



2020 Home Office Deduction Checklist

Do you have a portion of your home that you use **EXCLUSIVELY** for business use?

Yes/No? _____

-Total Square footage of your house (include garage and other structures if used for business): Sq. Ft. _____

-Square footage of office or section of home used for business: _____ Sq. Ft.

-Utility Bills:

| | | | |
|----------|-------|-------|-------|
| Company: | _____ | Cost: | _____ |
| Company: | _____ | Cost: | _____ |
| Company: | _____ | Cost: | _____ |

-Heat Bills:

| | | | |
|----------|-------|-------|-------|
| Company: | _____ | Cost: | _____ |
| Company: | _____ | Cost: | _____ |
| Company: | _____ | Cost: | _____ |

-Phone Bills:

| | | | | |
|--------------|----------|-------|-------|-------|
| Home: | Company: | _____ | Cost: | _____ |
| Cell: | Company: | _____ | Cost: | _____ |

-Cable Bill: Company: _____ Cost: _____

-Internet Bill: Company: _____ Cost: _____

-Mortgage Payment:

| | | | |
|-------|-------|-------|-------|
| Bank: | _____ | Cost: | _____ |
| Bank: | _____ | Cost: | _____ |

-Rents Paid:

| | | | |
|----------|-------|-------|-------|
| Paid To: | _____ | Cost: | _____ |
| Paid To: | _____ | Cost: | _____ |

-Property Tax: Paid To: _____ Cost: _____

-Insurance Cost (Homeowners): Cost: _____

Repairs To Home Office? Cost: _____

-Other Expenses:

| | | | |
|----------|-------|-------|-------|
| Expense: | _____ | Cost: | _____ |
| Expense: | _____ | Cost: | _____ |
| Expense: | _____ | Cost: | _____ |
| Expense: | _____ | Cost: | _____ |