



MANAGEMENT TEAM MEETING

[Committee]

Tuesday 16 January 2017

Nature's Powerhouse

MINUTES

Meeting opened	Discussion Points	Actions																																				
Present	Mick Davies (President), Russell Bowman (Treasurer), Sally Eales, Sarah Greaves (Secretary), Bec Buldo, Jacqui Collins-Herrmann (Vice President), Ramon Samanes, Tess Buhmann, Peta Buhmann, Eric George, Kim Fowler, Barb Leys, Hamish Haslop, Cr Kaz Price, Cr John Dessmann, Margy Dessmann, Cr Robyn Holmes																																					
Apologies	Alison Price, Dan Krebs, Jeanene Vicars, Lindy Hanley,																																					
Minutes of last meeting	Carried	<i>Moved Bec, 2nd Sally</i>																																				
Business arising from previous meeting	Nil																																					
Treasurer's Report	<p>Treasurer's Report as at 30 November 2017</p> <p>Bank Balance</p> <table> <tr> <td>ANZ Operating Account</td> <td>\$41,833.23</td> </tr> <tr> <td>Westpac acc</td> <td>\$ 11514.88</td> </tr> <tr> <td>Total</td> <td>\$ 5348.11</td> </tr> </table> <p>Payments for Approval & ratification</p> <table> <tr> <td>Paykel</td> <td>\$ 1452.00</td> </tr> <tr> <td>Australian Pacific Lodges</td> <td>\$ 791.18</td> </tr> <tr> <td>Papercup Productions</td> <td>\$ 360.00</td> </tr> <tr> <td>Hillcrest Guest</td> <td>\$ 225.00</td> </tr> <tr> <td>Tuxworth & Woods</td> <td>\$ 26.08</td> </tr> <tr> <td colspan="2">(recharged to Natures Power House)</td> </tr> <tr> <td>Total</td> <td>\$ 2854.26</td> </tr> <tr> <td>BALANCE after Payments</td> <td>\$ 50493.85</td> </tr> </table> <p>Treasurer's Report as at 31 December 2017</p> <p>Bank Balance</p> <table> <tr> <td>ANZ Operating Account</td> <td>\$ 53280.80</td> </tr> <tr> <td>Westpac acc</td> <td>\$ 14510.88</td> </tr> <tr> <td>Total</td> <td>\$ 67791.68</td> </tr> </table> <p>Payments for Approval & ratification</p> <table> <tr> <td>Tuxworth & Woods</td> <td>\$ 26.08</td> </tr> <tr> <td colspan="2">(recharged to Natures Power House)</td> </tr> <tr> <td>Scott Earthmoving</td> <td>\$ 165.00</td> </tr> <tr> <td colspan="2">(refund overpayment)</td> </tr> </table>	ANZ Operating Account	\$41,833.23	Westpac acc	\$ 11514.88	Total	\$ 5348.11	Paykel	\$ 1452.00	Australian Pacific Lodges	\$ 791.18	Papercup Productions	\$ 360.00	Hillcrest Guest	\$ 225.00	Tuxworth & Woods	\$ 26.08	(recharged to Natures Power House)		Total	\$ 2854.26	BALANCE after Payments	\$ 50493.85	ANZ Operating Account	\$ 53280.80	Westpac acc	\$ 14510.88	Total	\$ 67791.68	Tuxworth & Woods	\$ 26.08	(recharged to Natures Power House)		Scott Earthmoving	\$ 165.00	(refund overpayment)		<i>Both Carried</i>
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	<p>Link logic \$ 184.54</p> <p>P & M Carriers \$ 176.00</p> <p>Morgan Freeman \$ 295.00</p> <p>Cooktown Community Churchs \$ 179.83</p> <p>Total \$ 1026.45</p> <p>BALANCE after Payments \$ 66765.23</p>	
2020 committee update	<p>Last 2020 event meeting was held as a Forum. Host of small projects being prepared. Reconciliation Rocks – Reliant on State and Federal Funding.</p> <p>Grant writing in pipe works. Community invited to three meetings to date and want to keep it as 48 days (7 weeks).</p> <p>Australian Maritime Museum doesn't have full support. National Trust would like to do a full revitalisation of the James Cook Museum. Museum's 50th year Anniversary. Queen Elizabeth originally opened the Museum in 1970. Politics are holding up progress.</p>	Nil
Eric George Presentation for Railway Park	<p>Wants to develop footpath from behind Bakery to Racecourse. Currently being held up due to no contact at Cook Shire Council. When assigned, relevant professionals or consultants will visit to create design. Has preliminary support from Cook Shire Council with having heavy machinery work on the site for a day. Presenting on behalf of "Cooktown, Stay Another Day" group.</p> <p>Needs: Dirt removed from Turntable</p> <p>Signage- needed inside the park so people know what they're looking at. Wanted by end 2018.</p> <p>Miniature railway, from bottom Walker Street and loop around. Big drawcard for tourists and families.</p> <p>Looking at Grant funding to complete project. Cook Shire Council yet to decide to continue support, formally through a monthly meeting. Manufacturer's coming up this year.</p>	<p>Nil.</p> <p>Eric only wants people to urge Councillors to support it and make it happen.</p>
Christmas in Cooktown	<p>Winners of the 2017 Christmas in Cooktown competition were awarded cheques. Tess Buhmann wants to encourage more businesses to get involved and get more "happy" and festive. Sally – already suggestions for 2018.</p>	Photos on Facebook.
2018 Explore Cooktown Booklet update	<p>Some advertisers downsized, some went without. 38 businesses committed to Explore Cooktown. Compulsory membership in 2018. 2020 Celebrations editorial added included draft itinerary. Uploaded to printers today should be ready early March.</p> <p>Needs support from others to help distribute regionally. Digital download available on Pacific DownUnder site.</p> <p>Cr Giese to help distribute throughout the Cape.</p>	<p>Sarah to send email out when booklet is available. Early March? Contact Cr Giese.</p>

