

Mormon Lake Fire District Board Meeting

May 10, 2022 Regular Meeting Minutes

1. **Call to order By Chairperson Lewis at 10:00am**
2. **Roll Call** – Chairperson Lewis, Member Haupricht. Member Nahass, Member Morgenthal; All Present; Chief Western, Community Member Jan Saquella in person; Ralph Verdino via Zoom;
3. **Call to the Public - NO PUBLIC COMMENT**
4. **Approval of Minutes**
 - A. April 12, 2022 Meeting Minutes; *Member Haupricht made a motion to accept the minutes; seconded by Member Morgenthal; All members present voted AYE; Motion passed.*
5. **Finance**
 - A. Financial Report; *Discussion regarding the tax distribution; question about lack of reconciliation report; we moved to online QuickBooks and I'm not sure how to run the reconciliation report; we are reconciling each month. We are unable to email the Quickbook Account to the Accountant. Using QuickBooks online is probably not available. What was the \$800 invoice for? It was the wildland training program, it included field training; Still waiting on Gurney, we can not track with UPS or FED EX; Chairperson Lewis made a motion to accept the Financial Report with the inclusion of the reconciliation report next month, which will be provided next month; seconded by Member Haupricht; All members present voted AYE; Motion passed.*
6. **Reports & Correspondence**
 - A. Department Report and Correspondence- *We received the first check from the State of Arizona for EMS calls; John Blue will be working on the decals for the transport rescue. Highlighted the Fun and Safety Day; Held a meeting for Too Broke with several key players in the event of a major incident, we learned a few things regarding response. Flagpole was repaired; Currently in Stage 1 Fire Restrictions. Chief Western wrote a variance for recreational fires on Private and Commercial Property in the District; with specific measures that must be taken. Discussed the ADD Insurance and the Workers Compensation Insurance, We get dropped every couple of years, and we will need to renew, or switch to Securis. Member Nahass made a motion to accept the minutes; seconded by Chairperson Lewis; All members present voted AYE; Motion passed. Member Lewis made a motion to renew the Accidental Death and Dismemberment Insurance; Seconded by Member Nahass; All Members voted AYE; Motion Passed.*
7. **Topics of Discussion and Possible Action**
 - A. County Board of Supervisor Update- Cheryl Barlow- *Unable to attend, BOS redistricted and it takes effect January 2024; and Mormon Lake will become part of District 3*
 - B. Board Member Applications- *Only one Application received; Ralph Verdino Member Haupricht made a motion to appoint Ralph Verdino to the board. Seconded by Chairperson Lewis; All Members Present voted AYE; Motion Passed; Ralph Verdino was sworn in by Chairperson Lewis.*
 - C. Board Offices- *Member Haupricht made a motion to elect Chairperson Lewis as the Chair; Seconded by Member Nahass; All Members Present Voted AYE; except Chairperson Lewis who abstained; Motion Passed. Chairperson Lewis made a motion to elect Ralph Verdino Clerk of the Board; Seconded by Member Nahass; Ralph accepted the nomination; All Members Present voted AYE; except Member Verdino who abstained; Motion Passed*
 - D. Presentation of Check for Cardiac Monitor Purchase- *Jan Saquella present the board with a \$15,000 check, on behalf the Mormon Lake Charities, toward the purchase of the Monitor; Chairperson Lewis made a motion to accept the check; Seconded by Member Nahass; All Members Present Voted AYE; Motion Passed.*
 - E. Position Descriptions and Policies and Procedures- *Chief Western presented an updated Position Description for Fire Chief; As we get closer to the hiring of full time personnel, we will have some additional HR/ Benefit Policies; Member Haupricht made a motion to*

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accept the Positions Descriptions, Policies and Procedures; seconded by Member Morgenthal; All members present voted AYE; Motion passed.

- F. Station Siding Repair- *Discussion regarding options for the repairs; Chairperson Lewis would like to explore the option of an insurance claim. Chief Western will discuss with the Wyatt that option. We will attempt to get three quotes for a repair;*
 - G. Budget- *Chief Western presented an updated Budget for FY23, to include \$20,000 from state billing for EMS calls; Member Haupricht made a motion to post the budget for the June meeting; Seconded by Chairperson Lewis; All Members Present voted AYE; Motion Passed*
 - H. Command Purchase- *There is discussion that an anonymous community member may donate up to \$25,000 to \$28,000 toward the purchase of a vehicle;*
 - I. Review Fire Chief Calendar and Fire Board Task Calendar; identify potential items for next month's agenda. *Chief Western presented the calendar, highlighted Landing Zone Class on June 4th; Chairperson Lewis made a motion to accept the calendar; Seconded by Member Morgenthal; All Members Present voted AYE; Motion Passed;*
- 8. Fire Board Comments – NO Further Comment**
- 9. Adjournment-** *Member Haupricht made a motion to adjourn; seconded by Member Nahass; All members present voted AYE; Motion passed.*
- 10. Meeting Adjourned at 11:23am**