HOME PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WORK PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CELL PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TUITION**

I would like to receive Newsletters Y/N

Email\_\_\_\_\_\_\_\_\_\_@\_ \_\_\_\_\_\_\_\_\_\_

**\*An annual Registration fee of $20.00 per family is due at enrollment.**

**\*Tuition is due by the 6th of each month. Tuition may be paid in advance.**

**\*A $20 late charge will be added to All accounts not paid. Returned checks will be subject to $35 fee**

**and may be forwarded to the District Attorney’s Office for Collection.**

**\*Accounts with balances 45 days past due may be forwarded to a Collections Service without further notice.**

**MONTHLY TUITION CHART**

|  |  |  |  |
| --- | --- | --- | --- |
| **NUMBER OF STUDENTS/CLASSES** | **PRICE PER MONTH** | **NUMBER OF STUDENTS/CLASSES** | **PRICE PER MONTH** |
| 1 CLASS/STUDENT PER WEEK | $48.00 | 5 CLASSES/STUDENTS PER WEEK | $140.00 |
| 2 CLASSES/STUDENTS PER WEEK | $80.00 | 6 CLASSES/STUDENTS PER WEEK | $160.00 |
| 3 CLASSES/STUDENTS PER WEEK | $100.00 | 7 CLASSES/STUDENTS PER WEEK | $180.00 |
| 4 CLASSES/STUDENTS PER WEEK | $120.00 | 8 CLASSES/STUDENTS PER WEEK | $200.00 |

**\*Prices are determined by the total number of classes taken by all family members. Tuition will remain the same whether there are 3 weeks or 5 weeks in the month. \*Classes may be paid for per week at $15.00 per class.**

**\*Toddler Classes general lasat 45 min grace period. This is designed to cater to extra attention needed and short attention spans and is up to the instructor to use the grace period as needed.**

**\*All major Holidays will be observed. Studio will be closed the following days; Sept 1, Oct 31, Nov 27, Dec 22 – Jan 3, July 4. (with the exception to Winter break, holiday classes may be made-up)**

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ABSENCES, MAKE-UPS AND REFUNDS**

**\*Make-up classes are allowed September through April. Make-up classes must be taken within 30 days of absence.**

**\*May 1st through Recital: No Make-up classes are permitted due to recital choreography. Make-up class will only be available due to illness. No Pro-rates will be given if a student elects to miss their weekly classes.**

**You are responsible for monthly tuition even if you are planning to miss multiple classes. If you choose not to pay tuition, you/your child’s spot in the class may be given to another student. You may be charged another $20 registration fee. Please keep ill children home.**

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COSTUMES AND RECITAL FEES**

**\*Costumes generally run between $45-$80. Costume fees are due by March 10th, 2015. We are unable to return costumes and therefore, STEPS will not provide refunds for students who are unable or choose not to perform in Recital.**

**\*Costumes must be ordered by March 15, 2015. Costumes will not be ordered until your account is paid in full.**

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DRESS CODE**

**\*Dance attire is required for all classes. Please, no costume jewelry. Children’s combination classes may wear any dance attire.**

**\*Jeans, jean shorts, overalls, skirts, and street clothing are unacceptable. Students in inappropriate dress may be asked to leave class.**

**\*Ballet I, II and III students are to wear a leotard, tights and hair away from face. Ballet skirts are permitted, but no shorts are allowed.**

**\*Jazz students may wear leotards or bra-style crop tops, form-fitting shorts or caprice, and proper jazz shoes. No baggie clothing allowed.**

**\*Hip-Hop/Breakdancing students may wear appropriate street clothes and athletic shoes. Not flip-flops or sandals**.

**Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDING AND DROPPING CLASSES**

**\*Two weeks written notice is required to Drop a class. Notice must be given to the front desk, not the teacher.**

**\*Students and/or parents are responsible for tuition until a two-week notice is given. If such notice is not provided to STEPS, tuition is due in full for all classes. Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MEDICAL DISCLAIMER**

**\*STEPS is not responsible for any person(s) injured during classes, rehearsals or other activities conducted on the premises.**

**\*Injured students may be prohibited from participating in classes and/or rehearsals**. **Initial\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE DO NOT LEAVE UNATTENDED CHILDREN (INCLUDING SIBLINGS) AT STEPS. STUDENTS MUST BE PICKED UP NO LATER THAN 10 MINUTES AFTER THEIR CLASS HAS ENDED**.

STUDENT NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BIRTHDATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2ND STUDENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BIRTHDATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I have read and understand the terms of enrollment and tuition costs provided to me.**

SIGNATURE (PARENT IF MINOR)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENT/GUARDIAN (PLEASE PRINT)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CITY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIPCODE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOME PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WORK PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CELL PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_