

Farmington Town Board Meeting Minutes

Monday, June 19, 2017

E913 Prairie View Ln

Waupaca, WI 54981

[www.farmington-waupaca.com](http://www.farmington-waupaca.com)

**Call to Order:** Meeting was called to order at 7:00p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

**Pledge of Allegiance**

**Roll Call:** Caroline Murphy-Chair, Craig Nelson-Supervisor I, Mark Jensen-Supervisor II, Julie Leaf Clerk-Treasurer, and 14 citizens.

**Approve Amended Agenda:** A motion by Craig Nelson seconded by Mark Jensen to approve the agenda with item #9 to include Cemetery Documentation Project. Motion carried by unanimous voice vote.

**Approve Minutes:** A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the May 15, 2017 Regular Board Meeting. Motion carried by unanimous voice vote.

**Approve Financial Report:** A motion by Craig Nelson seconded by Mark Jensen to approve financial report subject to audit. Motion carried by unanimous voice vote.

**Committee Reports:**

Mark Jensen:

Park & Rec: Lower soccer numbers due to nonresident fees. Girls soccer is growing nicely. Goose round up June 15 to July 1. Fund 80 had a meeting June 8 with school district, they have a financial consultant from state school system will get involved.

Craig Nelson:

Fire District: Appointed New Chair, Steve Gaul and Vice Chair Craig Nelson. Inspections are going well with little resistance.

Recycling: Approved code of ethics and site attendant has the summer off so they have an alternate.

Caroline Murphy:

Town Association Meeting: Town Lawyers came and talked. Kevin Peterson was in attendance.

**Public Input:**

Ron Reynolds: Concern about Parking. This will be addressed in item #6.

Pad Meighan: Safety questions about Chain O' Lakes. Chair responded that board is investigating items regarding channel under County Road Q. This includes possibility of dredging and shoreline rip rap on the Columbia Lake side. Once the information is received there will need to be a meeting with Dayton. Pad Meighan wanted to make it known that the Safety Navigational rules do not apply to the Chain O' Lakes and would like board to consider implementing them.

**Old Business:**

1. Jacklyn Johnson committee report re: railroad Quiet Zone information  
Working the Tami, Crossing Manager, who will provide what the crossings have right now. Farmington may qualify to a section 130 funding. Jacklyn will report at the July 17 meeting.
2. Follow-up Grandview Rd agreement approval - ongoing since 2/28 and 5/31 meetings with Cty Hwy Dept. and resident(s).  
Culvert drainage issue. Agreement letter with Art Hallstrom, Public Engineer, to install a transfer pump system to aid this drainage issue. A motion by Craig Nelson seconded by Mark Jensen to accept Art Hallstrom proposal to install a transfer pump system at E1360 Grandview Road as his responsibility and Farmington will clean out the leaves in spring and fall. Motion carried by unanimous voice vote.

**New Business:**

1. Ordinance 06-19-17A(2017) Establishing a posted No Loitering/No Smoking sign on Taylor Ct. - reference to underage health & safety issues  
A motion by Craig Nelson seconded by Mark Jensen to adapt the proposed Ordinance 06-19-17A(2017) No Loitering/No Smoking on Taylor Court. Motion carried by unanimous voice vote.
2. Amend Ordinance 05-20-13(2013) to include both sides of Rieben Rd in front of business at E519 Rieben Rd. as per Wis Stats. 346.51  
A motion by Craig Nelson seconded by Mark Jensen to adopt amended Ordinance 05-20-13(2013) to include both sides of Rieben Rd in front of business at E519 Reiben Rd as per Wis Stats. 346.51. Motion carried by unanimous voice vote.
3. Golke Rd Cty Hwy informational - with possible action  
County Highway could do a study for about \$200-\$300 to see if the speed limit should be lowered to 35mph or to change the speed limit without a study to 45mph in agenda item #4.
4. Ordinance 06-19-17B(2017) Establishing a Posted Speed Limit on Golke Rd  
A motion by Craig Nelson seconded by Mark Jensen to adapt Ordinance 06-19-17B(2017) Posted Speed Limit on Golke Rd to be 45 miles per hour from Cty Rd Q to Edminster Road. Motion carried by unanimous voice vote.
5. Ordinance 06-19-17C(2017) Establishing "No Thru Truck Traffic" on Otter Dr  
A motion by Craig Nelson seconded by Mark Jensen to accept Ordinance 06-19-17C(2017) establishing No Thru Truck Traffic Zone on Otter Drive. Motion carried by unanimous voice vote.
6. Memorandum of Understanding with the Waupaca County Sheriff department for enforcement  
A motion by Craig Nelson seconded by Mark Jensen to accept the Memorandum of Understanding with the Sheriff Department for the enforcement for parking. Motion carried by unanimous voice vote.
7. Approve attached liquor, beer, cigarette and operator licenses for July 1,2017 thru June 30, 2018 received in the Clerk's office for renewal  
A motion by Craig Nelson seconded by Mark Jensen to approve the attached liquor, beer, cigarette license for July 1, 2017 to June 30, 2018. Motion carried by unanimous voice vote.
8. Purchase replacement tables for big room

