



Arc of Iowa Board Meeting | June 20, 2015  
323 6<sup>th</sup> Street | Ames

Meeting called to order at 10:15.

Board members present in person: Alice Phillips, John Timmons, Susan Teas, Donna Bachman. Present via conference call: Doug Cunningham, Delaine Peterson

Minutes from May meeting reviewed, Susan Teas made a motion to approve the minutes, Alice Phillips seconded the motion, and all approved.

### **Executive Director Report:**

#### **Annual Meeting –**

Update on Grow your Arc Meeting: will be held on July 11, 2015, at Prairie Meadows. All speakers have been confirmed. Hoping to get around 25 self-advocates. Project HSRN from Missouri will be coming the day before and meeting with Doug and Mike Hoenig.

- Elaine Applegate from the Charitable Giving Trust will be speaking about how to get started with and build charitable donations.
- Lisa Heddens will talk about how to advocate locally; who needs training and how to do that. Alice commented that in her local Arc, they have been working with local law enforcement for education purposes.
- The National Arc is interested in The Arc of Iowa being involved in the Iowa Presidential Caucuses. They would like to present for 15 minutes at our lunch hour to get people/self-advocates involved with talking to candidates.

There is funding available to assist self-advocates that participate in the needs assessment for travel and support to the Grow Your Arc Meeting. 15 rooms are available at Prairie Meadows at \$139/night.

#### **Advocacy –**

Doug spoke with Elise from the National Arc about a website called Engage, (a national advocacy platform) which The Arc would like all State Arc's to participate in for communication about legislative issues quickly. Cost is \$1400/year. Go to the [www.arcofmaryland.com](http://www.arcofmaryland.com) to see the website being used with an Arc.

Discussion about whether to spend the money or not; no motion made. We will continue to watch the website, and focus on other things.

Self-advocacy discussion: the HSRN needs assessment grant is moving along nicely and hopes to have a final product by October to submit to the federal funders which

intends to build proposals on how to support self-advocates across the midwest. Doug has been working with a team in Nebraska, Missouri, Kansas and Iowa to improve advocacy efforts for self-advocates.

### **Supporting Local Arc Chapters -**

Doug would like local Arc Chapters to have an internet presence to help keep our voices unified. He is working on developing a subsection of The Arc of Iowa Website that creates sub-pages for each local Arc Chapter. Hopefully for the smaller Arcs it will give them an internet presence if they do not already have a website of their own.

For those Arcs that have a website already, there will be links on this website that will send people to those websites. The Arc of Iowa website will be another door to direct people to their local community and find out what different Arcs are doing locally, and to find support for people in different areas across the state.

### **Administrative Organization –**

Service AutoPilot: has been set up. This is a cloud-based system that will hold the records. Each person/member of The Arc will have an 'account', which will hold any documents related to that person. Doug explained that affiliation dues have been sent out with this method already. Susan Teas offered to go through paper files for information; the important documents will be scanned and uploaded, so that the documents themselves can be discarded.

### **Financials –**

Up next: Doug will be working on the Arc budget over the next month, working through past financial documents to get a clear picture of where the money come in and goes out.

He is also scheduled to meet with our accountant to review the 2014 Financial Audit and begin billing local chapter dues and affiliation fees.

### **Action Items:**

Potential board member - Pat Steele, has years of professional development with services that support those with intellectual and developmental disabilities. He currently works with the Project Reach program which assists individuals with finding jobs and growing careers. Doug has received a completed application from Pat to be a board member.

Delaine nominated Pat Steele to be added as a board member, and Susan Teas seconded the nomination, and all approved to bring Pat on a board member.

Alice has talked to Nancy Mulalley and Chrystal Thompson from the Sioux City area, and they have verbally committed to be board members, but we need to send applications to them. John will get application forms from Delaine. Nancy Mulalley (712-253-8370 cell) and Chrystal Thompson at Midstep Services (712-274-2252),

from Woodbury County Arc, are interested in becoming active with the Arc of Iowa Board. Doug will contact them.

Richard Owen from Woodbury County is interested in becoming more involved at the Arc of Iowa (712-258-5050) Doug will contact him also.

Brian Simmons, has never communicated back after contact last Fall. Possibly Doug will be able to make personal contact with him  
Stephanie Reisland in Story County has been on the board in the past, but is not able to be an active board member at this time. Susan will keep her information on file.

Discussion about Arc Job Description provided by Doug; the document was reviewed and discussed. Changes were suggested and will be made by John Timmons

Alice Phillips moved that we accept the job description with the changes described by John and Doug; Susan Teas seconded the motion. All members approved, and the motion carried.

Donna Bachman moved that the board approve the budget line items for salary and car purchase, Alice Phillips seconded the motion, all voted in favor, and the motion carried.

Discussion about possible board committees. Delaine talked about the five committees that her board of East Central Iowa Arc: finance, resource development, services, nomination and executive committees

Delaine suggested that we consider a Mission Awareness committee as a state organization and advocacy group. Doug talked about having committees be a way for local people to become more involved. We need to move forward on these committees in future board meetings.

Motion made by Susan Teas to adjourn the meeting, Donna Bachman seconded the motion, all voted in favor and the motion carried.

Meeting adjourned at 11:45

Respectfully submitted,  
Donna Bachman