

Childcare Policies

CHILDCARE DIRECTOR

Ruth Mitchell

ruth.maderamitchell@gmail.com

(808) 208-3797

GENERAL POLICIES

- Childcare is provided every Sunday for children 1 to 15 years old.
- The Childcare opens after the second worship song.
- Children are to be brought to the childcare room by their parents/guardians.
- Parents must sign the sign in sheet and pick up a pager.
- Children will only be released to their parent/guardians.
- Only plastic *water* bottles are allowed at the childcare room and the sanctuary.
- No candy nor pastry are allowed in the childcare room and the sanctuary.
- No food is allowed outside the childcare room.
- If a child is inconsolable or not behaving properly, we will page the parents.
- Medications will NOT be given by childcare volunteers. If medication is needed, we will page the parents.
- Children are not permitted to have mobile devices in the childcare room, any exceptions will be dealt with on a case-by-case bases.
- Snacks will be provided for the children, please let us know if your child has any allergies.

HEALTH POLICIES

For the protection of your child and the other children in childcare we can only accept well children. A child should not be put in the childcare if any of these symptoms are present within the last 24 hours:

1. Fever over 100 degrees
2. Vomiting or diarrhea
3. Significant, persistent nasal drainage which is yellow or green in color.
4. Childhood disease such as measles, mumps, chicken pox, etc.
5. Conjunctivitis (pink eye) or an eye infection.
6. If your child develops any of these symptoms while in our care, we will page the parents/guardians immediately.
7. If your child develops an infectious disease *after* they have been in the childcare, please contact Ruth Mitchell at: 808-208-3797 so we can inform other parents as well.

SAFETY AND SECURITY POLICIES

- We love taking care of your child in the childcare. But with that comes the responsibility of protecting your child. We know that the children are learning how to interact with other children so, for the safety of all the children, *if a child consistently bites, hits, or pushes they will be put in a time out chair, and the parents will be paged.*
- When you come to pick up your child, we ask that you knock on the door and remain outside the door. Many of the kids that can walk will run outside the door if it is opened, so please do not open the door unless instructed to do so by the childcare volunteer. We do not want a child leaving the room without us knowing it. The childcare volunteer will greet you at the door.

CAREGIVER QUALIFICATIONS

The Childcare volunteers at Walk in the Word take on this responsibility as a ministry. We know that the childcare is one of the first places God's love can be shown to your child. We believe that every minute they are in our care is an opportunity to show and tell them how much Jesus loves them.

OUR VOLUNTEER:

- Enjoy taking care of children
- Show patience, kindness, and love in all situations.
- All Childcare volunteers must be 16 years old or older unless their parent works in the childcare with them.
- Pennsylvania State Child Protective Service law requires that all volunteers, who come into contact with or are responsible for children, submit the following clearances every 36 months: PA Child Abuse History Clearance, and the Pennsylvania State Police Criminal History Clearance. Forms can be provided by the childcare director, or application can be filled out online at:



[CY113 form](#)

Child Abuse
Clearance



[CY 999](#)

Consent form



[PSP FORM](#)

State Police
form