



KID STREET LEARNING CENTER

Charter School and After School Program for T/K-6th Grades

"Teach to the heart, and the mind will follow!"



1. Stable group structures

How students and staff will be kept in stable groups that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the stable group.

A. Plan for type of stable groups/cohorts and weekly routine/schedule for classes:

- There will be a choice between full time Distance Learning and Hybrid Learning at Kid Street. The Hybrid learning schedule will begin with a AA BB format with stable groups attending either Mondays and Tuesdays or Wednesday and Thursdays. We will extend the smaller classes Tk-3 to 4 days of in person after a trial period to assess mitigation strategies.

Other considerations:

- English language learners, foster youth, and homeless youth will access in person learning to the greatest extent possible under the oversight and collaboration with our Family Engagement teacher.
- Mental health services will continue virtually and on site
- Special education will continue virtually and on-site
- Drive through Brown Bag and free lunches to take home will continue

2. Visitors / Volunteers / Vendors

*School/District's plans to handle visitors on campus **Please consider limiting non-essential visitors of any kind*

A. Essential visitor / vendor policy - log-in/out list:

- Essential visitors, such as maintenance workers, district staff, or other essential workers who need to enter the building, will sign in at our table in the entrance after their screening. The pens will be sanitized and masks will be worn correctly. The sign in log book includes name, destination and time. This will allow for us to look back at any visitors that may have been exposed, or have exposed others, in the event of needed tracing tasks.

B. Policy for limiting non-essential visitors:

- The campus, in general, will be closed to everyone but staff and students. If a guardian would like to meet with a teacher, office manager, or the principal, the meeting will be scheduled and screening and social distancing measures will be maintained. This screening will be done for any visitor being allowed to come into the building. As a part of our comprehensive safety plan, we only have one door unlocked during school hours. We are able to be very vigilant about monitoring visitors wishing to enter.
- Community organizations that have used the site in the past will not be allowed for the time being. This will include volunteers. An exception will be made for Russian River Counselors staff who will be providing Trauma Informed School trainings and direct support to teachers, staff and students.

3. Entrance (site specific)

How arrival of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered arrival times, separate entrances, etc. Please provide site map for reference.

A. Describe drop-off procedure / policy for parents onsite/ minimizing stable group co-mingling:

- **Ingress- Entrance times for each stable group will be staggered to allow for social distancing. Entry will be through the west external doors (parking lot). Staff will do a screening at the car to check for symptoms. This includes a touchless thermometer temperature checking for a fever of 100.4 or higher. Guardians remain in cars. If the student does not pass the screening they will need to go home, and we will call the family that day to review protocols.**
- **After being screened for entry into the school the students will proceed to the bathrooms to wash their hands. Girls will enter through the north door and boys through the south door. Staff will be there to explain and supervise this process. During the first couple of weeks, staff will train and supervise students washing hands thoroughly for 20 seconds after applying soap. Hands will be dried with paper towels. Staff will make it fun and sing songs with the students.**

B. Plan for screening on arrival for both staff and students:

Kid Street entrance screening for staff

Staff and faculty will enter through the main doors and proceed directly to the screening area in the main office. There, they will follow these directions:

Please take your temperature and then wipe the device down with sanitizer. **If the thermometer does not give you a GREEN light, or if you answer YES to any of the questions below,** you must tell the office manager immediately and she will let you know the next steps. Thank you for keeping the campus safe!

1. Do you have any of these symptoms that are not caused by another condition?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Recent loss of taste or smell
- Sore throat
- Congestion
- Nausea or vomiting
- Diarrhea

2. Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).

3. Have you had a positive COVID-19 test for active virus in the past 10 days?

4. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?

Kid Street entrance screening for students

Take temperature, if they have a fever of 100.4 or more, or answer yes to the following question:

Do you feel sick?

If the student has obvious symptoms, such as a runny nose and cough, they will be taken to the isolation area or sent home immediately if the guardian is still there.

