

Allaya Ephaesia of Orion
Formerly, Sheila V. Tabarsi
Curriculum Vitae
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CONTACT INFORMATION

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PERSONAL INFORMATION

Age: 55
Gender: Female
Race: African Decent/Native (Cherokee) American/British
Marital Status: N/A
Children: Daughters (2) – Keanna, 37 – Michaela, 32
Grandsons (2) – Roland, 10 and Leland 6 years

PRIVATE MEMBERSHIP ASSOCIATIONS

MOCFOR GLOBAL PMA, CA

9/2021 – Present

Founder, Head Matriarch, Matriarchs of Change Foundation for MOCfor Global PMA

MOCfor Global is a private member association (PMA) and leading provider of "Total Life Make-Over Plans™." The PMA:

- Designs systems used to strategically place members on crowdfunding platforms.
- Customizes Member Service Packages for premier, middle class, and free members.
- Appoints leaders to oversight commissions, councils, and committees formed within MOCfor Global's private membership association until a voting system is established.
- Develops or registers business trades and ensures funding to advance members to higher ranks.
- Qualifies benefits supplied by third-party providers for Member Services Packages to include plans for subsidized hiring, business services, legal services, and accounting, healthcare and life insurance, private transportation allotment (charter airfare, yacht, etc.) for the entire family, scholarships, and vacation packages.

EMPLOYMENT HISTORY

THE SVM GLOBAL LEARNING CENTER, CA

1/2017 – 9/2021

Founder, CEO Professional and Business Development, Services and Administrative Support

- Dynamic, results-oriented business developer with a strong track record for producing in high-pressure environments, and training in the fundamental use of cryptocurrency.
- Developed operations driving accountability, and utilization of proven business practices.
- Superior interpersonal skills, capable of resolving multiple, and complex (sales, human resources, legal, financial, and operational) issues. Motivate staff and clients.
- Conceptualize, and implement creative, and compelling marketing programs.
- Exhibit tireless energy, positive attitude, and visionary leadership.

SHEILA V. & ASSOCIATES, LLC, BRONX, NY

3/2014 – Present

Founder, CEO Professional Development & Business Management Consulting Firm

- Parent company, same CEO, same work ethics.
- Dynamic, results-oriented business developer with a strong track record for producing in high-pressure environments.
- Developed operations driving accountability, and utilization of proven business practices.
- Superior interpersonal skills, capable of resolving multiple, and complex (sales, human resources, legal, financial, operational) issues. Motivate staff and clients.
- Conceptualize, and implement creative, and compelling marketing programs.
- Exhibit tireless energy, positive attitude, and visionary leadership.

THE MARKETPLACE AT SV&A, LLC, GUANACASTE, COSTA RICA

4/2014 – Present

Founder, CEO Educational Platform and Affiliate Partner Program for Buyers & Sellers

- Eight years of experience developing sales, marketing, operations, personnel, and merchandising for global clientele.
- Create marketing campaigns, pricing structure, and sales strategies for one thousand one hundred clients.
- Establish national distribution of products in over one thousand, one hundred accounts.
- Recruit, consult, and support thirty staff members, and three thousand marketing associates in the last eight years.
- Facilitate contract negotiations and build strategic alliances.

SVM ReDESIGN YOUR LIFE AMERICA, INC., RIVERDALE/BRONX, NY

12/2011 – 4/2014

Founder, Executive Director & President of The Board

- Supervise and administer business affairs of the corporation.
- Develop outreach programs.
- Assemble strategic alliances for long-range planning.
- Managing employees and volunteers.
- Coordinate special events and fundraising efforts.

COMMUNITY AUTOMOTIVE, INC., ST. THOMAS, US VIRGIN ISLANDS

1/2011 – 2/2012

Director of Operations: Acura/Honda/Suzuki

- Fleet and retail sales, business development, and project management.
- Monitor market conditions, ad responses, and online loan requests.
- Establish and implement department policies, goals, objectives, and procedures.
- Review financial, sales, and other performance data for measuring productivity.
- Determine need for cost reduction and improvement to reach performance goals.

EXECUTIVE MYSTIC SERVICES (SELF-EMPLOYMENT), SHERMAN OAKS, CA/RINCON, PR

1/2001 – Present

Spiritual Life Coach/Career and Business Consultant

- Fourth Generation Native Cherokee, Spiritual Counselor and Healer
- Twenty-one active years of practice performing intuitive readings (i.e., clairvoyance, clairaudience, clairsentience, telepathy, empathic abilities, and tarot cards).
- Consult individuals in matters of life, career, and business, combining fourteen years of dedicated studies in spiritual psychology with thirty years-experience in human, and business relations.
- Develop classes to teach life skills, relationship building, and spiritual development.