A motion by Craig Nelson seconded by Mark Jensen to purchase four additional 8 foot tables. Motion carried by unanimous voice vote.

9. Budget Amendment transferring funds for Cemetery mower, lawn cart & saw, Cemetery Documentation Project.

A motion by Craig Nelson seconded by Mark Jensen to Amend the Cemetery budget, Budget Amendment No 06-19-2017(2017) for the purchase of a zero turn Cemetery Mower, Lawn Cart for use in the Cemetery, and Cemetery Documentation Project for of \$15,000. Motion carried by unanimous voice vote.

10. Land Use Permit application(s) received from Zoning – informational

Alan Szymialis, Highland Lane, New Home.

Author Parry, Accessory structure, alteration repair.

Edmund Berg, Holmes Road, Deck and Pool.

Nancy Nelson, Morgan Road, Garage.

Wachsmith, Julie Lane, New patio and stoop

11. Update culvert, drive-way, fire number applications

A motion by Craig Nelson seconded by Mark Jensen to approve the proposed updated Culvert Application, Driveway Application and Fire Application system.

12. Culvert approval(s)

Supervisors will inspect and report at the July board meeting.

13. Approve Fireworks application

A motion by Craig Nelson seconded by Mark Jensen to approve the Fireworks application for July 2, 2017 from Ryan Anderson for Round Lake.

14. Declare a Township emergency - over \$15,000 in damages

Special thanks to all that helped after this storm of June 14, 2017.

Because the expenses are going over the \$14,400 guideline, Eric Halverson, County, will combine all the requests and submit to emergency funds.

15. Roads - approve seal coat Cleghorn when done by Town of Dayton –

Dayton is having Cleghorn seal coated. Dayton asked if Farmington would like to be included in the seal coating (Q to Snug Harbor). A motion by Craig Nelson seconded by Mark Jensen to approve the seal coating and stripping on Cleghorn road when Dayton does the seal coating on Cleghorn. Motion carried by unanimous vote.

16. Letters / phone calls / e-mails

Tom Iverson: Amherst Telephone, waiting for Ministry Healthcare so they can cross Hwy 10, to add cable.

Waupaca Highway with Culvert 36", does Frost Valley Qualify? Craig Nelson will check on this.

Question about kayaking from Highway 10, to add pea gravel. DNR would not allow pea gravel, but adding softball size rocks. These rocks are already in place.

Wisconsin Veterans Home provides beer to residents, this does not need a liquor license.

17. Bills

A motion by Craig Nelson seconded by Mark Jensen to approve the bills as presented. Motion carried by unanimous vote.

**Adjournment:** A motion by Craig Nelson seconded by Mark Jensen to adjourn at 8:27pm. Motion carried by unanimous voice vote.

Submitted by: Julie Leaf

Posted June 21, 2017 @ Farmington Town Hall & Website [www.farmington-waupaca.com](http://www.farmington-waupaca.com)

**Ordinance 06-19-17A(2017)**  
**An Ordinance Establishing a No Loitering/No Smoking Sign  
on Taylor Court**

The Town Board of the Town of Farmington, Waupaca County do ordain as follows:

**Section 1:** The Town Board of the Town of Farmington, Waupaca County has the specific authority under s.349.13 Wis Stats to adopt this ordinance.

