

Libraries

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Librarian at the front desk would have limited interaction with customers dealing with checking in or out books, movies, etc.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Temperature readings taken daily for all employees upon entry to the facility.
 - Post a sign outside the entrance that states that any customer who has fever or exhibits any signs of COVID-19 will not be allowed entrance.
- Limit the number of customers in venue to social distancing guidelines issued by CDC and KDHE.
- All staff to use PPEs as deemed necessary.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner/Management will meet with all employees and communicate measures verbally and in writing.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing stations could be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Yes, barriers may be needed in some areas, namely front desk areas.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No.

Adapted from <https://ltgov.alabama.gov/reopen-alabama-responsibly/>



WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Gloves may be required, and usage could vary based on the level of interaction with customers, namely the interaction of touch with physical currency.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Frequent cleaning and sanitizing of high-touch areas.
- Employees will wear gloves as needed.
- Additional hand sanitizer stations as needed.
- Informative messaging on best practices for social distancing, hand washing, etc.
- Customers will be barred entry once building capacity has been reached.
- Interactive exhibits (touch and feel exhibits, play areas) may be closed or modified to help maintain best practices for health and safety.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be communicated via social media (Facebook/Instagram) and on the library's website.
- Measures will be posted at the entrance of the library for customers to read before entering.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing with additional hand sanitizer stations.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

Adapted from <https://ltgov.alabama.gov/reopen-alabama-responsibly/>



- Yes, the front desk. It may also be needed in some high-traffic exhibit spaces to help maintain social distancing best practice.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Space between customers in the library will be set at the recommended 6 feet. It may also be necessary to set the same requirement in high traffic exhibit areas.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No, all employees would be educated/trained in best practices for sanitization.

Summary

In order to protect the general public and their employees, libraries will put strict social distancing and sanitization protocols in place. They will maintain a distance of six feet between patrons throughout the library. Library's will implement extensive and stringent cleaning methods in their facilities to avoid to transmission of the virus the causes COVID-19.

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