|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Iowa Section ASCE**  **Board of Directors Meeting**  **July 12, 2018, 12:00 PM**  **Grinnell Pizza Ranch** | |  | ASCE_logo_sig_high res | |  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession | | | |
| **1. Call to order** at 12:50 by Brian Boelk | |

* 1. Roll Call – Justin Widdel

|  |  |  |
| --- | --- | --- |
| Members Present | Telephone | Members Absent |
| Brian Boelk, P.E.  Kari Sebern, P.E.  William Mabuce, P.E.  Justin Widdel, P.E.  Jeff Fadden, P.E.  Aaron Granquist, P.E.  Jenifer Bates, P.E.  Josh Trygstad, P.E.  Mike Barkalow, P.E |  | Aaron Moniza, P.E.  Stephanie Then, EIT |

* 1. Motion to approve meeting minutes (Aaron), second (Kari) and approved
  2. Review of the Agenda
     1. Update student contacts for Dordt, U of I, and ISU
     2. Update faculty advisors for U of I and ISU
     3. Update conference dates
     4. Motion to approve with revisions (Jenifer), second (Bill) and approved

|  |
| --- |
| **2. Special Presentations – None** |

|  |
| --- |
| **3. Financial Affairs** |

1. Reviewed May monthly financial report – Jeff Fadden
   1. Marlee’s invoices for Geotech and Water Resources Conferences have been paid.
2. Expenditures
   1. Board lunch
   2. Motion to approve June financial report (Jenifer), second (Josh), and approved

|  |
| --- |
| **4. Section Business** |

1. Organizational – Brian Boelk
   1. Discussion of Justin taking over as Treasurer over the next several months. Open Board Member positions will include Secretary and Associate Director.
2. Administrative
   1. Brian received 1 of 3 reference letters for Larry Weber’s fellowship application. The other 2 are in-work.
3. Coordination with National
   1. Brian has sent information to 5 individuals for potential Centennial Chair; 4 have responded and 3 of the 4 expressed interest. Brian will send information to Josh for distribution.
   2. Looking for Board Member(s) to attend the Centennial planning webinar.
4. Section History and Archives
   1. Brian received comments from Dave Klaman regarding the Lincoln Highway application. Brian will follow up with Dave. Board had a brief discussion about including the Lincoln Highway historical designation into the Centennial celebration.

|  |
| --- |
| **5. Member Communications & Feedback** |

1. Newsletter – Stephanie Then (absent) – No Update
2. Website/Social Media
   1. Need to post meeting minutes to the website; Justin to email the final minutes to Stephanie
3. Email broadcasts
   1. Annual conference registration

|  |
| --- |
| **6. Membership Services & Recognition** |

1. Membership Status – Mike Barkalow
   1. 905 Society (increase of 7)
   2. 745 Section (increase of 3)
2. Member recruitment/retention – No Update
3. Life Member recognition
   1. Mike has not received anything regarding Life Members; Josh to see if he has an email with that information.
4. New CE graduate recognitions – No Update

|  |
| --- |
| **7. Coordination with Affiliates & Others** |

1. YMG’s – William Mabuce – No Update
2. Student Chapters – No Update
3. Joint Section/YMG/Student Meetings
   1. Joint meet with Dordt is scheduled for October 11.
4. Region 7 – Jenifer Bates
   1. Reviewed Jenifer’s report for Region VII Board of Governor’s Meeting August 3 and 4

|  |
| --- |
| **8. Professional Development** |

1. Annual Conference – Josh Trygstad (absent)
   1. Need to set up a lunch time speaker, discussion of potentially showing Dream Big
2. Technical Conferences – Kari Sebern
   1. Conference dates have been updated
3. Scholarships
   1. Information has been sent
4. Region Awards – No Update
5. New Officer Recruitment
   1. See 4a
6. Section Awards
   1. Deadline is August 1

|  |
| --- |
| **9. Outreach/Public Relations** |

1. E-week – Brian Boelk – No Update
2. Strategic plan – No Update
3. Pre-college outreach – No Update
4. Public & Government Relations – Aaron M (absent) – No Update

|  |
| --- |
| **10. Old Business** |

1. Report Card – Aaron has put Christie and Steve Devries in contact with each other; a conference call will occur soon for coordination.

|  |
| --- |
| **11. New Business** |

None

|  |
| --- |
| **12 Adjourn Meeting 2:25 pm** |

Motion to Adjourn (Mike) second (Aaron) and adjourned.

Proposed next meeting is conference call on August 9, 2018.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**