**Section 2.** This ordinance provides for the regulation of the stopping, standing, or parking of vehicles on town highways in the town as follows:

A. The stopping, standing, or parking of vehicles on Taylor Court in the Town of Farmington is subject to the following restrictions and limitations:

1) Due to health and safety and no garbage receptacle available, loitering and smoking will not be allowed from non - Taylor Court residents.

**Section 3.** Penalties. Any person violating this ordinance shall be required to forfeit \$10.00 plus costs. This ordinance shall be enforced through the Memorandum of Understanding with the Waupaca County Sheriff department. The cash deposit that the alleged violator may make in lieu of a court appearance is \$150.10 which includes the applicable forfeiture, court costs and penalty assessment. If court costs and penalty assessments increase in the future, the cash deposit shall be adjusted accordingly without the need to amend this ordinance.

**Section 4.** This ordinance shall take effect upon passage and publication according to law, allowing adequate time for erection of sign(s).

Town of Farmington

by Caroline Murphy  
Caroline Murphy, Chair

by Craig Nelson  
Craig Nelson, Supervisor I

by Mark Jensen  
Mark Jensen, Supervisor II

**Approved:** June 19, 2017

**Adopted:** June 19, 2017

**Published:** June 26, 2017

**ATTEST:**

Julie Leaf  
Julie Leaf, Clerk-Treasurer

**Ordinance No. 05-20-13(2013)**

**An Ordinance Amending the Regulations on the Parking of Vehicles  
On Streets in the Town of Farmington**

The Town Board of the Town of Farmington does hereby ordain as follows:

**Section 1. Definitions:** "Park or Parking" means the halting of a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

**Section 2. No Parking Where Prohibited by Traffic Signs** No person shall park any vehicle upon any Town road where parking is prohibited by official traffic signs or pavement markings, except as provided in Wis. Stats. ss346.50

a. Pine Ridge Lane Proceeding west on Pine Ridge Lane, parking is prohibited on the left side of Pine Ridge Lane, except for five (5) parking areas near the west end of Pine Ridge Lane

b. Otter Drive On Otter Drive, parking is prohibited on the west side of Otter Drive from Highway 54 proceeding south to Pine Ridge Lane. From Pine Ridge Lane east 1,035 feet, parking is prohibited on the north side of Otter Drive.

c. County Park Lane. Parking is prohibited on both sides of County Park Lane from County Highway Q north 900 feet.

d. Cleghorn Drive No person shall park any vehicle upon any portion of Cleghorn Drive (i.e. both sides of street) from County Hwy Q to Snug Harbor Lane.

e. Whispering Pines Rd. No person shall park any vehicle upon portion of Whispering Pines Rd (i.e. both sides of street) from the end of the curbing to County Highway Q

f. Rieben Road No person shall park any vehicle upon portion of Rieben Road (i.e. both sides of street) in front of business district as per ss. 346-51 at E519 Rieben Rd.

g. - i. (Reserved for future use)



**Section 3. No Parking in Areas Reserved for Physically Disabled.** Except for a motor vehicle used by a physically disabled person as defined under ss.346.503(1), Wisconsin Statutes, no person may park, stop or leave standing any vehicle, whether attended or unattended and whether temporarily or otherwise, upon any portion of Pine Ridge Land (or any other Town road), reserved, by official traffic signs and markings, for vehicles displaying special registration plates used by the Department of Transportation or vehicles registered in another jurisdiction and displaying a registration plate issued by the other jurisdiction which designates the vehicle as a vehicle used by a physically disabled person. Near the water's edge, on the north side of Pine Ridge Lane, two (2) parking areas are reserved for the physically disabled.

**Section 4. Penalties** Any person violating this ordinance shall be required to forfeit \$10.00 plus costs. This ordinance shall be enforced through the use of a Town citation. The cash deposit that the alleged violator may make in lieu of a court appearance is \$150.10 which includes the applicable forfeiture, court costs and penalty assessment. If court costs and penalty assessments increase in the future, the cash deposit shall be adjusted accordingly without the need to amend this ordinance.

