

Special Meeting Minutes

Tuesday December 14, 2021

Wallingford HubCap, 128 Center Street Wallingford, Ct 06492

I. Call to Order

Mike Glidden called the meeting to order at 5:07pm.

Present: Bob Parisi, Joan Parisi, Nikki Trocchio, Kate McNamee, Theresa Cipriani, Linda Adamo, and Executive Director: Liz Davis,

Via Phone: Mike Glidden, Bill Comerford

Absent: Sam Sargent, Caryl Ryan, Caitlin Houston, Leah Massella, Karen Grana, and Alternate Steve Lazarus

Observers also in attendance: Marge Abbagnaro and Bruce Conroy

a. Appointment of Alternates

MOTION: Mike Glidden made a motion to appoint Linda Adamo to vote for this meeting.

II. Approval of Minutes

a. Meeting Minutes 11/01/2021

MOTION: Mike Glidden made a motion to approve the minutes with a change in votes to 5. Theresa Cipriani seconded the motion. The motion passed (7-0).

III. Treasurer's Report

Liz Davis provided the board with a budget report for July 2021-June 2022. WCI is \$7900 over budget but we are in good shape for not having a full Celebrate Wallingford. No major issues. Theresa added some information is missing true to form to date. Mike added to thank Marge with her assistance with this.

MOTION: Mike Glidden made motion approve Treasure's Report. Theresa Cipriani seconded the motion. The motion passed (7-0).

IV. Executive Director's report

Liz Davis said the Holiday Stroll was a huge success with over 1,0000 people attending. She thanked all the volunteers for their help. Some merchants did not get a lot of traffic. Note next year we offer a different set up. Trucks did great and will use next year. Bob Parisi asked about how donations work. Liz explained that the trucks added extra money and more merchants

participated. WCI also received some anonymous donations which Liz put towards the raffle baskets. WCI made a little bit of money which is unusual. Normally WCI breaks even.

Holiday decorations went up great with public works. The snowflakes are facing sideways, and some need new lightbulbs. Theresa added why the snowflakes that there are some broken snowflakes by trucks. Possibly change the order of display for flags, wreaths, snowflake decorations. We can map it out for next year to give to public works ahead of time. Liz thanked Kate McNamee for painting windows.

Liz met with 350th Jubilee Committee and will collaborate together with The Jubilee and The Restaurant Hop will be same week. Date to be determined. Liz is in process of getting computer pricing.

Looking into Constant Contact. Theresa offered to help with email blasts and lists.

Bench plaques are being worked on. The mayor has approval on how to install.

WCI will be sending cookies for Public Works in January.

Mike and Liz will be meeting with town council members to introduce Liz. Mike is asking the Town Council that WCI needs to be involved for the small business Arpa fund.

WCI and Hubcap will be cleaning and organizing the basement. Date TBA.

Liz is looking into a dropbox email availability for the board. Bob added there is a legality to it. Mike offered to host a FOI meeting in February for WCI board.

Budget will be ready for review for January meeting.

Liz would like to look into having only one signature for checks under \$500.

Liz would like to work out with some of the vacant stores to offer pop up shops temporarily. Theresa asked why WCI would get involved when Hubcap hosts pop up shops. Liz explained Hubcap only hosts at their location. WCI would use vacant storefronts. WCI would set up a partnership. Something to look into.

Liz will be taking a few days off in January.

Mike updated that Carol Ryan wishes to be an alternate until she feels better.

V. New Business

a. Arpa Funds Update

Mike and Liz will continue to be active with the town council to be part of the updates.

b. Discussion appointment of new members.

Carol Ryan is moved to alternate. Mike nominated Marge Abbagnaro to be on board. Marge introduced herself.

MOTION: Mike Glidden made a motion to nominate Marge Abbagnaro to the board. Bob seconded the motion. The motion passed (7-0).

Mike asked Bruce if he was interested in being on the board. Bruce expressed his qualifications and hobbies. Liz asked if he was on any other boards. Mike added he is a great volunteer and active and has the best interest in the community.

Other interested possible board members to attend next meeting are Kelly Bravo and Alyssa from Alyssa Cakery.

Joan Parisi asked if we can nominate Bruce Conroy.

MOTION: Mike makes a motion to nominate Bruce Conroy a board member for WCI. Joan seconds motion. The motion passed (7-0).

VI. Old Business

a. Holiday Stroll

Mike said we went over this during Directors Report.

VII. Report form Subcommittees

a. Downtown Collaborative

Have not met up. No updates.

b. HubCap

Working on Credit for Life and different small business initiatives.

c. Other Committees

Liz spoke with Tim Ryan and recommend we relook at the vacant window decals. Kate will work on some new design options. Mike added WCI already voted on it and reaffirm idea.

MOTION: Joan made a motion to bring back redesign for decals for storefronts. The motion passed (7-0).

Theresa asked about making changes about planning and zoning for recenter code. Mike said it is a great time to revisit and reach out to Kevin Ganite to invite to one of our meetings.

VIII. Adjournment

MOTION: Mike Glidden made a motion to adjourn the meeting. Joan Parisi seconded the motion. The motion passed (9-0). The meeting was adjourned at 6:10pm.