C. How school/district plans to encourage a zero-mingling policy before school:

- **Students will wait with their parents/ guardians in their cars until their staggered arrival time. The parents will not need to get out of their cars.**

4. Healthy Hygiene Practices:

How handwashing, sanitizers, and routines will promote healthy hygiene

- **Routine handwashing will be built into the daily schedule and emphasized by staff. Students will wash hands upon arrival, before and after eating, after using the restroom, after being outside the classroom (PE or recess), before leaving to go home, and as needed throughout the day.**
- **A new handwashing station has been added to outdoor areas at our campuses to provide indoor and outdoor handwashing.**
- **Each classroom has access to restroom facilities that are equipped with sinks and soap. (Restroom visits by students/staff will be staggered so that one person is using the restroom at a time.)**
- **Ventilation in restrooms will be increased by opening windows and/or use of the air purifiers.**
- **Drinking fountains have been closed. Students and staff have access to water coolers in each classroom with earth friendly, disposal cups.**
- **Hand sanitizers are distributed in multiple locations in all classrooms and outdoor areas that will be used by students and staff.**
- **Staff will supervise frequent handwashing and will reinforce with students the practice of frequent handwashing.**
- **Posters reminding students and faculty to wash hands and how to wash hands have been prominently displayed in classrooms and at handwashing stations.**
- **Additional healthy hygiene practices:**
 - ❖ **Students' belongings will be separated by the use of fanny packs and personal cubbies in the classroom. Sharing of materials has been discontinued. Students will have individual digital devices, writing utensils, notebooks, art supplies.**
 - ❖ **No sharing of food is allowed. Snack will be served outside in individual containers. Lunches will be brought home upon dismissal.**
 - ❖ **Outdoor areas will be used as outdoor classrooms as much as possible for all grade levels. We are fortunate to have a large, beautiful outdoor area with a covered picnic table area, garden, and field.**
 - ❖ **Students have individual student-assigned desks, chairs, school supplies, and electronic devices (no sharing).**
 - ❖ **Kid Street keeps in stock ample supplies of soap, tissue, disposable face masks, hand sanitizer, face shields, and cleaning and disinfecting products.**

5. Egress

How departure of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered departure, separate exits, etc.

A. Describe pick-up procedure / policy for parents onsite:

- **Each stable group will walk to the north and south external doors on the west side of the building (parking lot- the same doors they entered through) with the teacher and aid at dismissal time. The group will wait on socially**

distanced markings for guardians to arrive. Each guardian will drive up and the students will be directed to the car. This drive up has the same procedures as our Brown Bag distribution, so many guardians will be familiar with the format.

- Guardians will not get out of the car. However, this format this will allow them safe interaction with the teacher and aid for just a few moments as they can talk through an open car window. Ten minutes after dismissal time, the teacher and aid will notify the office of any late comers. The office staff will supervise the late comers' children while the office calls for pickup. Late pick-ups will not be tolerated as it threatens the stability of the group. This will be included in Hybrid model agreements.

6. Face Coverings / Other PPE

A. Please provide complete policy for face coverings:

- Students in all grades are required to wear a mask at all times, while at school. This is a state mandate. The mask will be removed for eating and drinking only.
- Students are exempted from this requirement if they have a medical condition that is approved by our school district health and therapist team. In this very rare case, these students would wear a face shield with a drape on the bottom edge.

B. Describe specifications on type of face coverings allowed:

Students and staff need to use face coverings that have:

- two or more layers of breathable, washable fabric, or disposable masks
- completely cover the nose and mouth
- fit snugly against the sides of the face without gaps
- preferably have a nose wire to prevent air from leaking out of the top
- **exhalation valves are not allowed**
- **no gaiters, the risk for air leakage is too great**
- **no bandanas, the risk for air leakage is too great**

C. Where will extra masks be available if needed?

- Masks will be available at the entry points of the building during ingress. They will also be available in the learning areas if a mask needs to be replaced during the school day.

D. Describe plan for refusal to wear face coverings:

- Students will be given an alternate mask that complies with our policy if they come to school with one that does not comply. If they refuse to wear a mask that complies, they will be excluded from campus and we will provide an alternative distance learning program for that student.

7. Sick protocol

how ill staff / student will be handled

A. Immediate protocol in case of a sick student:

- Per Health Department guidelines, if a student becomes ill with symptoms of COVID-19 and/or has a temperature above 100.4 F (38 C) degrees while at school, parent/guardian will be contacted for an immediate pick-up.
- The student will be removed from class immediately. The student will be isolated comfortably in the designated isolation room, the after school program office. The student will continue wearing a face mask, and will be supervised by a designated staff member (who will be wearing personal protective equipment) until the parent/guardian arrives to take the student home as soon as possible. The designated staff will be wearing a face mask and shield, gloves, and a gown.
- The parent/guardian, or those authorized to pick up a student from school, will be contacted immediately as soon as a student reports any symptoms of COVID-19 for a prompt pick up.
- The designated area where the student was isolated while awaiting pick-up will be cleaned and disinfected immediately in accordance with Health Department guidelines. The areas where the student was prior to reporting symptoms will be cleared of all students and staff and will be immediately cleaned and disinfected. The school owns two UV light wands. These would be used to clean and disinfect an area where a COVID-19 positive person has been.
- Kid Street requires families to consult with the student's physician if a student is experiencing symptoms of COVID-19. In order to return to school, the student must provide a physician's release and may return to school after 24 hours have passed without fever and symptoms have started improving. The school will strongly encourage the student to obtain a COVID-19 test as well and will advise getting a COVID19 test immediately and again on day 8 from onset of symptoms if no physician's clearance is obtained.