**Section 5.** This ordinance shall take effect upon passage and publication according to law.

TOWN OF FARMINGTON

By Caroline Murphy  
Caroline Murphy, Chair

By Craig Nelson  
Craig Nelson, Supervisor I

By Mark Jensen  
Mark Jensen, Supervisor II

**Approved:** June 19, 2017

**Adopted:** June 19, 2017

**Attest:**

Julie Leaf  
Julie Leaf, Town Clerk-Treasurer

**ORDINANCE No. 6/19/17(B) (2017)**

**An Ordinance Establishing a Posted Speed Limit on Golke Rd**

The Town Board of the Town of Farmington, Waupaca County, Wisconsin do ordain as follows:

**Section 1:** As per State Statues 349.11 (3)(c), authority to modify speed restrictions modify any existing speed limit without the consent of the DOT except to reduce the speed limit as provided under sub it to reduce by 10 miles per hour or less the speed limit as stated in s.346.57(a)(b) or (d) to (j)

**Section 2:** No person shall drive a vehicle at a speed in excess of the following limits:

a) Forty-five miles per hour on Golke Rd from Cty Rd Q to Edminster Rd.

b) The Town Board shall cause official signs giving notice of the speed limit to be erected in such a manner and location as to give adequate warning to users of the road.

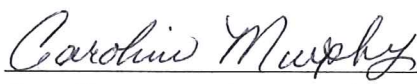
**Section 2.** This Ordinance shall take effect on and upon passage and publication according to law.

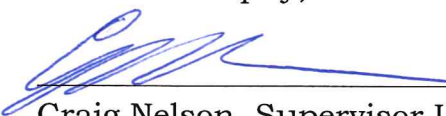
Adopted this 19th day of June, 2017.


Ayes 3 Noes 0 Absent 0

Date Published/Posted June 1, 2017

Attest:   
Julie Leaf, Clerk-Treasurer

  
Caroline Murphy, Chair

  
Craig Nelson, Supervisor I

  
Mark Jensen, Supervisor II



**ORDINANCE No. 6/19/17C(2017)**

**An Ordinance Establishing a No Thru Truck Traffic on Otter Dr**

The Town Board of the Town of Farmington, Waupaca County Wisconsin do ordain as follows:

**Section 1:** As per State Statues 349.07(3) authority to declare any road under its jurisdiction to be a through road

**Section 2:** No person shall drive a vehicle on Otter Dr if designated as a truck (i.e. short semi trailer) for the purpose of cutting through from State Rd 54 to Cty Rd Q.

a) The Town Board shall cause official signs giving notice of the "No Thru Truck Traffic" to be erected in such a manner and location as to give adequate warning to users of the road.

**Section 3.**Penalties: Any person violating this ordinance shall be required to forfeit \$10.00 plus costs. This ordinance shall be enforced through the use of a citation. The cash deposit that the alleged violator may make in lieu of a court appearance is \$150.10 which includes the applicable forfeiture, court cost and penalty assessment. If court costs and penalty assessments increase in the future, the cash deposit shall be adjusted accordingly without the need to amend this ordinance.

**Section 4.** This Ordinance shall take effect on and upon passage and publication according to law.

Adopted this 19th day of June, 2017.

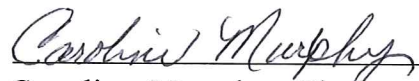
Ayes 3 Noes 0 Absent 0

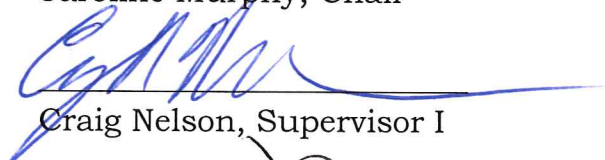
Date Published/Posted June 26, 2017

Attest:

  
Julie Leaf, Clerk-Treasurer

Town of Farmington Board

  
Caroline Murphy, Chair

  
Craig Nelson, Supervisor I

  
Mark Jensen, Supervisor II



Town of Farmington – Waupaca County  
E913 Prairie View Lane  
Waupaca, WI 54981  
715-258-2779  
[clerk-treasurer@farmington-waupaca.com](mailto:clerk-treasurer@farmington-waupaca.com)

June 19, 2017

Sheriff Brad Hardel  
Law enforcement Center  
1403 E. Royalton St  
Waupaca, WI 54981

RE: Memorandum of Understanding

Sheriff Hardel:

The Town Board of the Town of Farmington, Waupaca County, Wisconsin has the specific authority under s.349.13 stats, to adopt an ordinance(s) regulating stopping, standing, or parking of vehicles.