INDEPENDENTLY CONTRACTED, LOS ANGELES, CA

6/1999 - Present

Administrative and Project Management/Staff Consulting

- Review and develop business plans, and financial packages for private placement funding.
- Write proposals and represent clients in contract negotiation.
- Assess Departmental Needs – Evaluate Business Systems – Prepare Procedure Manuals – Determine Staff Potential – Develop and Implement Training.
- **Goals:** Increase Administrative Efficiency – Harmonize Work Environments
- **Clients:** Roger Sorkin – Project: Harvest aquatic cellulose fiber in Nigeria for housing kits to Asian Pacific Rim; various other state side and international projects.
 - ✧ California Frozen – Levy Restaurants/NASCAR Tour: Labor Coordinator staffing bartenders in Atlanta, GA, Bristol, TN and Charlotte, NC.
 - ✧ LionStar Entertainment – TV and Independent Film Financing

JET PROPULSION LABORATORY/NASA, PASADENA, CA

6/1998 – 6/1999

Senior Executive Secretary IV/Project Secretary Jason I, II, III

- Provide secretarial support to project, and section managers, administrators, and group supervisors. Required competency in standard operating procedures and policies.
- Technical writing of Microelectronic Mechanical Systems for Space Applications, Flight Radio Frequency (RF) Subsystem Development and Process Based Management for ISO Compliance.

CAREER STRATEGIES, INC. (PERSONNEL PLACEMENT AGENCY), WOODLAND HILLS, CA

2/1994 – 9/2009

Administrative/Project Manager

- Determined level of support and need for system development at various client locations. Communicate assessment and provide outline of action plan to department heads.
- **Clients:** KPMG Accounting Firm located at Countrywide client site: Assessed needs, developed paper flow, filing systems, and trained new hire.
Wella-Sebastian – Manufacturers of hair and beauty products: Using SAP and staff support developed system to correct and filter out inaccuracies in database of 35,000 private and commercial customers.

Executive Administrative Assistant

- Provided advanced secretarial duties under the direction of senior executive employees of the following companies to include generating portfolios, preparing financial reports, and business proposals, scheduling and day planning, coordinating meetings and conference calls, preparing correspondence and interacting extensively with board directors. Experience in legal departments include document and file preparation for review and litigation, and scheduling arbitrations, depositions, and hearings.
- **Client companies include but are not limited to:**
Smith Barney and Credit Suisse First Boston (investment banks)
Arthur Andersen, Pricewaterhouse Coopers and KPMG (accounting firms)
Litton Industries, Inc., Cushman Realty, and Legal Aid, Los Angeles (legal depts.)

ADVANCED MARKETING SALES PROFESSIONAL/CLOSER – FOREIGN AND DOMESTIC TRADES

9/1985 – 7/2006

Sales Consultant/Independent Distributor

- **Canvassing** – Kirby Vacuums, Mary Kay and Beauty Control Cosmetics
- **Network Marketing** – Health, wellness and nutritional supplements, wealth services, life insurance, and gifting circles.
- **Residential and Commercial** – NSA Water and Air Filtration Systems.
Sr. Security Consultant – ResponseNet Security – Commercial Alarm Systems, and Monitoring Services.
- **Wholesale and Retail** – Fine jewelry, designer leathers, casual wear, and fitness apparel.

RONNIE COOPER MEDICAL (PERSONNEL PLACEMENT AGENCY), BEVERLY HILLS, CA

1992-1993

Phlebotomist – Drs. Geller, Rudnick, Middler, and Bush

- Assisting four of the nation's top ten, internal medicine doctors.

JOHN MUIR MEDICAL CENTER, WALNUT CREEK, CA

2/1992 – 11/1992

Phlebotomist/Clinical Laboratory Assistant

- Collected blood specimens, AM lab draws, clinical STAT, and Trauma Room orders using various techniques, i.e., vacutainers, straight needs (any size) syringes, and butterflies. Assist with Arterial Blood (ART) line draws.
- Knowledge required: Finger and heel sticks, sterile procedures, blood and throat cultures, and special care in neonatal and geriatric sticks.