B. Immediate protocol in case of a sick staff/faculty:

- He/she is required to leave school immediately (if at school). We will follow procedures outlined in the table below for diagnosis and return to school

8. Routine Testing

School/District's plan for routine/asymptomatic testing of staff and students

Testing cadence will follow the State of California's recommendations for K-12 schools. The only difference is that we will not be doing asymptomatic testing for students while in the Red Tier.

- **Purple Tier:**
 - Asymptomatic Testing of Students and Staff: Every 2 weeks
 - Symptomatic and Response Testing as needed for exposures and outbreaks.
- **Red Tier:**
 - Asymptomatic Testing of Staff: Every 2 weeks
 - Symptomatic and Response Testing as needed for exposures and outbreaks.
- **Orange Tier:**
 - No Asymptomatic Testing of Students and Staff
 - Symptomatic and Response Testing as needed for exposures and outbreaks
- **Yellow Tier:**
 - No Asymptomatic Testing of Students and Staff

- Symptomatic and Response Testing as needed for exposures and outbreaks.

9. Physical Distancing

How space and routines will be arranged to allow for physical distancing of students / staff in the following areas:

A. Carpools:

- Students or staff who are carpooling will be asked to wear their masks in the vehicle and to allow for ventilation by having the windows open as much as possible.

B. Classrooms:

- Students will have 6 foot distanced spacing in their classrooms that will allow for more than one option. They will have a desk seat along with a carpet area seat that is also socially distanced.

C. Hallways:

- Hallways will be used by one stable group at a time as much as possible. The staggered arrival, recess, and dismissal times will ensure this. In the event that people must pass each other in the hallway, we have the hallways marked as one way. Although it is not a six foot distances, it is approximately a 4-foot distance and the staff and students will be trained to pass quickly and not to socialize in the hallways without stepping six feet or more away from one another.

D. Student lockers:

- The student lockers will not be used for now to avoid an excessive amount of cleaning. The students will be given fanny packs that are labeled that they may use throughout the day to set their mask in when eating and to keep personal supplies and materials. This will help to avoid needing to clean all materials and supplies nightly.

E. Bathrooms:

- Students will continue to use the boys' and girls' restrooms. During handwashing and restroom breaks, students will use the restroom one at a time as much as possible. Bathroom stalls and sinks have been partially closed to allow for distancing.

F. Cafeteria:

- The cafeteria will be used for snack and lunch preparation. Social interaction will be discouraged. If a staff member needs to use the cafeteria for anything, the visit should be kept to a minimum. Gloves and masks will be worn during food preparation.

G. Playground / fields:

- Stable groups should remain separated. This can be done through designating different areas of the playground. They are the following: Field, garden area, play structure area, picnic tables, and climbing wall. Stable groups recess times are staggered. Other times in which two stable groups are outside is allowed but they would need to stay in different designated areas as decided upon by the teachers during that time.

H. Staff break room:

- One staff member at a time may use the room for eating/drinking.

10. Routine Cleaning and Disinfection

How shared surfaces will be regularly cleaned and disinfected.

- The kitchen staff will disinfect frequently touched surfaces throughout the day. This includes:
 - Door handles
 - Light switches
 - Sink handles
 - Bathroom surfaces
 - On school days, all frequently used spaces (desks, tables, chairs) will be treated with UV light or spray in the afternoon.
 - A cleaning service will clean the building twice a week. .
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11. Plans for after an Exposure Event and communication

When someone is confirmed positive for COVID-19 and individuals were exposed onsite