**Ordinance 05-20-13(2013)** specifically prohibits parking on the following town roads:

1. Pine Ridge Lane - proceeding west on Pine Ridge Lane, parking is prohibited on the left side of Pine Ridge Lane, except for five (5) parking areas near the west end of Pine Ridge Lane.

2. Otter Drive - parking is prohibited on the west side of Otter Drive from State Rd 54 proceeding south to Pine Ridge Lane. From Pine Ridge Lane east 1,035 feet, parking is prohibited on the north side of Otter Drive.

3. County Park Lane - parking is prohibited on both sides of County Park Lane from the east entrance at Cty Rd Q north 900 feet to the playground parking lot. It is also prohibited from the west entrance from Cty Rd Q north to around the second curve.

4. Cleghorn Drive - no person shall park any vehicle upon any portion of Cleghorn Dr (i.e. both sides of road) from County Rd Q to Snug Harbor Lane.

An Amendment was made to Ordinance 05-20-13(2013) at the Town Board meeting of May 15, 2017 to include Whispering Pines Rd - no person shall park any vehicle upon portion of Whispering Park Rd (i.e. both sides of road) from the end of the curbing to County Rd Q.

An Amendment was made to Ordinance 05-20-13(2013) at the Town Board meeting of June 19, 2017 to include Rieben Rd - no person shall park any vehicle upon portion of Rieben Rd (i.e. both sides of road) in front of business at E519 Rieben Rd.

**Ordinance 06-19-17A(2017)** established a no loitering/no smoking sign on Taylor Court, with authority under s. 349.13 Wis. Stats. which provides for the regulation of the stopping, standing, or parking of vehicles on town highways in the town, with the following exception to include non-Taylor Court residents.

**Ordinance 06-19-17C(2017)** established a No Truck Thru Traffic on Otter Dr for the purpose of cutting through from State Rd 54 to Cty Rd Q.



Town of Farmington – Waupaca County  
 E913 Prairie View Lane  
 Waupaca, WI 54981  
 715-258-2779  
[clerk-treasurer@farmington-waupaca.com](mailto:clerk-treasurer@farmington-waupaca.com)

This Memorandum of Understanding documents the mutually agreed responsibilities between the Town of Farmington and the Waupaca County Sheriff's Department regarding the enforcement and prosecution of Town of Farmington No Parking/Loitering ordinances.

The following summarizes the agreed upon accountabilities:

1. The Waupaca County Sheriff's Department agrees to enforce the Town of Farmington's above mentioned "No Parking/Loitering" posted signage as identified in the above ordinance locations and will issue citations to violators as appropriate. Waupaca County Sheriff's Department (employees/officers) are at all times acting as Waupaca County employees and have no employee/employer relationship with the Town of Farmington.

2. The Town of Farmington has/will install approved signage defining location at the Township's expense per the requirements of the Wisconsin Department of Transportation and will maintain these signs as required.

3. The Town of Farmington agrees that all court and legal expenses associated with prosecuting cases involved with the enforcement of no parking ordinances will be paid by the Town of Farmington.

The Town of Farmington Board appreciates your cooperation for supporting our efforts to protect the safety of our residents and visitors.

