ARC of Iowa Board meeting: August 12, 2017

Ames Public Library

10:00-1:20

Members present:

Alice Philips, Tricia Crain, Susan Teas, Donna Bachman, Delaine Peterson

Staff present:

Doug Cunningham

Guests:

Kristina Johnson

BOARD MEMBER UPDATE:

North Central Iowa: Alice Phillips:

* Struggling for memberships, trying to build more interest with personal contacts. North Central Arc covers quite a few counties that have no members. Opportunity Village has downsized as clients have moved into the community. And many clients have moved to other counties.
* Plan to hold a workshop in the fall on self-advocacy; will be asking participants to bring a guest. Goal is to increase members and also to get an Arc pop machine in the community.

Arc of Story County: Tricia Crain:

* Starting fall sports, with ~175 athletes. Raising funds for the Miracle Playground, with goal to have the funds by next year.
* Arc March will be held Sept 30 at North Grand Mall. Goal is to raise $10,000. Football team and band will be attending/helping.
* Second project Search started with 5 students this week, up from 4 students last year. Three of four graduates have been hired.
* Policies and procedures have been updated by Susan Teas.

Donna Bachman: Carroll Area

* Summer Camp just closed; a privately supported (with help from DMACC) 6-week camp for children with special needs and typical peers. Well attended, with numbers up from last year.
* Kellan’s Kingdom playground making great progress in raising money for a playground for persons with special needs.

East Central Arc: Delaine Peterson

* Still interviewing people for position of executive director, no decision made.
* Still working to keep pop machines filled.
* Local workshops/job having difficulty finding staff/workers
* Billing for services continues to be slow to be reimbursed.

Arc of Scott County:

* They would like to rebuild their Arc and become more involved and support state and national Arc.

Arc of Southeast Central Iowa: Karen Degroot (not present, but information shared)

* Tricia reported that Karen has helped Arc of Story County set up the administrative and paperwork for billing for the Project Search.
* Doug expressed interest in exploring using Karen’s knowledge to help other Arcs get involved with Project Search.

Jefferson County Arc:

* They want a member on the Arc of Iowa Board. Cody Ammison of Tenneco Industries is planning to join. Tenneco is very interested in becoming an Arc in their area of the state.

Arc of Appanoose:

Interested in reconnecting; called Doug to offer to pay back due money.

BOARD MEETING MINUTES:

January 2017 minutes:

April 2017 minutes:

Delaine moved to approve the minutes, Donna Bachman seconded and all voted in favor; motion carried.

FINANCIALS:

2016 Taxes Reporting (Handout): Board reviewed the document shared by Doug. Assets have increased

Susan Teas made a motion to accept the 2016 Taxes Report as written, seconded by Donna Bachman. All voted in favor; motion carried.

NATIONAL ARC ANNUAL BUSINESS MEETING:

Annual Meeting Discussion: It was decided to hold a board meeting at 1 PM on October 5 in Ames, with the Annual Board Meeting convening at 4 PM.

NEW BUSINESS:

* Lead the Way paper to ask for funds from agencies/ businesses to help fund the pop machines. We have ~$150,000 in “machines”, with approximately 20% paid up. Several grants in the works, including a $1000 grant from Tyson.
* No machines are leased; low interest or interest free loans for all machines. Each machine will be paid off in 2-3 years with the income from the machines.

Alice Philips moved that the grant money be used to pay down the loans on the machines. Motion seconded by Donna Bachman. Motion carried.

* Snapple has offered to fund machines for the Arc, with the requirement to buy $100 of Snapple product each month per machine. We cannot stock a Snapple machine with competing product. Board members suggested agreeing to one Snapple machine at this time.

A motion to install one Snapple machine at the Arc of East Central next to the current machine was made by Donna Bachman, seconded by Alice Philips. Motion carried.

* Presence at the Legislature: Arc of Iowa has not been present on the hill, for years. School and healthcare issues are both areas that are being cut. Need for people to be vocal; the Arc can train people how to tell their story and be an advocate for themselves.
* Delaine has been writing grants for the Arc of Iowa; we received $1000 from Alliant Energy. Also grants have been written (by Delaine) for Theisen’s and Veridian.

OLD BUSINESS:

Staffing Agreement: Jake Law is hired by Arc of Iowa but paid through Goodwill Industries because they have the payroll structure, etc. Goodwill then bills Arc of Iowa for Jake’s time. Goodwill also provides some storage space for machine supplies.

Doug shared the Service Agreement with the Board. The agreement was approved with changes to delete a section that was repeated.

Jake works about 3 hours per week; drives about 200 miles a month at $.45 a mile. Doug anticipates spending about $200/month.

Doug shared information about return on the investment of the vending machines, with each machine turning a profit and working to pay down the individual loan to install the machine.

Arc Vending Agreement: Changes made to description of potential problems. Delaine made a motion that the Board approve Doug signing the Full Service Vending Agreement. Susan Teas seconded the motion and all approved.

Next meeting: October 5 at 1 PM, with Annual Board meeting at 4 PM. Each board member needs to plan for 2018 goals and steps to meet those goals. Alice Philips made a motion to adjourn the meeting at 1:20; seconded by Donna Bachman; all voted in favor. Meeting adjourned 1:20 PM.

Respectfully submitted,

Donna Bachman