



Yucca Fire Department

12349 Frontage Road

Yucca, AZ 86438

Minutes

May 22, 2020

- I. CALL TO ORDER AT 5:30 P.M.
- II. NEW MEMBER MARILYN SHORE SWORN IN by EXISTING BOARD MEMBER RICHARD KNOWLES
As only existing Board Member, Richard Knowles assigned Board Chairperson to Marilyn Shore.
Marilyn Shore accepted position of YFD Board Chairperson.
- III. ROLL CALL OF BOARD MEMBERS:
Present: Marilyn Shore, Chairperson, Richard Knowles, Member
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF MINUTES – motion made by Shore; 2nd by Knowles;
Votes: Shore – Yea; Knowles – Yea, Motion carried.
- VI. REPORTS AND CORRESPONDENCE – none
- VII. EXECUTIVE SESSION CALL TO ORDER @ 5:36 P.M.
EXECUTIVE SESSION ADJOURNED @ 5:44 P.M.
 - A. FIRE CHIEF'S REPORT
 - I. calls
 - 1 Medical 15
 - 2 Fire 1
 - 3 MVA 1
 - 4 Unfounded/canceled/false alarm 1
 - 5 Public Assist 2
 - II. Training 0
 - III. Vehicle maintenance 0
 - which vehicle N/A
 - Maintenance done 0
 - IV. Operation 0
 - 1 inspections 0
 - V. Projects: cleared weeds around station
 - VI. STAFF 0
 - VII. Activities 0
 - VIII. Volunteers 0
 - IX. New applications: Interviewed 2, Hired 1



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X.	Billing	
1	fire recovery USA	\$0.00
2	Geo Prison Billed MAY	\$11,250.00

VIII. NEW BUSINESS

- A. Adopt County Standard cost of copies provide for Public Information to \$1 per page
Motion made by Shore; 2nd by Knowles; Votes: Shore- Yea; Knowles- Yea, No Nays:
Motion carried.
- B. Budget 2020-2021. Due June 30, 2020 Chief Schmidt to contact BOS for extension.
- C. Motion to approve recommendation of Chief Schmidt regarding schedules and pay
as discussed in Executive Session.
Motion made by Shore; 2nd by Knowles; Votes: Shore - Yea; Knowles - Yea, No Nays:
Motion carried.
- D. Fuel Cards – Per Chief Schmidt have 3.
- E. Notice of Board Vacancy Resumes to be submitted to board for review.
- F. Change Meeting Date to correspond with Attendance by Fire Chief Schmidt.
New Date will be 3rd Friday of every month.
Meeting to begin at 5:30 p.m. June Meeting will be June 19th at 5:30 p.m.
Motion made by Knowles; 2nd by Shore: Votes: Shore – Yea; Knowles – Yea
No Nays, Motion carried.

IX. OLD BUSINESS

- A. Advisory Committee to be changed in Bylaws
- B. Resolutions – will make use of them as needed
- C. Bank Account – Tabled per investigation for Operating account and Payroll Account.
Motion to table made by Shore, 2nd by Knowles: Votes: Shore – Yea,
Knowles – Yea, No Nays. Motion Carried



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- D. Fingerprint cards. Tabled per investigation into completion of class by Captain Kudrna for qualification.
Motion made by Shore; 2nd by Knowles; Votes: Shore Yea; Knowles Yea,
No Nays: motion carried.
- E. Audit – Per Pam Ford, is ongoing and will provide additional status at June Meeting.
- F. Power of Attorney for Chief Leflet to be located by Chief Schmidt.
- G. Attorney Fees and Attorneys Responsibilities – Tabled until June meeting for investigation.
Motion made by Shore; 2nd by Knowles; Votes: Shore - Yea; Knowles - Yea,
No Nays: motion carried.
- H. Asset Purchases and Disposition – To adopt guideline via Bylaws.
- I. Chief's Contract - Ex Chief Leflet Contract - stamped "Void"
- J. Assistant Fire Chief Position – on board
- K. Establish Review of YFD Bylaws for update – Tabled for investigation.
Motion made by Shore; 2nd by Knowles; Votes: Shore Yea; Knowles Yea,
No Nays: motion carried.
- L. Website Administration. To be Chief Schmidt, Captain Kudrna and Pam Ford
- M. Equipment sell/liquidation procedure to be established at a future date.
To be included in By-Laws update
- N. COVID -19 GUIDANCE – update by Chief Schmidt.
- X. NEXT REGULAR BOARD MEETING – FRIDAY JUNE 19, 2020 AT 5:30 P.M.
- XI. ADJOURNMENT
Motion to adjourn at 6:48 p.m.
Motion made by Shore; 2nd by Knowles; Votes: Shore - Yea; Knowles - Yea, No Nays:
Motion carried.



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I, Wayne Kudrna, of Yucca Fire District, do hereby swear that the foregoing minutes were posted at the District's Fire Station #1 on Frontage Road, the water tower bulletin board located in Yucca on Frontage Road, "R" Burger Joint, and the Yucca Fire Department website www.yuccafire.com on May 28, 2020 before 4:30 p.m.

Executive Session: Pursuant to Ariz, Rev. Stat. 38-431.03 (A)(2) and (A)(3), the Yucca Fire Department Board may, upon a majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.