

SAINT JUDE COUNSELING MINISTRIES

CEREMONY AGREEMENT AND INFORMATION FORM

(Rev 10/2020)

LOCATION OF CEREMONY:	SAINT JUDE CEREMONY FEE:
COORDINATOR/ PHONE NUMBER & EMAIL:	WEDDING DATE AND START TIME
SPOUSE#1 EMAIL ADDRESS:	
NAME - FIRST (GIVEN)	MIDDLE CURRENT LAST (FAMILY)
DATE OF BIRTH - Month, Day, Year	LAST NAME (AT BIRTH) IF DIFFERENT
STATE (OR COUNTRY) OF BIRTH	RELIGIOUS PREFERENCE
RESIDENCE - STREET AND NUMBER	CITY STATE AND ZIP
TELEPHONE (RESIDENCE)	TELEPHONE (CELL/OTHER)
SPOUSE#2 EMAIL ADDRESS:	
NAME - FIRST (GIVEN)	MIDDLE LAST (FAMILY)
DATE OF BIRTH - Month, Day, Year	LAST NAME (AT BIRTH) IF DIFFERANT
STATE (OR COUNTRY) OF BIRTH	RELIGIOUS PREFERENCE
RESIDENCE - STREET AND NUMBER	CITY STATE AND ZIP
TELEPHONE (RESIDENCE)	TELEPHONE (CELL/OTHER)

APPROXIMATE NUMBER OF GUESTS ATTENDING THE CEREMONY: _____

TYPE OF SERVICE PREFERRED: _____

(Christian, Non-Denominational, Interfaith, Civil, Other)

TERMS OF AGREEMENT

I (We) agree to the following terms:

1. The ceremony fee for St. Jude is comprised of two (2) parts. The first part is the Retainer Fee, which is fifty percent (50%) of the total ceremony fee. In order to complete the booking process, St. Jude must receive a signed and dated Ceremony Agreement and the Retainer Fee. This Agreement expires at midnight on the date of the ceremony.
2. Once the Retainer fee and Agreement is accepted, Saint Jude will reserve the ceremony on its calendar, and hereby agrees to officiate at the ceremony on the date and time as outlined in the agreement. I (we) agree that the retainer be forfeited should we not use Saint Jude due to any changes that I (we) make in the schedule, due to cancellation of the wedding for any reason, or if I(we) decide to use another Officiant.
3. If a change in the agreement wedding date is initiated by the couple, Saint Jude will make every reasonable effort to accommodate the new date and/or time and transfer the retainer fee as a credit for the new date and any updated ceremony fee. If St Jude is unable to provide an officiant for the new date, the retainer will be forfeited as it reserved the date and was applied to pre-ceremony officiant preparation/services. In all cases of scheduling conflicts, Saint Jude will make all reasonable attempts to assist in obtaining another Officiant.
4. Agree to pay the remaining balance, if any, Fourteen-Days (14 days) prior to the scheduled ceremony date. Zelle is the preferred payment method, however, payments may also be made by check, PayPal, Venmo, Apple Pay, CashAPP. Credit card payments and PayPal incur an additional 3% fee.
5. To pay for any ceremony site entrance fees, and any parking fees for the Officiant's vehicle.
6. As required by law, a valid marriage license, issued by the appropriate jurisdiction, must be presented to the Officiant prior to the start of the ceremony. A marriage ceremony may not be performed without a valid license unless the couple is already legally married and have provided a copy of the marriage license.
7. Agree that the wedding will start within 30 minutes of the agreed upon start time. If the wedding does not start on time, I /we agree to pay an overtime rate of \$200 per half-hour or any portion thereof, commencing after the 30-minute grace period. The Officiant reserves the right to leave without performing the ceremony after reasonable attempts to start on time have been exhausted and, in this case, Saint Jude reserves the right to retain all fees paid.
8. Assigned Officiant will not attend the rehearsal unless specific arrangements are made in advance and additional fees are paid in advance.
9. In case of an emergency or Officiant's illness on the day of the wedding, Saint Jude will not be held liable for any expenses, other than total fees paid for officiating, due to non-performance of the wedding. Any return of all fees will constitute acceptance of the fees as liquidated damages.
10. If the assigned Officiant becomes unavailable to perform the ceremony due to an emergency or illness, a replacement will be recommended or assigned to perform the ceremony, where possible. The couple will not be charged any additional fees above the contracted amount. All fees will be returned if there is no replacement available.

Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations to make payments to the other party hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("Impacted Party") control, including, but not limited to, the following Force Majeure events ("Force Majeure Events"): (a) acts of God; (b) a natural disaster (fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances; and (i) shortage of adequate power or transportation facilities.

- Other requirements or special accommodations: _____

Payment Authorization Form (Zelle, Check, CashAPP, Venmo, ApplePay, Credit Cards)**

Account Holder: _____

Type of Payment: Visa ___ MC ___ AmEx ___ Discover ___ Other _____

Account number _____

Expiration Date _____

Security Code _____

Billing Address _____

City, State, Zip _____

Phone Number _____

Email Address _____

Circle as applicable: *DEPOSIT 50% REHEARSAL FEE FINAL PAYMENT* OTHER

***Final payments will be charged within 14 days of the ceremony date unless other payment arrangements are made in advance. **Credit Card payments will have an additional 3% processing fee.**

Amounts to be Charged: \$ _____ \$ _____

By signing this form, you authorize Saint Jude to charge your card for the amount listed above.

PLEASE RETURN COMPLETED AND SIGNED FORMS BY EMAIL OR US MAIL TO:

SAINT JUDE MINISTRIES
18459 PINES BOULEVARD, #281
PEMBROKE PINES, FLORIDA 33029
info@saintjudeministries.org

I/WE AGREE TO THE TERMS OF THIS AGREEMENT AND ACKNOWLEDGE ITS CONTENTS IN ITS ENTIRETY.

SIGNATURE OF SPOUSE#1 **DATE**

SIGNATURE OF SPOUSE#2 **DATE**

REV MICHAEL J CALDERIN, MA, CAP, CMHP **DATE**
SENIOR PASTOR, SAINT JUDE MINISTRIES