessary to execute show, i.e., announcer, gate crew, ring steward, show secretary etc. F. Amend Show Rules and make them available at ALL shows.

The Show Committee shall be responsible for any and all duties that are necessary to execute the show/event.

The recommended show premium shall be presented to the General Membership in January for approval by a simple majority vote. Once approved NO classes may be eliminated during the current show year, however, classes may be added to the premium subject to majority vote by the General Membership.

ARTICLE X, MEETINGS: The Organization shall meet a minimum of six (6) times per year. General Membership shall be notified of the meeting date, time and location in a timely manner. Any member may request a special meeting if necessary to discuss current issues or events. Members must be notified by the Secretary of any change of a regular scheduled meeting at least one (1) week prior to said meeting.

The regular November meeting shall be the annual meeting at which time the election of Officers will take place. During the annual meeting the Membership will hear reports from all of the current and newly elected officers early in December at which time the old officers will turn over all records to the newly elected officers.

ARTICLE XI, QUORUM: The members present at any membership meeting constitute a quorum for the transaction of business.

ARTICLE XII, ORDER OF BUSINESS:

The order of business at all meetings of the Organization shall be as follows:

1. Meeting called to order
2. Roll Call
3. Reading of the Minutes of previous meeting
4. Treasurer's Report
5. Committee Chairman Reports
6. Unfinished Business
7. New Business
8. Program (if scheduled)
9. Adjournment

ARTICLE XIII, AMENDMENTS:

Any amendment to these by-laws may be proposed at any regular meeting. It shall be approved by a majority of those present and it will be voted on at the following meeting.

