



Cooktown Chamber of Commerce and Tourism

www.ccct.org.au

MANAGEMENT TEAM MEETING

[Committee]

Tuesday 11 July 2017

Bowls Club Meeting Room

MINUTES

| Meeting opened | Discussion Points | Actions |
|--|--|--|
| Present | Mick Davies (President), Russell Bowman (Treasurer), Lindy Hanley, Alison Price, Barb Leys, Margy Dessmann, Dan Krebs, Sally Eales, Sarah Greaves (Secretary), Thomas Anderson, Bec Buldo | |
| Apologies | Cr John Dessmann, Jacqui Collins-Herrmann, Jeanene Vicars, Ramon Samanes | |
| Minutes of last meeting | Sarah Greaves, 2 nd Dan Krebs | <i>Carried</i> |
| Business arising from previous meeting | Russell and Andrew attending the Outdoor Adventure and Motoring Expo. Community Dredging Committee – to be formed out of a private meeting with Cook Shire Council. | Sarah G to contact relevant industry to showcase their flyers and product Sarah G and Russell to contact initial Marine Industry committee to present to Cook Shire Council 24 July. Invite Billy Gordon CC Thomas Anderson. |
| Treasurer's Report | <p style="text-align: center;">Treasurer's Report as at 30 June 2017</p> <p>Bank Balance</p> <p style="text-align: right;">ANZ Operating Account \$ 45,680.79 Westpac acc \$ 7,564.06</p> <p style="text-align: right;">Total \$ 53,244.85</p> <p>Payments for Approval & ratification</p> <p style="text-align: right;">Paper Cup Productions \$ 675.00 Tourdex \$ 560.00 (Feb Inv) LINK LOGIC \$ 377.70 (Paid July 11/07)</p> | <p>Moved Russell, 2nd Jeanene. Carried</p> <p>7 day available for signage on Hope Street. Outstanding invoices need paying for signage on Hope Street. 7 days notice. Russell to follow that up. Carried.</p> |

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| | <p>P&M TRANSPORT \$ 132.00 Dogged Booking \$ 75.00 Australian Pacific Lodges \$ 455.24 (Paid July 11/07) Office of Fair Trading \$ 103.40 CHQ</p> <p>Total \$ 2378.34</p> <p>BALANCE after Payments \$ 50866.51</p> <p>Aged Debtors Report Balance at 30 June 2017\$8447.10</p> | |
| | <p>Signatories on ANZ Account</p> <ul style="list-style-type: none"> • Remove previous Secretary, Gary Kerr • Add Sarah Greaves and Jacqui Collins-Herrmann <p>Carried</p> | |
| Confirmation for Mick as President | Carried by all. | Carried |
| Vice President nomination | Jacqui Collins-Herrmann nominated by Mick Davies and accepted nomination. Sarah Greaves 2 nd | |
| Upcoming Home Based Business Expo | Saturday morning markets. Free for members and non-members. BYO tables, chairs and marquees if they have them. Small fee for market stall may be required | Carried. Ask Ali Ward for signs. Get a quote for signs and banners. |
| Cook Shire Council Tourism Officer Update | Tourism industry workshop 8 th August, facilitated by Tourism Cape York, led by Mark Olsen. 1-5pm at Gungarde Hall. RSVP essential | Sarah G to send invite out to members. |
| General Business | Gary from Paykal- hired for 2020 committee. (Branding/ logos/ marketing) Would like to present to CCCT members the significance of this historic event. Proposed the 2020 story to the Director General and Cr Price and Loretta Sullivan presenting to the Premier this week. | Suitable venue to be found. TBD October. Minutes from Sally Eales to distributed. Sally to let Gary know about October meeting. |
| | <p>Marine Industry Report actions:</p> <ul style="list-style-type: none"> • Meet with CSC CEO and Mayor • Dinner presentation to members • Form Community Dredging Committee | Ring Narelle Dukes re: Tim Cronin and possible meeting with Cook Shire Council acting CEO and Mayor Peter Scott. Russell Bowman to lead. Dinner presentation TBD at next meeting |
| Next meeting | Tuesday, 6.30pm Cooktown Bowls Club | August 8, 6.30pm |

Meeting closed

8.40pm (Sarah Greaves and Margy Dessmann worked on New Members packs together)