

**Town of Niagara**  
Regular Monthly Meeting  
Tuesday, **January 17, 2023** at Town Hall

1. Pledge of Allegiance
2. Call to order and Roll Call
  - a. The January 17, 2023 monthly board meeting was called to order at 6:00 PM
  - b. Chairman DeClark, Supervisor Neuens, Supervisor Sanicki, Treasurer Emond, and Clerk Johnson present.
3. Approve / Amend agenda items
  - a. MOTION (Neuens/Sanicki) to approve the agenda items for the January 17, 2023 board meeting. Motion carried. No negative votes.
4. Approve / Amend minutes of December 20, 2022 Regular Town meeting
  - a. MOTION (Sanicki/Neuens) to approve the December 20, 2022 regular Town Board meeting minutes as presented. Motion carried. No negative votes.
5. Treasurer's report
  - a. MOTION (Neuens/Sanicki) to approve the Treasurer's report as presented. Motion carried. No negative votes.
6. Public Comment: Non-discussion from Board
  - a. Question of radios for trucks. The cell phones are to be used.
7. Discussion/Action on obtaining a credit card for automatic payment (i.e. business gmail and website) and establish protocols for using the CC.
  - a. MOTION (Sanicki/Neuens) to get a credit card (\$1000 limit) for automatic payments and then get preapproval for any and all other purchases. Motion Carried. No negative votes.
8. Discussion/Action on equipment maintenance check list, etc.
  - a. Request to have a maintenance list for the road crew to utilize for regular repairs. Supervisor Neuens will work with the road crew to create this list. Each member of the road crew will put something together.
9. Discussion/Action on disciplinary actions for certain infractions.
  - a. To create a listing for certain infractions in Employee Handbook. Major violation the board will meet to discuss employment. Lesser violations will have a process. Another suggestion is if someone comes in drunk, then time for rehab is offered. What to do if a seatbelt is not worn? Under what conditions (i.e. getting in and out of the vehicle). Further discussion and action will be tabled until March.
10. Discussion/action on replacing 1-ton truck with Lindsey Collision estimate for repair
  - a. MOTION (Neuens/Sanicki) to accept the \$10,599.43 cash option from the Insurance Company for the 1-ton and buy something used until the new 1-ton truck comes in from ERA Chev, which will be paid through ARPA funds, and then sell the used truck if needed. Motion carried. No negative votes.
11. Road Report

- a. Guys are doing a great job!
  - b. Board encouraged driver in heights to push down flags in the right of way if necessary to clear the snow.
12. Standing Committees: (May include reports from other special committees)
- a. Report Planning Commission: submitted report
  - b. Report from Zoning Administrator: Report submitted
13. Announce next meeting – Tuesday, February 21, 2023 at 6:00 PM DURING THE ELECTION – so it will be held in the office or kitchen.
14. Adjourn
- a. MOTION (Neuens/Sanicki) to adjourn the meeting at 7:00 PM. Motion carried. No negative votes.

Respectfully submitted by Dawn Johnson, Town Clerk \_\_\_\_\_

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Chairman DeClark

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Supervisor Neuens

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Supervisor Sanicki