

**CAPE CONROE PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
CAPE CONROE
November 9th, 2022
7:00 P.M.**

I. MEETING CALLED TO ORDER – Quorum not met, Frank called to order at 7:03pm

Present: Frank, Simon, Anna, Deanna, Sidne and McKenzie from IMC.
Not present: Paul, Fred, Cho, James.

II. PUBLIC COMMENTS – None

III. APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES FOR:
October Annual Meeting Minutes and October Board Meeting Minutes 2022 - No quorum, couldn't approve.

IV. TREASURER'S REPORT
October 2022 – No quorum, couldn't approve.

V. LEGAL
Will discuss in Executive Session- Deed violation interpretation on specific violations – Bryan Fowler was not able to make the meeting.

VI. COMMITTEE REPORTS

- Architectural Control- McKenzie spoke about applications received/pending.
- Maintenance/Special projects- McKenzie will ask landscaper to get a bid for re-mulching the playground.
- Security – Paul wasn't at the meeting, nothing to report.
- Community Relations – Anna and Simon spoke about the Halloween events. McKenzie will be sending an email to vote on Cookies with Santa budget and new yard signs/stickers for holiday events.
- Utilities/ Roads – McKenzie will look into concrete bids for the roads.
- Pool/Clubhouse & Playground/Pavilion – McKenzie will ask the clubhouse cleaners if they can start restocking the clubhouse.

VII. NEW BUSINESS
Confidentiality Agreement – Deanna signed. Cho was not at the meeting and still needs to sign.
Newsletter- No quorum, couldn't approve.

VIII. OLD BUSINESS
None at this time
This meeting could adjourn to an executive meeting on any topic.

VIII. ADJOURNMENT – 8:03pm