



YEAR ENDED FEBRUARY 28TH 2013

<u>CONTENTS</u>	PAGE NUMBER
TRUSTEES REPORT	1-2
TREASURERS REPORT	3
INDEPENDENT EXAMINERS REPORT	4
RECEIPTS & PAYMENTS ACCOUNT	5-6
STATEMENT OF ASSETS & LIABILITIES	7

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL
HENLEY ON THAMES
TRUSTEES REPORT
YEAR ENDED 28TH FEBRUARY 2013

The League of Friends of Townlands Hospital was established by a Constitution adopted April 20th 1983 and is a Registered Charity No: 287201
The main address for contact is:

Mr. Guy Norgrove (Treasurer)
78 Kings Road
Henley on Thames
RG9 2DQ

The Trustees present their Report for the year ended February 28th 2013.

All Trustees are voluntary and unpaid.

The Trustees at the end of the year were:

Mrs. J Nimmo-Smith
Mr. G Norgrove
Mrs. J Campbell
Mr. I Reissmann
Dr P Ashby

Chair
Treasurer
Secretary
Vice Chairman
Vice President

Mrs. D Cridland
Mrs. A Howman
Mrs J Middleton-Stewart
Mrs. J Wood

Miss. L Hillier
Mrs. F Manning
Dr V Stephens
Rev. G Millington

New Trustees are proposed by an existing Committee member and then elected for inclusion by the rest of the Committee. Existing Trustees are re-elected every three years at the AGM by all members present.

As we go to print in March 2013, we are awaiting the final go ahead for construction to begin on the new hospital.

In support of Membership and Fundraising initiatives, the current Logo continues to feature on future communications and promotional items, including banners, badges and collecting tins. The "Branding" Implemented last year continues on our Website: www.friendsoftownlands.co.uk, where it will be possible for interested parties to donate, get information and get in contact.

The dedication and resourcefulness of the Committee is greatly appreciated.

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL
HENLEY ON THAMES
TRUSTEES REPORT
YEAR ENDED 28TH FEBRUARY 2013

OBJECTIVES, ACTIVITIES & REVIEW OF PROGRESS

The main object of the League of Friends is to benefit the patients and former patients of Townlands Hospital. This is achieved by fund raising, subscriptions, donations and, legacies.

FINANCES

The League's Bankers are NATWEST Bank, Henley on Thames, Oxfordshire. The independent Examiner is Mr. J Maynes, a Chartered Accountant. The Treasurer's Report, set out overleaf gives a review of the Leagues financial activities and should be read as part of this report.

STATEMENT OF RESERVES POLICY

During the year past, the National Savings Account operated through the Post Office became unwieldy, as they turned it into a postal only account with none of the support mechanisms for enquiry and correspondence in place. Alternative accounts for the now substantial funds were sought, and it was decided to open an account with CCLA, the **Specialist investment management for charities, faith organisations, and local authorities**. CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Services Authority.

This account pays a slightly better interest rate than NS&I and is easier to administer. The balance in the account is now £30000. Interest from the Endowment Fund, together with other income, net of expenses, is taken to a General Purposes Fund to provide resources to cover future donations to the Townlands Hospital as and when the need for equipment for the Hospital arises.

Signed on behalf of the Trustees by:

Mrs. J Nimmo-Smith
Chair.



Dated: 27/3/2013.

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL
HENLEY ON THAMES
TREASURERS REPORT
YEAR ENDED 28TH FEBRUARY 2013

I am pleased to present the attached accounts for the year ended February 28th 2013.

The current Account includes over £9400 for The Townlands Action Group. This has remained dormant for the last 2 to 3 years in its separate Bank Account.

Donations include £2,000 from The Phillimore Estate . Additionally, £23,584 was donated as a legacy from the estate of the late Gerry Andrews,

Fund raising this year was only from the Charity Boxes as there was no Christmas Party.

An appropriate amount of money was invested in some marketing collateral; banners, badges etc. which will be re useable going forward. Additionally, the Website provides us with a contact and donation point on the Web. A recent hit was a member informing us that they no longer pay income tax. The Committee continues to review fund raising methods for the future.

