HIGHLAND COUNTY BOARD OF DD

APRIL 20, 2021

6:00 PM REGULAR BOARD MEETING

Hills and Dales Gym

The Highland County Board of Developmental Disabilities met in a regular session at 6:00 pm, Tuesday, April 20, 2021. Board Members present: Karen Adams, Paul Pence, John Levo, Cheryl Lyle, Elizabeth Fryman, Michael Richards and Matthew Roberts.

Others present were Debra Buccilla, Superintendent, Sherry Burns, Executive Administrative Assistant, Kelli Williamson, SSA Director, Lori Moore, Business Director, Kraig Walker, Community First Director, Elizabeth Brennfleck, Human Resources Director and Larry Gray, Operations Director

**ROLL CALL:** Paul Pence, present; John Levo, present; Michael Richards present; Matthew Roberts, present, Elizabeth Fryman, present, Cheryl Lyle, present; Karen Adams, present.

**ADDITIONS TO AGENDA**: NA

**Reports:**

**The minutes of the** March 16, 2021 Regular Board Meeting Minutes were reviewed and approved in a motion by Paul Pence, seconded by John Levo. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Cheryl Lyle, yea, Elizabeth Fryman, yea, Karen Adams, yea; Michael Richards, abstain, Matthew Roberts, abstain.**

**New Vendors: No new vendors for April**

**Transfers:** None

**Monthly expenditures for April 2021** were reviewed and approved in a motion by Elizabeth Fryman seconded by Michael Richards. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Cheryl Lyle, yea, Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Karen Adams, yea;**

**SUPERINTENDENT’S REPORT**

All interested in having the COVID vaccine have done so. The Health Dept is now doing open walk-in clinics so anyone who may have changed their minds can walk in to get the vaccine.

We have been volunteering at the clinics during March and now April. There are several of us who have been vaccinated who are doing 4 hour shifts to help the cause.

Our Transition Youth Program is looking at potential expansion in the upcoming school year. We have already discussed this with Clinton County and may be able to expand into Fayette County as well. You may recall when we first began this program, I had indicated that it would be temporary until a private provider could step up. That has not materialized, nor do we believe that it will in the near future. We have had some preliminary discussions and plan to see how Clinton and possibly Fayette progress before we market any of this service.

We will once again begin to look at Health Insurance and plan on bringing information to the finance committee in May when we meet. We do need to do some futures planning as we will be unable to keep up with increasing costs.

We are expecting our DODD Accreditation survey the beginning of June. It will be done virtually, and we are gathering information for submission in the next few weeks.

**OLD BUSINESS:**

**Project Updates- Larry Gray**

* We are starting on our second door installation. We hope to have that completed by June. We will continue to address plumbing issues and replace fixtures as they go bad.
* Highco septic update: Highco has someone who was able to draw their plans and install the system. The plans are with the EPA and they are waiting to get those approved before they can start the project.

**Sell of buses on govdeals.com – Larry Gray**

Sale of Buses: below are the buses we would like to sell on govdeals.com

Bus #11

2008 Thomas

# 4UZABRCSS8CY25568

Bus #32

2010 Ford

# 1FDFE4F55ADA65752

Bus #33

2010 Ford

# 1FDFE4F54ADA58419

Elizabeth Fryman made a motion to approve the sell of Bus #11, #32, and #33 on govdeals.com seconded by Cheryl Lyle. All yea. Motion carried,

**Roll Call: Paul Pence, yea; John Levo, yea; Cheryl Lyle, yea, Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Karen Adams, yea.**

**NEW BUSINESS:**

**American Rescue Plan Act/COVID Leave-Debra Buccilla/Elizabeth Brennfleck**

* The previous language guaranteeing paid leave for COVID related absences expired the first of the year. We extended the paid leave to February 1, 2021 to give staff enough notice.
* It has been reintroduced in the latest bill “American Rescue Plan Act”. However, we will not be re-engaging as it targets non-profits with tax credits. Our practice is if staff contacts COVID in the workplace we would offer paid administrative leave. If contacted outside of work, staff will use their own time.
* If possible the employee may work from home.

**Special Olympics- Debra Buccilla/Kraig Walker**

As Special Olympics Ohio has moved to Phase 2 of the Return to Play plan, local groups can compete with one other team in most sports. There is a limit of 35 people including athletes, coaches, and volunteers for each event. Nathan Boatman is working on a Bocce competition to begin at the end of May. Participants will be allowed one parent/guardian/provider to attend.

At this time, group transportation is not allowed. Competing against other teams has been discussed, but participation would be limited due to transportation. Nathan is also working on a unified golf match, bowling event, cornhole and frisbee golf at the new course at Liberty Park.

Everyone in attendance at any practice or event is expected to follow the guidelines set forth by the Special Olympics International Committee. This includes completing a health screen questionnaire on a sign-in sheet, temperature checks before participating, wearing a mask, promoting hand washing/sanitizers, and social distancing as much as possible.

Summer Games has been cancelled again this year and regional competitions are in the planning stages.

**2021 Board Trainings- Debra Buccilla, Superintendent**

April training will be DODD Community Capital Program/Highland Housing earning .5 credit

March training was on DODD Executive Budget Summary and Testimony earning 1 credit.

February training was on Health and Safety Alerts earning.5 credit.

Please send Sherry an email for your files when completed.

Elizabeth Fryman made a motion to adjourn the HCBDD meeting at 6:45 pm, seconded by Michael Richards

**Roll Call: Paul Pence, yea; John Levo, yea; Cheryl Lyle, yea, Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Karen Adams, yea;**

Prepared by: Sherry Burns, Executive Administrative Assistant

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Karen Adams, Board President

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Cheryl Lyle, Recording Secretary