

**PLUMMER-GATEWAY HIGHWAY DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
July 18, 2022  
9:01 A.M.**

**MINUTES**

Chairman Jack Denny called the meeting to order with Roger Cool and Paul Zito present. Also present were Clerk Danae Floch and Road Supervisor Jeff Willard.

**Approval of Agenda\*Action Items**

Zito MOVED that the agenda be accepted as presented. Denny SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Conflicts of Interest on Agenda**

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Zito and Cool indicated no conflict.

**Approval of Minutes\*Action Item**

Zito MOVED that the minutes of the June 20, 2022 Regular Meeting minutes be approved as written. Denny SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Public Comments**

**Old Business**

**Part Time Employee\*Action Item**

Discussion was held regarding having a part time employee.

The position would be part time, maybe 20 hours per week. There will be other times when an employee is not needed. It may be a part time, temporary employee.

Floch was instructed to contact Integrated Personnel regarding their fees and services.

**Road Opening Policy**

A rough draft policy was presented to the board about a road opening. Discussion was held.

**New Business**

**Organization of the Board\*Action Item**

Cool MOVED that the Board organization remain the same. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

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**Auditor Engagement Letter\*Action Item**

Zito MOVED that the Chairman sign the auditor engagement letter. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Clerk's Report**

Floch budgeted 5% for wage increases for FY 2023.

Floch asked permission to change internet and phone providers. Permission was granted.

**Supervisor's Report**

The crew finished the back side of Coon Creek Road. New culverts and rock.

Hardrock will be making chips. \$18 per ton. Willard will be placing an order.

Crew has been mowing right of way. They are currently waiting on a part to fix the mower to begin again.

Chip sealing will begin in August - part of Underpass Road.

**Bills Presented for Approval\*Action Item**

Zito MOVED to accept the bills as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Commissioners Comments**

**Adjournment\*Action Item**

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 10:07am. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_  
Danae Floch, Clerk

APPROVED BY:

\_\_\_\_\_  
Jack Denny, Chairman

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Date