- **Kid Street has a designated Covid-19 Team: The principal, Kathleen Mallamo, Intervention teacher, Erin Fightmaster and Office Managers Angel Gray and Christine Williams. The team has been trained in contact tracing through *asthro* and the SoCo Department of Health.**
- **If there is a confirmed case of COVID-19 among staff or students, Kid Street will follow protocols in accordance with the Health Department and Sonoma County Office of Education and the school's policies:**
- **Notify the Sonoma County Department of Health.**
 - **If we learn of a confirmed case/cases involving a student or staff member before being contacted by public health, we will contact public health via the school hotline number. We will ensure that FERPA protocols are being followed in any communications.**
 - **We will notify Sonoma County Health Department of any known case of COVID19 among students or employees within 24 hours from the time Kid Street staff is first made aware of a new case. We will supply the following information: Full name, address, telephone number, and date of birth of the individual who tested positive; ■ date the individual tested positive, the campus location(s) at which the individual was present on-site within the 2 days preceding symptom onset or the positive test, and the date the individual was last on-site at any of our campuses; ■ the full name, address, and telephone number of the person making the report.**
- **Advise infected individual to Isolate at home and exclude from school for at least 10 days from symptom onset date or, if asymptomatic, 10 days from the date of when the test was taken.**
- **Advise individual to isolate and stay out of school for 10 days from symptom onset date and at least 24 hours have passed since resolution of fever without the use of fever reducing medications, and other symptoms have improved. If asymptomatic, individual should isolate for 10 days from specimen (test) collection date.**
- **Begin immediate contact tracing:**

- identify contacts who may have been exposed starting from 2 days before case's symptom onset or from the date of positive test result if case is asymptomatic;
 - recommend exposed contacts be tested on day 8 from exposure;
 - if tests of exposed contacts are negative when tested on day 8 from exposure, may return to school on day 10 following test date;
 - if exposed contact refuses testing, individual may not return to school for 28 days (14 day incubation period + additional 14 days to take into account possible infection that could develop on 14th day after exposure).
- In consultation with public health, we will decide whether a class or entire school closure is warranted, using guidance provided by CDPH.
 - Our COVID-19 Liaison will work with public health to conduct contact tracing and notify exposed students/staff following FERPA protocols for student information.
 - We will follow public health determination whether quarantine and testing is necessary based on the length of exposure, number of people exposed, and closeness of contact.
 - Notify the school community pursuant to guidelines we have established in our communication plan:
 - Kid Street will communicate information about quarantine of affected groups.
 - Kid Street will notify the general school community without disclosing personally identifiable information of students or staff.
 - Kid Street will ensure proper cleaning and disinfecting of affected classrooms and common areas or the entire school campus before reopening.
 - We will work with public health and await notification from them for when it is safe to reopen the classroom or school. Kid Street will then make the final determination when to reopen based on CDPH guidance.

1. COVID-19 symptoms (fever, cough, loss of taste or smell, difficulty breathing, etc.). Symptom screening.	<ul style="list-style-type: none"> ● Send home if at school ● Recommend testing (if positive, see #3, if negative, see #4) ● School/classroom remains open
2. Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"> ● Send home if at school ● Exclude from school for 10 days from last exposure per CDPH quarantine recommendations ● Recommend testing 8 days from last exposure (this will not shorten 10-day exclusion if negative)
3. Confirmed COVID-19 case infection	<ul style="list-style-type: none"> ● Notify Sonoma County Health Dept. ● Exclude from school for 10 days from symptom onset date or, if asymptomatic, for 10 days from specimen collection date ● Identify school contact, inform the Sonoma County Health Dept. of identified contacts (possibly the entire cohort) from school for 10 days after the last date the case was present at school while infectious. ● Begin contact tracing (details and steps included below). ● Recommend testing asymptomatic contacts 8 days from last exposure and immediate testing of symptomatic contacts (negative test results will not shorten 10-day exclusion). ● Disinfection and cleaning of classroom and primary spaces where case spent significant time. ● School remains open.
4. Symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition.	<ul style="list-style-type: none"> ● May return to school after 24 hours have passed without fever and symptoms have started improving. ● School/classroom remain open.

12. Staff training

How staff will be trained on the application and enforcement of the plan

Staff and faculty underwent training on the majority of this plan in the fall.

In the event of re-opening for a grade level, staff and faculty will be trained on the details again. This will be done by the Covid-19 team prior to re-opening and then again during the first few days to review what is working well and work on challenges.

13. Family education

How students and their families will be educated on the application and enforcement of the plan

The three components of this plan will be available on our web-site for review. The Covid-19 team will be sending out important summaries to parents before re-opening to ensure that the protocols and guidelines are understood. Kid Street is a small school and the team will be available to speak with guardians about their concerns on an individual basis as needed.

We provided opportunities for guardians to review the plan and respond with feedback and questions. The director released a You Tube video to explain mitigation strategies and was open to questions and feedback from guardians.