MEDICAL PERSONNEL POOL (PERSONNEL PLACEMENT AGENCY), WALNUT CREEK, CA
6/1991 – 1/1992

Administrative Assistant to RN Supervisors/Staffing Coordinator

- Coordinate with patient care representatives in writing up client referrals.
- Staff homecare cases with necessary disciplines, i.e., RNs, LVNs, CNAs, Occupational, Speech and Physical Therapists, etc.
- Liaison between field staff and medical facilities.
- Assistant to VP, Marketing Director. Heavy interaction and public relations phone calls.
- Knowledge required: Medical records charting and filing, and insurance verification and authorization for private and Medicare billing.
- Hands-on experience in home health and hospice medical treatment and mental healthcare.

MEDICAL PERSONNEL POOL (MEDICAL ADMINISTRATION), FRESNO, CA
5/1989 – 8/1990

Corporate Service Representative

- Primarily staffing registered nurses and certified nursing assistants to medical facilities.
- Personally staffed at Valley Children's Hospital providing a variety of care in multiple departments.

USAFR / 65 AEROMEDICAL EVACUATION SQUADRON (NOW 349TH AES), TRAVIS AFB, CA
7/1988 – 2/1993

Aeromedical Evacuation Technician – Charge Med Tech

- **Peacetime:** Regularly transported hospital patients by way of air transportation in C140 Starlifters, and C130 Hercules aircrafts between areas of responsibility (Hickam AB, Oahu, HI, Yokota AB, Japan and Elmendorf AFB, Anchorage, Alaska). Other mission destinations included Guam, Osan, Korea, Washington State, Oregon, Arizona, and Texas.
- **Wartime:** Veteran Desert Shield/Storm 1992
Based at Ramstein AB, West Germany, assisted in the conversion of airplane hangars into emergency medical center. Flew missions into King Fahd & King Kahlid Military City (KKMC), Saudi Arabia. Transported patients to European bases for treatment and recovery. Facilitated the transfer of Iranian casualties from ground to air transportation. Transported patients from Germany to Azores, Portugal, and Coastal U.S. cities. Average work day: Thirty-six to forty-two hours.

UNITED STATES AIR FORCE RESERVES, SHEPPERD AFB, TX – TRAVIS AFB, CA
2/1987 – 6/1988

Medical Service Specialist Training

Nine hundred Sixty classroom hours and a six-month clinical rotation at David Grant Medical Center

- Emergency Medical Treatment – Emergency room, field training and transport.
- Experienced triage and trauma room preparation and readiness.
- Clinical and Acute Care experience on pediatric, adult, and geriatric units.
- Extensive training on Internal Medicine, Surgical, OB/GYN, Nursery, and Delivery wards.
- Experience in Mental Healthcare includes study, clinical care and treatment for children, adolescents, and adults.
- Laboratory experience includes phlebotomy and specimen processing.

WESTERN TEMPORARY SERVICES (PERSONNEL PLACEMENT AGENCY), FRESNO, CA
2/1985 – 12/1990

Administrative Assistant

- Selma Hospital, Radiology Department – Radiology Assistant and Scheduling Receptionist.
- Guarantee Savings and Loans – Loan and Credit Departments.
- Tri-Wall Containers – Shipping and Receiving Desk Clerk.
- London Properties – Receptionist.

ARCADIAN MOTOR CARRIERS, SELMA, CA
1984 – 1985

Switchboard Operator/Dispatcher – Account Payable/Receivable

Dispatched ground transportation for shipment of containers with merchandise from multiple points of origin to destinations, nationwide.

EDUCATION

Selma High School, Selma, CA – Graduated 1984 – Academic Honors

- Major Studies: Business Administration – Clerical

1987 – 1993 Community College of the Air Force, Sheppard AFB, TX
Staff Sergeant – E5 – Level 5 – Technician in Charge

- Formal Military Training _ Principles of Leadership – Mission Management
Crew Coordination – Effective Management Performance/Administrative and Field

Associate Degree – School of Health Care Sciences – Medical Service Specialist

- Aerospace Physiology – Stress/Self-Imposed and Environmental – Basic and Advanced
Cardiac Life Support

Advanced Marketing Sales Seminars (NSA 1992, Pri-America 1994, Equinox 1998)

PROFESSIONAL QUALIFICATIONS

MEDICAL/MEDICAL ADMINISTRATION

Air Force Certified – Medical Service Specialist/Aerospace Medicine Technician
Air Force Certified – Phlebotomist and Radiology Assistant

BUSINESS ADMINISTRATION

Effective Management Performance – staffing – advanced personnel training
Negotiating Contracts – public relations – marketing sales and planning
Coordinating Events – develop, plan and analyze financial budgets
Quality Assurance – internal systems development – client / customer satisfaction
Foreign and Domestic Affairs – proper protocol and diplomacy