VIC Committee update	<p>Significant difference from busy season to wet season. Majority of visitors are from TNQ. Nature's Powerhouse and James Cook Museum to collate and compare tourism numbers.</p> <p>Renovations are required over the Wet Season and are asking for reduced hours from Cook Shire Council as part of their service agreement.</p> <p>Paperwork ready for verification to continue service agreement. Looking at taking tour booking commissions and seeing if they are viable.</p>	Itineraries? Promote on Social Media.
2018 CCCT AGM	6 March. See if Gary's available and get Menus'. Advertise in paper and have editorial.	Banners off Hamish to loan for AGM.
Tourism Officer Cook Shire Council	<p>3 year deal on Billboard in Cairns. One is near traffic lights at Cairns Airport intersection. Opportunity for regional events to buy a "skin" at a discounted rate (\$450 + \$2,000).</p> <p>Australia Day Awards. Record nominees – 28 people. Morning Tea to follow official proceedings. Queen's Baton Relay 5 March, 1pm. Map available on Baton Relay route.</p> <p>Cruise Ships – 4 coming in February</p> <p>Trade Shows Update from Sally</p>	<p>Available on website – map of town available.</p> <p>CSC want to approach CCCT for volunteers. Sarah to contact Sally for more info.</p>
General Business	<p>Trade Shows</p> <p>Marketing info "Pad" needs to be designed. Set out with a quick questionnaire to obtain visitor information or needs. Product available – promoting opportunity. Online link through website or Facebook page.</p>	Work on budget for printing pads. Contact printing company. Look at 2018 Membership stickers quote. Lotsa.
Membership 2018	<ul style="list-style-type: none"> Russell to update Sarah on non-advertising members. <p>Call to join 2018 too, perhaps through AGM advertising?</p>	
	<ul style="list-style-type: none"> Christmas Function <p>Sarah G sought feedback. Limited seating onboard Nautilus. Members wanted to bring their partners. Plus would have been better held at a venue that had a courtesy bus.</p>	
	<ul style="list-style-type: none"> Letter from DPNSR <p>A letter from DPNSR was received and will be sent electronically to all CCCT members, in response to the Chamber's request for more information regarding the opening of the National Parks after each Wet Season. Plus information on Ghost Bookings.</p>	

	<ul style="list-style-type: none"> • Loretta Sullivan <p>Sarah explained Loretta's bid for a Diorama down at Reconciliation Rocks instead of a little old man bronze statue. Loretta is seeking Chambers support as well as inviting members to the meeting with Cook Shire Council on Monday 22nd January.</p>	Sarah to distribute email and invite members to attend.
	<p>Russell – Regular Courtesy Bus available? Would they be available to pick up/ drop off tourists based out of town (mainly RV tourists) to different venues and sights. Talk to Cultural Centre as there are unused buses available.</p>	Work on letter with Russell, to bring up next meeting February.
Next meeting	Tuesday, from 6.30pm at Bowls Club Cooktown	February 13, 6.30pm
Meeting closed	8.30pm	