

**RM OF MOOSE CREEK NO. 33**

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5<sup>th</sup> Street, Alameda, SK on Wednesday, December 8, 2021 at 9:00am.

**PRESENT:** Kelvin Luedtke            Reeve  
Reed Gibson                    Division 2  
Kim Dietze                      Division 3  
Phil Yanchycki                Division 4 (attended via Zoom)  
Jeff Humphries                Division 5  
Terry Rutten                    Division 6  
Sentura Freitag                Chief Administrative Officer  
Jennifer McNabb               Office Assistant  
Kirk Brooks                    Foreman

**ABSENT:** Jeremy Nielsen            Division 1

**CALL TO ORDER:**

This meeting was called to order by the Reeve at 9:05 A.M.

**FOREMAN UPDATE: 9:05 -10:49 AM**

**DELEGATE – Mike Chamney 10:00-10:15am**

*Gravel Invoice*            **264/21 Dietze:**  
That the RM shall pay progress payment one for delivery of 10,000yds of gravel in the amount of \$110,000.00 plus taxes to Chamney Crushing Ltd. **CARRIED**

CAO, Sentura Freitag, Assistant Jennifer McNabb, and Foreman Kirk Brook were asked to leave the council chambers at 10:49am. CAO, Sentura Freitag and Assistant Jennifer McNabb returned to the council chambers at 11:15am.

*Wages 2022*            **265/21 Humphries:**  
That staff wages shall be the following effective the first pay-period in 2022. Furthermore, all increases shall be rounded up to the nearest \$0.05.

Kirk Brooks	\$40.60 per hour (2.4% SK cost of living increase)
Chris Fee	\$35.00 per hour (2.4% SK cost of living increase)
Larry Schnell	\$31.35 per hour (2.4% SK cost of living increase)
Shanise Sloan	\$28.00 per hour (\$2.80/hr increase; upon return from maternity leave)
Dillon Mathewson	\$28.00 per hour (\$2.00/hr increase)
Jason Carritt	\$28.00 per hour
Wayne Valentine	\$26.00 per hour (\$1.90/hr increase)
Blair Young	\$26.00 per hour (\$3.35/hr increase)
Michelle Needham	\$27.40 per hour (2.4% SK cost of living increase; Casual/fill in employee)
Jennifer McNabb	\$59,451 yearly salary (RMAA salary schedule level C – 2 <sup>nd</sup> year)
Sentura Freitag	\$84, 549.12 yearly salary (2.4% SK cost of living increase)

**CARRIED**

- Drive Tires Unit 15* **266/21** Gibson:  
That the RM shall purchase 16 drive tires from Hadco for \$490.00/tire plus taxes. **CARRIED**
- Regular minutes* **267/21** Gibson:  
That the minutes of the regular meeting of November 10, 2021 shall be adopted as read. **CARRIED**
- November Statement* **268/21** Yanchycki:  
That the detailed financial report for the month of November shall be approved as read, and attached. **CARRIED**
- Accounts Payable* **269/21** Dietze:  
That the statement of payments being, cheques #6506-6545 in the amount of \$438,952.68 and online payments in the amount of \$22,511.37 for a total of \$461,464.05 shall be paid and be attached to the minutes. **CARRIED**
- Oil Approvals* **270/21** Gibson:  
That the RM shall accept the oil approvals as attached. **CARRIED**

Council broke for lunch at 12:00pm and returned at 1:14pm.

**OLD BUSINESS:**

- TAC invoice* **271/21** Rutten  
That the RM shall \$6,240.00 plus taxes to the Ministry of Highways for the TAC Creation Certificate for the right of way purchases at road construction on TWP 062. **CARRIED**
- Administrators Report* **272/21** Dietze:  
That the RM shall accept the Administrator's Report as presented. **CARRIED**

**NEW BUSINESS:**

- Revenue Shr. Declaration* **273/21** Humphries:  
That the Administrator shall submit the Revenue Sharing Eligibility Declaration for 2022. **CARRIED**
- SE Regional Library fees* **274/21** Dietze:  
That the RM shall pay the 2022 Southeast Regional Library fees January 1, 2022 in the amount of \$4,453.25. **CARRIED**
- RMAA Div.1 Workshop* **275/21** Gibson:  
That the CAO and Assistant Administrator shall attend the RMAA Division 1 Spring Workshop in Weyburn on Febraury 15, 2022. **CARRIED**
- OH&S Committee* **276/21** Gibson:  
That the OH&S Committee Co-Chairs shall be Councillor Dietze and Foreman Kirk Brooks for a three year term. Furthermore, two employees from the outside staff and one employee from the inside staff shall be appointed and meetings shall be held monthly with minutes filed for each meeting. **CARRIED**



*Alameda* 277/21 Dietze:

*Library phone* That the RM shall pay one half of all telephone costs and janitorial costs for 2020 and 2021 in the amount of \$1,159.66. Furthermore one half of telephone and janitorial costs shall be paid for as per the 2002 Library Agreement. **CARRIED**

*2022 Audit* 278/21 Humphries:

*Office closure* That the RM shall close the office on Friday, January 21, 2022 for the 2021 year end Audit. **CARRIED**

*Capital* 279/21 Yanchycki:

*Works Mtg.* That the RM shall hold a special meeting on Wednesday, January 5, 2022 at 9:00am to discuss the five year capital works plan. **CARRIED**

*Tree Clearing* 280/21 Yanchycki:

*Kitty's Corner* That the RM shall hire Iron Wolf to clear trees at Kitty's Corner for the cost of \$750.00 per hour plus taxes for approximately two days of work. **CARRIED**

*Corresp.* 281/21 Yanchycki:

- SARM
  - Nominations for the 2022 Lieutenant Governor's Award for Outstanding Service to Rural Saskatchewan
  - Letter from SARM regarding Saskatchewan Growth Coalition Campaign
  - SAMA and SUMA launch Sask Rural Crime Watch Association
  - Christmas Greetings from SARM Vice President Bill Huber
- Carlyle RCMP-Sergeant Dallyn Holmstrom started November 22<sup>nd</sup> as Detachment Commander
- Holiday Greetings from Loraas Disposal
- Holiday Greetings from 20/20 Geomatics
- Annual SMHI Payment to RM - \$2,289.20 received

That the correspondence having been read shall be filed.

**CARRIED**

*Adjourn* 282/21 Dietze:

*3:00pm* That this meeting shall adjourn.

**CARRIED**



Reeve



CAO