In view of low interest rates and price inflation, it again behoves the Charity to dispense funds now rather than later, and this ambition has been achieved , meeting all requests from Townlands for special equipment and services, such as the Ultra Low Bed, and Aphasia Testing Software. We continue to pay for the delivery of Newspapers to the common room, a service much appreciated by the patients as is the Occupational Therapy Van which we continue to support.

Guy Norgrove
Treasurer



Dated:

March 27th 2013

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL
HENLEY ON THAMES
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 28TH FEBRUARY 2013

I have examined the accounts on Sections 5,6 & 7, which have been prepared on the basis of the accounting policies set out at the foot of Section 7.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
 - (1.) to keep accounting records in accordance with section 42 of the Act; and
 - (2.) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Maynes. FCA



Dated 27 March 2013

League of Friends of Townlands Hospital Accounts for Year Ending Feb 28th 2013

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL

	NOTE	GENERAL FUNDS	COMPARISON 2012
RECEIPTS & PAYMENTS			
<u>Incoming Resources</u>			
Donations & Gifts	1	£28,896	£13,370
Fund Raising Appeals	2	£99	£566
Investment Income		£102	£38
Total Receipts		£29,097	£13,974
<u>Resources Expended</u>			
Direct Charitable Expendi	3	£5,734	£21,015
Fund Raising	4	£412	£377
Management & Administr	5	£645	£595
Total Payments		£6,791	£21,987
Net (Deficit) for the Year		£22,306	-£8,013
Total Funds Brought Forward		£55,664	£33,358

League of Friends of Townlands Hospital

Accounts for Year Ending Feb 28th 2013

LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL

NOTES

	2013	COMPARISON 2012
1 <u>Donations & Gifts</u>		
Subscriptions	3290	£1,035
Income Tax Recovered	725	£257
Donations to Action Group	0	£320
Donations & Legacies	24880	£11,758
	£28,896	£13,370
2 <u>Fund Raising Appeals</u>		
Charity Boxes	99	£192
Spring Party	0	£374
	£99	£566
3 <u>Direct Charitable Expenditure</u>		
Newspapers	1520	
Ultra Low Bed	3803	
Aphasia Testing Software	110	
Xmas Gifts for Patients	300	
	£5,734	£21,015
4 <u>Fundraising</u>		
Brochures/Website/Banners	£412	
Raffle Prizes	0	£300
Advertising	0	£77
	£412	£377
5 <u>Management & Administration</u>		
ATTEND Membership	380	£365
Postage	0	£39
Room Hire	0	£56
AGM Food & Drink	199	£90
Gaming Licence	20	£20
Helen Mitchell Gift	0	£25
Honorarium	41	£0
Bank Charge	5	£0
	£645	£595

League of Friends of Townlands Hospital
Accounts for Year Ending Feb 28th 2013
 LEAGUE OF FRIENDS OF TOWNLANDS HOSPITAL

Statements of Assets & Liabilities
As At
28-Feb-13

<u>Current Assets</u>		<u>COMPARISON</u>
		<u>2012</u>
Cash at Bank. Natwest Current Accounts	25664	£13,419
National Savings Investment Account	0	£19,939
CCLA COIF ACCOUNT	30000	
<u>Net Assets</u>	<u>£55,664</u>	<u>£33,358</u>

Approved by The Trustees and signed on their behalf by:



Mrs J Nimmo-Smith
Chairman



Mr G Norgrove
Treasurer

Notes on the Accounts

1 Accounting Policies

These accounts have been prepared on a receipts and payments basis under the historic cost convention and in accordance with applicable accounting standards and follow the recommendations in the Statement of Recommended Practice: Accounting by Charities (SORP) issued October 1, 2005

2 Trustees Remuneration

The Trustees received no remuneration

3 Independent Examiners Remuneration

The Independent Examiner of the accounts for the year ended Febraury 28th 2013 received no remuneration.