

STEPS FOR APPLYING FOR SCHOLARSHIPS

Scholarships sponsored by a college or university:

1. Select the school or schools you are interested in attending.
2. Applications for admissions are completed on-line to the school(s) you are interested in attending.
3. For out-of-state schools, apply directly on-line to the school as well.
4. Both admission and scholarship applications require an official transcript. **You may obtain transcripts from the registrar's office located in the Counseling Center.** The first copy is free of charge. Any additional copies cost \$2.00 per transcript.
5. If you have taken concurrent enrollment courses during high school, you will need to have your college transcripts sent from SLCC. You must request those from them, not the high school.
6. The admissions application should be sent **prior to** or **with** the scholarship application.
7. Make sure you meet all deadlines. **DO NOT WAIT UNTIL THE LAST MINUTE! You should have all applications done at least 2-3 weeks before they are due so that you have time to have transcripts and other necessary documents sent on time... Remember... this is YOUR responsibility ☺**

Miscellaneous Scholarships:

1. Sources of miscellaneous scholarship information include:
 - A. Internet sources such as www.fastweb.com, www.finaid.org, www.gocollege.com, www.zinch.com etc. There are HUNDREDS of search engine sites. Hooray for GOOGLE!
 - B. There are many scholarship search services. You should **NEVER** have to pay a fee to search for "miscellaneous scholarships or to apply. If you are asked to pay a fee, DO NOT!!! This is most likely a SCAM. Be cautious.
2. Many academic scholarships are becoming increasingly difficult to obtain due to competition. Apply for as many as you believe you are qualified. Eligibility for many scholarships is based on GPA and your ACT scores. There is also numerous talent, leadership, need based, departmental and at some schools, the type of classes taken in high school. Most scholarships are **NOT** based on need.
3. Many admission and scholarship applications are combined. **Remember that you must be admitted to a school in order to be considered for a scholarship at that institution.**
4. Be accurate, neat, and very informative when completing scholarship applications.
5. Use information sheets. Complete the information using activities from the 9th through the 12th grade. Don't be modest; remember you are competing against other qualified applicants.
6. If you are applying for departmental and leadership scholarships, enclose no more than three letters of recommendation from people who could verify your ability or talent in the area for which you are applying. **Make arrangements for an audition if necessary. Start preparations for talent scholarships early so that ALL arrangements can be made before possible deadlines.**
7. Consider applying to more than one school, and consider the best offer. Remember, to be considered for scholarships, you must have **FIRST**, applied for **ADMISSION** to the school(s) you are interested in attending.
8. To be considered for an academic scholarship you will need a high G.P.A. and ACT score.
9. For more information about scholarships, contact the college's high school services representative and visit your prospective school's Financial Aid and Scholarship Office.

LETTERS OF RECOMMENDATION

Many private and school-based scholarships require a letter of recommendation from a teacher or counselor. We offer the following suggestions for students requesting letters of recommendation:

1. Give counselors or teachers at least **two weeks** to complete the letters.
2. Attach with your request a complete list of your activities and achievements in your school, community or church. Complete a Personal Profile Form that you can pick up in the counseling center and attach it with your letter.

RESOURCES AVAILABLE DURING YOUR SENIOR YEAR

1. Your **counselor** is very interested in helping you with your transition from high school to your future. Consult with your **counselor regularly**. ACT and SAT applications are available in the Counseling Center.
2. Check with **Jen Horne in the Registrar's Office** for transcripts. She will send official copies and send them directly to the colleges.
3. Every post high school institution has a **college representative** who works with our school. Find out how to access them and then utilize their services.