Town of Farmington

*faxed to Sheriff  
on 6-21-17 jul*

By *Caroline Murphy*  
 Caroline Murphy, Chair

By *[Signature]*  
 Craig Nelson, Supervisor I

By *[Signature]*  
 Mark Jensen, Supervisor II

Signed this 19th day of June, 2017

*[Signature]*  
 Julie Leaf, Clerk-Treasurer

Accepted: Sheriff Brad Hardel

*[Signature]*

date 06-01-17

**Town of Farmington  
Waupaca County  
Liquor License Application  
July 1, 2017 through June 30, 2018**

**The Following Applications for Dealing in  
Intoxicating Liquor and Fermented Malt Beverages  
have been filed in  
The Clerk's Office for the year July 1,2017 - June 30, 2018**

**"CLASS B" Intoxicating Liquor and Fermented Malt Beverage Licenses**

**Clear Water Harbor, Inc.** N2757 Cty Rd QQ , Ann Marie Meighan, Agent  
**Marks Sheridan Country Club,** E755 Sheridan Dr, Mark A Borchert, Agent  
**RCS Assoc. LLC,** N2708 Cty Rd QQ, Rickey H Stoflet Sr, Agent  
**Chain O'Lakes Adventures, LLC,** N2598 Cty Rd QQ, Trent Handrich, Agent  
**ICC Operating, LLC,** E1171 Cty Rd Q, Brian Wagner, Agent  
**Wheelhouse, Inc,** E1209 Cty Rd Q, Jeffrey I. Maiman, Agent  
**Kings Table Restaurant, Inc.,** N2717 Cty Rd QQ, Dianne Johnson, Agent

**"CLASS A" Beer and Intoxicating Liquor License**

**The Bleu Chesses House,** N2745 Cty Rd QQ, Robert A. Gruenenfelder d/b/a

**"CLASS B" Beer License and "CLASS C" Wine License**

**Shih Hsiung Chu, Inc.** N2834 Cty Rd QQ, Shih Hsiung Chu, Agent  
**The Freckled Frogg, LLC,** N2729 Cty Rd QQ, Michael Rietveld, Agent

**Notice is hereby given that the Town Board will act on the above licenses  
at the regular Town Board meeting held June 19, 2017 @ 7:00pm.**

**Julie Leaf, Clerk-Treasurer  
Town of Farmington**

**Posted May 24, 2017 @ Farmington Town Hall & website [www.farmington-waupaca.com](http://www.farmington-waupaca.com)**

**Town of Farmington  
Waupaca County  
Cigarette Tobacco Products License Application  
July 1, 2017 through June 30, 2018**

**The Following Applications for Dealing in  
Cigarette Tobacco Products have been filed in  
The Clerk's Office for the year July 1,2017 - June 30, 2018**

Robert A. Gruenenfelder  
d/b/a The Bleu Cheese House  
N2745 Cty Rd QQ  
Waupaca, WI 54981  
Sellers #456-0000515292-03/ALB/OTC

RCS Associates, LLC  
d/b/aWally World  
N2708 Cty Rd QQ  
Waupaca, WI 54981  
Sellers #456-0000373961-03/BLB/OTC

Budget Amendment No 06-19-2017(2017)  
Amendment Approval of Cemetery Expenditures

This amendment changing the 2017 budget of the Town of Farmington, Waupaca County, Waupaca, adopted by majority vote on the entire membership of the Town Board.

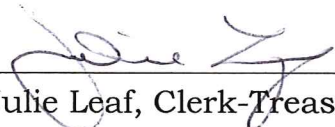
**Whereas**, he Town of Farmington has money set aside in a Cemetery Fund at Chase Bank for the purpose of maintenance

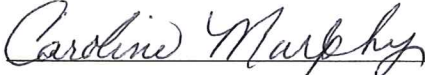
**Be It Resolved** by the Town Board of the Town of Farmington as follows:

That the sum of \$15,000.00 will be transferred from "Chase Bank Cemetery Account" to "Funds Balance Applied for Capital Outlay - Cemetery Expenditures"

- 1) 2017 Ferris IS3200ZBVE3761 zero turn mower.....\$8900.00
- 2) Polar Trailer Tandem axle 1500 #100698550..... 549.99
- 3) Project software and equipment..... 5000.00  
\$14,449.99

Dated this 19th day of June, 2017

  
Julie Leaf, Clerk-Treasurer

  
Caroline Murphy, Chair

  
Craig Nelson, Supervisor I

  
Mark Jensen, Supervisor II