

ADAMS TOWNSHIP
MONTHLY MEETING
MAY 1, 2017

The regular monthly meeting of the Adams Township Board was held on Monday, May 1, 2017 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of allegiance was recited followed by roll call. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Keranen, Trustee Mattila, and Clerk Pindral. There were 12 guests in attendance.

MOTION made by Trustee Keranen with support from Trustee Mattila to accept the meeting minutes of the April 3, 2017 monthly meeting, and Wholesale water meeting. Roll call, all ayes. Motion carried.

COMMENTS:

- S. Sabatini informed the Board that the Intermediate School District would be making a special presentation at the Adams Township School Board meeting on Wednesday, and invited all to attend to learn more about the increase request that will be on the August ballot.
- J. Ritola stated the highway sign in Atlantic Mine for Our Savior's Lutheran Church has been taken down by Houghton County Road Commission. In checking he found that if the Township Board grants permission to allow the sign, it can be put back. MOTION by Treasurer Immonen with support from Trustee Keranen to permit Our Savior Lutheran Church sign to be placed on roadway in Atlantic Mine. Roll call, all ayes. Motion carried. Office Manager H. Platzke will contact Houghton County Road Commission with Board action.
- T. Parolini reported garbage is being dumped out on trails. Inquired if the garbage could be brought to the Township for disposal. Trustee Mattila stated the Township has tried trash collection in the past but due to cost as well as other difficulties, it is not feasible.

CORRESPONDENCE:

- Houghton County Planning Committee is reviewing their five year Master Plan as required under the Planning Enabling Act. It can be reviewed via their website and written input submitted.
- Rural Development has sent written approval of water improvement project, and has approved proceeding to bidding. Notice was published on April 25th in the Daily Mining Gazette.
- Delinquent water notices were sent out recently. Out of 52 sent, 48 have paid their delinquent bills. With upcoming loan, it is imperative to be consistent with delinquent accounts and have accurate water meters.
- Notice from Rossi Group/Northern Hardwoods that 46 acres on M-26 were being divided into three separate lots: Main mill, log office, and 12.4 acres across M-26 into log yard. Supervisor Heikkinen will check with Assessor Karrio to ensure proper paperwork is in place.

FINANCIAL REPORT: MOTION made by Trustee Mattila with support from Trustee Keranen to accept the April financial report. Roll call, all ayes with Trustee Mattila abstaining from vote on any Portage Lake Construction or Mattila Rock and Dock invoices. Motion carried.

FIRE DEPARTMENT: Trustee Mattila reported 10 medical calls and 1 fire calls. Inquired if UPSET has approached the Board for support. A presentation to the Board is scheduled for June 5th meeting.

ASSESSOR REPORT: Assessor monthly report reviewed. No issues reported.

CEMETERY REPORT: After discussion, Board decided the gates at Mountain View Cemetery will remain open until not warranted to be left open.

UNFINISHED BUSINESS:

- Chris Holmes, UPEA, stated the bidding process for the water improvement project is in the works. Bids to be opened May 25th at 1PM at the UPEA offices. October 31st is the finish date for Atlantic Mine (before asphalt plants close); Painesdale can be started earlier with Board permission (i.e. multiple crews both towns).
- White GMC pickup has surface rust and doors need repair before too far gone. Bids received from Range Auto \$1,400 and Matt's \$2,326. Higher bid included work above and beyond original bid that was warranted. MOTION by Treasurer Immonen with support from Trustee Keranen to give bid to Matt's Auto for \$2,326. Roll call, all ayes. Motion carried.
- The 3250 Watt Gas Powered Generator has been purchased.
- Supervisor Heikkinen spoke with Blue Cross Blue Shield insurance rep. There are three available plans. The Board needs to decide on amount the Township will pay towards premium on single (employee only) person policy. MOTION by Clerk Pindral with support from Trustee Keranen to pay \$250.00 per month towards premium on single (employee only) person policy regardless of policy chosen by employee. Roll call, all ayes Motion carried.

NEW BUSINESS:

- Annual audit of Township will be starting May 4th. Letter of engagement needs to be signed and available.
- Six applications were received for the Cemetery Maintenance Worker position. One will be a 5&1/2 month position, and the other for May/June/July or as needed. Three interviews were set up for Wednesday, May 3rd. D. Fox suggested for safety purposes, the Township conduct drug tests and background checks. MOTION by Clerk Pindral with support from Trustee Keranen to authorize Supervisor Heikkinen and Treasurer Immonen to interview and hire the person/s they feel most qualified for the cemetery positions. Roll call, all ayes. Motion carried.
- MOTION by Trustee Keranen with support from Treasurer Immonen to change Adam's Township Policy to hiring is open to anyone, eliminating relative clause. Roll call, all ayes. Policy and Procedure Manual will be change to reflect motion.

CITIZEN'S COMMENTS:

- Questions regarding who will be doing upkeep of Toivola ballfield. Supervisor Heikkinen stated there has been no response from Jeffers High School Athletic Director regarding the school using the ballfield. Township cuts grass as necessary.
- Treasurer Immonen asked if the Township could put fill gravel in the pot holes in the driveway in front of the Atlantic Mine post office. Trustee Mattila stated that he would check it out for Justin and Tim.

MOTION to adjourn at 7:28PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
May 1, 2017

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, May 1, 2017 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 7:35PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen, Clerk Pindral, and Water Superintendent Bob Hudson. Also in attendance was Justin Hayrynen, Chris Holmes, and Heather Platzke.

- Bob reported the injector pump for phosphate needs repair. Supervisor Heikkinen stated to send it in as soon as possible.
- Training for Justin is on track. To take first test in November. Has been attending the local meetings with Bob to meet contacts.
- Bob reports the Atlantic Mine lagoon is close to capacity. Have to be very vigilant in no let-runs. Check manhole leaks. Smoke or dye test houses with leaks. Told the Board it is time to start the process of building another lagoon cell, sooner is best. Chris Holmes will get preliminary numbers together with rough cost estimates and bring to the Board.
- Will be starting the Spring discharge process. Flow meters are fixed.
- Chris Holmes stated a change order will be done on the Water Project due to easement costs. There should be no extra cost due to bid adjustments.
- Supervisor Heikkinen reported he was contacted regarding the feasibility of the Township running water and/or sewer lines to Camp Kitwen as interest for new county jail. Chris Holmes stated he would be willing to crunch numbers and to have the group interested contact him.

With no further business to discuss, MOTION to adjourn at 7:55PM by Trustee Keranen with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral,
Township Clerk