COMPUTER KNOWLEDGE

Windows 10/XP/NT/Vista – Macintosh – Proficient
Microsoft Office Professional 365 Applications – Proficient in Word, Excel, Powerpoint, Access,
Outlook, Publisher
Graphic Design and Web Development, HTML, Wordpress

SECURITY CLEARANCES

Topex/Poseidon MSA – JPL/NASA, Topex Ground System – JPL/NASA
U.S. Air Force Inactive Secret – Flight Line Clearance

AWARDS

Air Reserve Forces Meritorious Service Medal, National Defense Service Medal
Aerial Achievement Medal – Meritorious Aerial Flight/Operation Desert Shield/Storm
Southwest Asia Service Medal w/1 Bronze Service Star

VETERAN INVOLVEMENT

Member, Military Women in Power
Member/Liaison, Veteran of Foreign Wars Women's Auxiliary
Member, American Indian Veteran Association
Member, Veterans Mental Health Advisory Council

ENTERTAINMENT INDUSTRY

MODEL /SPOKESPERSON

1994 – 1998

- Hotskins Bodywear – Fitness Apparel – Fit Model
- Badwear Bodywear – Fitness Apparel – International Sales Representative
- Thai-Dyed Catalog – Women's Apparel – Model/West Coast District
- Macy's – Jewelry Department – Seasonal Store Model
- Fossil – Watches – Corporate Offices Show Model
- Women In Film (WIF) – Spokesperson – Studios'/Network Co-Chair
- Women In Film (WIF) – Spokesperson – Crystal Awards Production
- Changing Images In America (CHIA) – Spokesperson
- Post Oscars Awards Talent Showcase

MEMBERSHIPS

Women In Film – Co-Chair – Universal Studios Network Breakfasts
Women In Film – Event Coordinator – Crystal Awards 1995
Changing Images In America (CHIA) – Event Coordinator
Post Oscars Talent Showcase

TV/RADIO/FILM/VIDEO/COMMERCIALS

10/2009-9/2010 RADIO SHOW – Hitz 96 “Readings by Sheila V.”
Ackley Media Group – U.S. Virgin Islands

February 2007 TV Game Show Contestant – Are You Smarter Than A 5th Grader
Mark Burnett Productions – Host: Jeff Foxworthy

January 2006 TV Game Show Pilot – Blind Date
Psychic Consultant – Relationship Counselor

Summer 2006 RADIO – KPFK 90.7FM – Co-Author, Presentation post Katrina: Topic of
discussion, “A Practical Approach to Spiritual Living” with Dr. Janolyn F. Moore,
MA ChT, PhD

1995 – 1997 FILM – Brilliant Disguise – Featured Actor – Starring: Robin Givens
FILM – Mixed Nuts – Background – Director: Nora Efron
MUSIC VIDEO – En Vogue (Runaway Love) – Featured Dancer
T.V. COMMERCIAL – Coke – Featured Dancer – Lopes Production
T.V. COMMERCIAL – Sprint – Background – Johns & Gorman Prod.

EVENT COORDINATOR

A Place for US, National (Non-profit Organization)
1997 Racial Harmony Hall of Fame Inductee’s Award Banquet

- Editor and Banquet Coordinator – Recipient: Montel Williams

National Conference for Community and Justice (NCCJ)
1999 39th Annual Humanitarian Awards – Dinner and Silent Auction

- Program Assistant and Runner

FILM PRODUCTION

Speak Films Feature Film Production

- Office Production Assistant

LionStar Entertainment Group, Film and TV Financing

- Office Manager

PRODUCTION COORDINATOR

MacArthur Park Productions Feature Film

- Project Financing Consultant, and Set Spiritual Counselor

REFERENCES

Community Automotive, Inc., 8746 Lindberg Bay, St. Thomas, USVI 00802
Bill Creque, General Manager
Bus: (340) 776-4300 x 29 – Fax: (340) 776-0548 – Email: billcreque@msn.com

Jet Propulsion Laboratory, 4800 Oak Grove Drive, Pasadena, CA 91109
Richard P. Kemski, Mission Assurance Manager – Mission Assurance Office
Bus: (818) 354-0009 – Fax: (818) 393-1907 / M/S 301-415

Career Strategies, Inc., 21031 Ventura Blvd., Suite 1005, Woodland Hills, CA 91364
Debbie Chyba – Contract Employment Department
Bus: (818) 883-0440 – Fax: (818) 348-4274